

**Rural Water District #4
Wagoner County
Regular Board Meeting
October 10, 2023
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, absent, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, absent; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 9-12-2023 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 9-12-2023 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 9-12-2023 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, absent; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 9-12-2023 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 17,000,550 gallons of water was purchased from the City of Tulsa. There was 13,243,205 gallons purchased from the City of Broken Arrow. He then said that September sales records confirm nine (9) meters sold during the month and set meters were twenty-three (23) meters installed.

The pumpage from the water plant in July was 89,829,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is one new private development this month. Mountainwood Estates (191st & 205th – Stonebluff) 5 Lots with water only. The Oak Grove Road Widening project on Admiral Place to 21st Street the Preliminary design has begun on this project which includes approximately 1,800 feet of 6" relocation. 71st & 101st Street the county is still reviewing the roadway plans. In regards to the Water Treatment Plant Chloramine Conversion/Filter Optimization project, the filter media has been replaced and testing has been done. There is a meeting on October 25th with Sereni to go over all of the reports of the testing. The 9th of November a meeting with ODEQ is scheduled. City of Broken Arrow

Permanent/Temporary Connections the permanent connection, at 81st & 209th, is nearing 100% design and has been reviewed and returned to the City with final comments.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of September.

The New Project Fund has a balance of \$499,882.88.

Oneta Energy update: September bill submitted for \$146,952.04.

The Reserve Fund has a balance of \$4,187,342.20.

Annual audit summary.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #20 for Daris Contractors for \$1,164,120.78 and Poe Engineering for \$17,983.50.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in August 26th, 2023 through September 25th, 2023. Pay Request #20 includes payment for Daris Contractors in the amount of \$1,164,120.78 and Poe Engineering for \$17,983.50. Mr. Chad Jester entered a Motion to approve pay request #20 for Daris Contractors for \$1,164,120.78 and Poe Engineering for \$17,983.50; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, absent; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #20 for Daris Contractors for \$1,164,120.78 and Poe Engineering for \$17,983.50, stands approved as presented.

Discussion and action on approval of pay request #1 for SH 51 & 91st Street relocation project for \$102,733.67.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is payment for Waterline Relocations at SH 51 & 91st Street relocation. Pay request #1 includes payment for Cook Consulting for \$72,089.06 and POE & Associates. Mr. Jim Self entered a Motion to approve Pay request #11 for \$102,733.67; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, absent; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #1 for \$102,733.67, stands approved as presented.

Discussion and action on approval to release 10 taps to Okmulgee RWD #20.

Mr. Rick Lang is suggesting to release 10 taps to Okmulgee RWD #20 for service until RWD #4 can serve the area. The area is in our district but we do not have any current lines in this area. Mr. Chad Jester entered a Motion to approve to release 10 taps to Okmulgee RWD #20; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, absent; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve to release 10 taps to Okmulgee RWD #20, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that all four filters have been completely gutted, pressure washed, under drains checked, 2,500 nozzles changed out, new material replaced, all filters are running well. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that the Waste Water Plant has had some issues this month. Mr. Lang stated that B1 Lift Station a pipe coming from the pump up thru the wall to the junction box blew out. We put a temporary bypass pump in to keep us going. We are looking at another 5 weeks until the new pump station is up and running. Sequoyah Heights had a pump burn up. Prairie Dale Acres lost power at 10 PM and the generator would not start up. Copper Fox lift station had a relay go out. Crossing @ 91st pump went out. As of now everything is back up and running. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 7]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,322,000,000 gallons as compared to the prior year figure of 930,000,000 gallons, reflecting an increase of +42%; corresponding revenue for YTD was \$489,924.50 contrasted with \$340,360.40 for the prior year also, reflecting a percentage increase of +44%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang or Mr. Thomas Faulk did not have Old Business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that a lady contacted him about the Southwest corner of 71st & Oneta Road. She is wanting to put in a strip mall with about 4-5 businesses. She is asking if we would let City of Broken Arrow serve the property since we do not have water in that area. This will have to go onto the November meeting. There was not further discussion and no action required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 10]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, absent; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 11] to review the information. As of September 29th, the aggregate value has shown a decrease in value from \$861,509.53 to \$854,159.28.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Chad Jester Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, absent; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:47 PM stands approved.

Signature Page