

**Rural Water District #4  
Wagoner County  
Regular Board Meeting  
November 11, 2025  
7:00 PM  
Join Meeting: call 480-712-7555 ID:1151-258-2331**

**Call to order:** Chairman Chad Jester called the meeting to order at 7:00 pm.

**Board Members present:** Mr. Chad Jester, Mr. Gary Rogers, Mr. Jim Self, Mr. Terry Hurst & Mr. Bart Morris

**Staff Present:** Mr. Thomas Faulk, Mr. Rick Lang

**Others Present:** Ryan Smith, Engineer and Duane Riffe, Attorney.

**Citizens Present:** No citizens present

The first order of the evening was the Call to Order by Mr. Chad Jester, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes; Mr. Chad Jester, yes; Mr. Bart Morris, yes.

**Discussion and action on Approval of the Minutes of the 10-14-2025 Regular Board Meeting**

Chad Jester called for review of the Minutes for the 10-14-2025 Regular Board Meeting [Tab 1].

Mr. Jim Self entered a Motion to approve the Minutes of the 10-14-2025 Regular Board Meeting. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Gary Rogers, yes, Mr. Jim Self, not present, Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes. The Minutes of 10-14-2025 Regular Board Meeting, stand approved as presented.

**Discussion and action on items from citizens / visitors present.**

No citizens present.

**Discussion and review of the Operations Manager's Report.**

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 31,777,000 gallons of water was purchased from the City of Tulsa. There were 1,073,760 gallons purchased from the City of Broken Arrow. He then said that October sales records confirm twenty (20) meters sold during the month and set meters were twenty-nine (29) meters installed.

The pumpage from the water plant in October was 82,034,000 gals. He had no additional information; no discussion or questions arose; no action was required.

**Discussion and Review on the Engineering Report.**

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there are no private developments this month. Oak Grove Widening at 71<sup>st</sup> to 101<sup>st</sup> Street the plans are at DEQ for permitting. The county has been updated that we are in the permitting phase and hope to have it out in early 2026. Admiral Place to 21<sup>st</sup> Street we will need figure out the long crossing on Oak Grove in the north section. On the Muskogee Turnpike Oak Grove Interchange, we are working on the preliminary plans as soon as they are complete a review meeting will be scheduled, hopefully within a week or two. The 2025 CIP the waterline is active and in service with minor cleanup items remaining. Regarding the generator project we just received final plans we are waiting on the specification to put together the bid package. US-64 Relocation we are awaiting ODOT approval prior to beginning any work on this project. 16-inch Waterline on 101<sup>st</sup> Street- Midway to Oneta. This project corresponds to a trigger event of 550 houses developing near 121<sup>st</sup> and Evans Road. This waterline will need to be complete and in service to

provide additional water to the southwest portion of the District. This project will be 100% funded by private developers reimbursing the District and will initially consist of design and permitting.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

#### **Discussion and review of the Business Managers Report.**

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of October.

The New Project Fund has a balance of \$1,297,385.16.

Oneta Energy update: October bill submitted for \$136,291.57.

The Reserve Fund has a balance of \$6,724,523.36.

Payment Service Network update.

Oklahoma Class & Investment Policy Update

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

#### **Discussion and action on Disbursement Request #45 for \$95,540.60 for WWTP project.**

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is Disbursement Request #45 for the Wastewater Treatment Plant. The disbursement request reflects activities on the project from September 26<sup>th</sup>, 2025 through October 25<sup>th</sup>, 2025. There were 0 construction weather delay days during this time period. POE will receive \$2,430.53 and Daris will receive \$93,110.07. Mr. Jim Self entered

a Motion to approve the Disbursement Request #45 for \$95,540.60 to POE Engineering and Daris Construction; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the Disbursement Request #45 for \$95,540.60 to POE Engineering and Daris Construction, stands approved as presented.

**Discussion and action on Pay Request #3 for \$76,374.11 to KBC Construction for WTP conversion from Chlorine to Chloramine.**

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is Pay Request #3 for WTP conversion from Chlorine to Chloramine for \$76,374.11 to be paid to KBC Construction. The disbursement request reflects activities on the project from September 26th, 2025 through October 25th, 2025. There were 0 construction weather delay days during this time period. Mr. Gary Rogers entered a Motion to approve the pay request #3 for WTP conversion from Chlorine to Chloramine for \$76,374.11, Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the pay request #3 for WTP conversion from Chlorine to Chloramine for \$76,374.11, stands approved as presented.

### **Discussion and action regarding adoption of Investment Policy.**

Mr. Faulk referred the Board to [Tab 5]. Mr. Faulk explained that the Investment policy simply formalizes and codifies what we are already practicing with respect to our investments. However, in light of the new state legislation, Title 62 § 348, effective 11/1/2025, which outlines the types of investments in which rural water districts may invest, Mr. Faulk felt that it was necessary that we have a written policy that is in line with the approved investments specified in the statute.

Mr. Jim Self entered a Motion to approve the adoption of Investment Policy, Mr. Bart Morris Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the adoption of the Investment Policy, stands approved as presented.

### **Discussion and action regarding authorized signers.**

Mr. Faulk referred the Board to [Tab 6]. With the resignation of Mr. Charles Stinnett as a board member we need to remove him from ALL Wagoner County RWD #4 Arvest accounts. Furthermore, with the appointment of Mr. Bart Morris to the Board as Mr. Stinnett's replacement, Mr. Bart Morris needs to be added to the following accounts as an authorized signer : 1227, 3941, 4021, 4050, 8325, 8338, 8341, 8354, 1012. With this change the authorized signers on the accounts referenced will be as follows: Mr. Chad Jester, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Jim Self, and Mr. Bart Morris. The discussion came up with the board members to maintain payroll account 4063 with Business Manager, Mr. Thomas Faulk and Operations Manager, Mr. Rick Lang as the only authorized signers on this account. Since the current system of having only Mr. Faulk & Mr. Lang as authorized signers on the payroll account is working well,

no change is necessary. Furthermore, Mr. Faulk and Mr. Lang will be kept as authorized signers along with all board members on account #8354, Manager's Operating Account and account #1012, Project Fund. No change is necessary. Mr. Faulk then had each board member sign the authorized signer forms as confirmation of the proceedings.

There were no other questions or discussion that arose and no further action was required at this time.

#### **Discussion and review of Water Plant and distribution issues.**

Mr. Lang stated that we are currently supplying all the water needs of the District with our water only. Everything is running as well as it can be for the age of the water plant. The new employee we just hired worked for us before and he was on staff for about two weeks and is on his own now, handling the shift by himself. In the near future we will have to budget approximately \$280,000 for a total upgrade of our communications at the water plant. There was no further discussion and no action required.

#### **Discussion and review of Waste Water Plant and collection issues.**

In regards to the Waste Water Treatment plant (WWTP) we have a meeting with Daris Construction next Monday, regarding on-going issues with the new plant and lift stations. As far as the treatment plant its self we are doing good, it is just the operational side that is not 100%. No other issues arose and no action was required.

## **Discussion and review of Oneta Power Activity & Variances.**

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,240,000,000 gallons as compared to the prior year figure of 1,426,000,000 gallons, reflecting variance of -13.0%; corresponding revenue for YTD was \$457,428.57 contrasted with \$527,672.90 for the prior year reflecting a variance of -13.3%.

Chad Jester inquired whether there were any questions; none arose and no action was required.

## **Old Business**

Mr. Rick Lang and Mr. Thomas Faulk stated that the letter to our contractor will be going out in early December due to the contract stating that he has to be notified 30 days before the contract is up. We have hired another employee to set meters. We are going to try to do most of the line breaks in house during the day. For after-hours calls we will be using Cook Construction to repair leaks. There will not be a monthly on-call fee for them (which we have currently for Tommy Helton). Their fee will just be for the repairs made and the time for their crew. All things considered, the rates are comparable to what we are paying now.

## **New Business.**

**Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.**

Mr. Lang stated that there is a land owner in Leonard that has about 600 acres. This gentleman is wanting to develop this land in phases The first phase is about 120 acres. In order for the district to service this area it would take a lot of upgrades to just service this development. The customer is requesting that we release the 120 acres in Tulsa County from Wagoner County Rural Water District #4 jurisdiction to allow the City of Bixby to provide domestic, irrigation and minimum fire flow water service to his property. Mr. Faulk spoke up and said that we should require a will serve letter from the City of Bixby stating that they will service the area before releasing. Mr. Riffe also spoke up and said that we could also agree that once Bixby confirms that they could serve it that we will let them serve the water until we are able to do it, if that ever comes about. No action was required.

## **Claims Lists.**

Mr. Faulk directed the Board to the Claims Lists [Tab 11]. Following the Board's review of the Claims List, Chad Jester inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the claims list, stands approved as presented.



**Review of Investment Statement.**

Mr. Faulk referred the Board to the Investment Statement, [tab 12] to review the information. As of October 31st, the aggregate value has shown an increase in value from \$1,321,565.26 to \$1,332,342.99.

There was no further discussion and no action required.

**Adjournment**

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Terry Hurst, Seconded the Motion. Roll call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes. The Motion to Adjourn at 8:10 PM stands approved.