

**Rural Water District #4
Wagoner County
Regular Board Meeting
October 8, 2024
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, over phone, Mr. Jim Self, Mr. Chad Jester

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, and Mr. Terry Hurst, over phone, present.

Discussion and action on Approval of the Minutes of the 9-10-2024 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 9-10-2024 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 9-10-2024 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 9-10-2024 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 31,600,400 gallons of water was purchased from the City of Tulsa. There were 13,655,167 gallons purchased from the City of Broken Arrow. He then said that September sales records confirm twenty-seven (27) meters sold during the month and set meters were twenty-four (24) meters installed.

The pumpage from the water plant in September was 80,544,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is no private development for the month. The Chloramine Conversion plans were submitted to ODEQ and we received the first round of comments. Our response was sent September 30th. We anticipate moving to construction in winter of this year with completion in quarter 2 of 2025. We have begun the process of working with ODEQ to revise the residuals management plan at the WTP which has to occur due to the chemical changes. Within two weeks we should be changing to our new chemicals to see how things will run on a temporary basis before the Chloramine Conversion. The 2025 Capital Improvements Projects have been identified as approximately 3,500 feet of 12" waterline on Oneta Road from 91st Street to Highway 51, backup generators at the WTP and replacement of the Tulsa South pump station. Up for

consideration at the meeting is the agreement for engineering and construction observation for the 12” waterline along Oneta. The remaining two projects will be considered in future meetings.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager’s Report [Tab 2,] to review account balance figures as of the end of August.

The New Project Fund has a balance of \$812,758.02.

Oneta Energy update: August bill submitted for \$157,252.84.

The Reserve Fund has a balance of \$5,542,692.23.

No questions or discussion arose on the Business Manager’s Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #32 for Daris Contractors for \$279,236.74 and Poe Engineering for \$16,185.65.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in August 26th, 2024 through September 25th, 2024. Ryan spoke up that these are all expenses related to the ongoing WWTP and progress is being made but they had 2 construction weather delays during this time period. Pay Request #32 includes payment for Daris Contractors in the amount of \$279,236.74 and Poe Engineering for \$16,185.65. Mr. Jim Self entered a Motion to approve pay request #32 for Daris Contractors for \$279,236.74 and Poe Engineering for \$16,185.65; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #32 for Daris Contractors for \$279,236.74 and Poe Engineering for \$16,185.65, stands approved as presented.

Discussion and action on Change Order #4 for Oneta Rd Waterline project.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this change order is for a Eight inch waterline extension on Oneta Road from 61st to 51st Street. Change order #4 will be the first and the final change order. The change order will be in the amount of \$19,075.50 and will be payable to MSB Construction. Mr. Jim Self entered a Motion to approve Change Order #4 for \$19,075.50 to MSB Construction; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Change Order #4 for \$19,075.50 to MSB Construction, stands approved as presented.

Discussion and action on approval of pay request #6 (final) for Oneta Rd. waterline project, 51st to 61st, for \$38,551.20 to MSB Construction and \$4,189.88 to POE Engineers.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that Pay request #6 (final) reflects Engineering & Inspection activities on this project from August 26, 2024 to September 27th, 2024. Inspection overage charges are calculated by taking the contract start date of April 8, 2024, adding the

90 day contract time and 20 days of weather delay which yields a contract end date of July 27th, 2024. Total inspection fees paid by the District after 7/27 is deducted from the final payment amount as well as the labor cost for aiding the contractor for the tie in made on June 27th. The original pay request before the deductions was for \$52,213.85. Pay Request #6 (final) includes payment for MSB Construction in the amount of \$38,551.20 and \$4,189.88 to POE Engineers. Mr. Gary Rogers entered a Motion to approve pay request #6 (final) for \$38,551.20 to MSB Construction and \$4,189.88 to POE Engineers; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #6 (final) for \$38,551.20 for MSB Construction and \$4,189.88 to POE Engineers, stands approved as presented.

Discussion and action to approve Individual Project Order #5, Oneta Rd waterline upgrade from 6" to 12".

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that Project Order #5 is for the 3,500 lineal feet of waterline from 6-inch to 12-inch, including all connections, valves, fittings, meters and appurtenances. The location of the project is on Oneta Road between 91st & State Highway 51. Pay Request #5 includes payment for Kimley Horn in the amount of \$170,800. The breakdown is as follows:

Survey: \$15,400

Preliminary Waterline Design: \$30,500

Final Waterline Design and Permitting: \$19,700

Construction Services: \$23,600

Construction Observation: \$81,600

After discussion the board has agreed to the contract without the Construction Observation fees of \$81,600 and for Wagoner County Rural Water District #4 to do the inspections ourself.

Mr. Chad Jester entered a Motion to approve Project Order #5 Oneta Rd waterline upgrade from 6" to 12" removing task #5, Construction Observation in the amount of \$81,600; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Individual Project Order #5, **Oneta Rd waterline upgrade from 6" to 12" removing task #5**, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that the water plant is still struggling to make water on our own. There was a meeting today with OMNI about the chemical change. Mr. Lang is hopeful that once the chemical change takes place that there will be a turnaround at the water plant. He did not have anything else to report. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that the old sewer plant is running fair this month. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,330,000,000 gallons as compared to the prior year figure of 1,322,000,000 gallons, reflecting variance of +.6%; corresponding revenue for YTD was \$492,205.32 contrasted with \$489,924.50 for the prior year reflecting a variance of +.5%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang & Mr. Thomas Faulk did not have old business to discuss. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that there was a permit for Scissortail Country Estates 31st & Oak Gove on the South East corner. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 11]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Gary Rogers entered a Motion that the Claims List be approved; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 12] to review the information. As of September 27th, the aggregate value has shown an increase in value from \$931,744.91 to \$937,980.34.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:53 PM stands approved.