

**Rural Water District #4
Wagoner County
Regular Board Meeting
September 14, 2021
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Jim Self and Mr. Gary Rogers, Mr. Terry Hurst,

Staff Present: Mr. Bill Giles, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, not present, and Mr. Terry Hurst, Present.

Discussion and action on Approval of the Minutes of the 8-10-2021 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 8-10-2021 Regular Board Meeting [Tab 2]. Following Board review and with discussion, Mr. Jim Self entered a Motion that the Minutes of 8-10-2021 Regular Board Meeting be approved. Mr. Gary Rogers moved to Second the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes. The Minutes of 8-10-2021 Regular Board Meeting stand approved as entered.

Discussion and action on approval on items from citizens present.

No citizens present.

***Discussion and Review of the Manager's Report/Status Report.**

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that there had been 27,774,600 gallons of water purchased from the City of Tulsa for August. He then related that August sales records confirm forty-eight (48) meters sold during the month and seventy-five (75) meters installed. Tommy (45) Dan Glowacki (17) Maintenance (13)

There were three large leaks in August. 61st & 273rd a line on the edge of the road blew up by the time we shut it down 390,000 water was lost. Freemont & 257th a 12-inch water line blew out of the ground and about 400,000 gallons was lost. The pumpage from the water plant in August was 92,454,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [Tab 3]. Ryan stated that he received a email from City of Broken Arrow about the 61st to 81st and 209th E Ave project. They asked for the files and Ryan provided. They made some changes to the storm sewer and they wanted to make sure there was no conflict with the proposed water line. The 61st Street from 193rd E. Ave. to 2029th E. Ave. is currently under construction. There have been a few issues regarding the relocation and the roadway improvements that has caused some additional relocations to be performed. The Water Treatment Plant Chloramine Conversion first phase is almost complete. The second phase will be equipment and construction. The Waste Water Treatment Plant public comment period has ended and

no comments were received. The ODEQ construction permit should be completed in the upcoming weeks. There is a Pre-Bid meeting tomorrow September 15th, and the Bid opening is October 7th. Rick then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of August.

The New Debt Service Fund has a balance of \$124,346.13.

Oneta Energy update: August bill submitted.

The Reserve Fund has a balance of \$2,202,074.32.

The Current Debt Service Reserve balance \$169,287.78.

Audit Update: The auditors were in the office today.

Ward Report (tab 6)

Discussion arose about opening the office vs keeping it closed. After discussion the board has decided to keep the office closed for several more months and see how the pandemic pans out.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Pay Requisition #5 in the amount of \$194,275.98 for billing of the 101st Street Relocation project.

Mr. Giles referred the Board to [Tab 4]. Mr. Ryan Smith stated that pay request #5 is for \$180,978.80 to Cook Consulting and to POE for \$13,297.18.

Mr. Jim Self entered a Motion that the Pay Requisition #5 in the amount of \$194,275.98 for billing of the 101st Street Relocation project for materials and Engineering from the beginning until now be approved; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes.

The Motion to approve the Pay Requisition #5 in the amount of \$194,275.98 for billing of the 101st Street Relocation project, stands approved as presented.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that the filter we repaired is doing a good job. As soon as it gets cool enough and the flow slows down we will be shutting #2 down and repair it. The cost to repair it will be fully on the district.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that we have replaced a couple of grinder pumps. B2 lift station will be having some repairs done soon. The sensa phone dialers that we use for when the pumps fail are being replaced quite often, they are \$850.00 each. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 9]; he began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 779,000,000 gallons as compared to the prior year figure of 1,224,000,000 gallons, reflecting a decrease of -36.4%; corresponding revenue for YTD was \$287,295.98 contrasted with \$453,213.21 for the prior year also, reflecting a percentage of decrease at -36.6%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang nor Mr. Bill Giles have no old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Bill Giles directed the Board's attention to [Tab 5], there is a DEQ permit for East Village 3 Sewerline Extension. The addition is in Rural Water 5 District. No action was taken.

There was no further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Gary Rogers entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [tab 15] to review the information.

As of August 31st, the aggregate value had shown a decrease in value from \$806,020.48 to \$804,985.48.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Regular Meeting; Terry Hurst Seconded the Motion. Roll call: Mr. Charles Sinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes. The Motion to Adjourn at 7:47 PM stands approved.