

**Rural Water District #4
Wagoner County
Regular Board Meeting
May 9, 2023
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: No citizens present

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 4-11-2023 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 4-11-2023 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 4-11-2023 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 4-11-2023 Regular Board Meeting, stands approved as presented.

Discussion and action on approval on items from citizens present.

No citizens are present, no action was required.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 3,762,000 gallons of water was purchased from the City of Tulsa. He then said that April sales records confirm twenty-one (21) meters sold during the month and set meters were twenty-four (24) meters installed.

The pumpage from the water plant in April was 83,245,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there are two new private developments this month Albany 40 Acres 61st half a mile E of County line on the south side (153 lots). Hideaway Hills on 111th between 209th & 225th (10 lots). The 209th Waterline (61st to 81st) construction is complete. Oak Grove Road Widening there was a field meeting and we are in the process of locating our line.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of April.

The New Project Fund has a balance of \$391,004.73.

Oneta Energy update: April bill submitted for \$98,312.56.

The Reserve Fund has a balance of \$3,480,642.56.

Rate Adjustment Notice Update.

Employee Policy Manual Meeting.

Finance committee meeting was discussed and agreed upon with Chad and Charles May 23rd at 3 p.m.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Employee's Continuing Education request.

Mr. Faulk referred the Board to [Tab 3]. Brittany Ailey came to the board asking for her college tuition to be covered at 100% per the old handbook. Per the board the classes that she has taken prior to the new handbook will be covered at 100% but after the new handbook goes in affect she will have to pay the percentage listed in the new handbook.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion stands approved as presented.

Discussion and review of residential sewer backup issue.

Mr. Faulk referred the Board to [Tab 4]. We have a customer at 6836 S 304th E Ave whose sewer main line was clogged up. We have turned the info in to our insurance adjuster and they were going to the customers house to see what the damages are. From the way the insurance company sounds that they are going to cover the repairs for the customer's house.

Discussion and action on approval of Disbursement Request #15 for Daris Contractors for \$565,174.58 and Poe Engineering for \$17,181.35.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this request is for work completed in March 26th, 2023 through April 25th, 2023. Pay Request #15 includes payment for Daris Contractors in the amount of \$565,174.58 and Poe Engineering for \$17,181.35. Mr. Jim Self entered a Motion to approve pay request #15 for Daris Contractors for \$565,174.58 and Poe Engineering for \$17,181.35; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #15 for Daris Contractors for \$565,174.58 and Poe Engineering for \$17,181.35, stands approved as presented.

Discussion and action on approval of Change Order #8 for WWTP.

Mr. Thomas Faulk directed the Board's attention to [Tab 6]. Mr. Ryan Smith stated that this change order is for Headworks Modifications and Ops Building Wall revision. The change order will result in a total of \$45,745.20 for the additional steel and the moving of the wall. Mr. Jim Self entered a Motion to approve the Change Order #8 for WWTP. Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Change Order #8 for WWTP, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that anthracite was delivered and not carbon, this will not work for our water plant. Rick is not sure how long it will take to get the repairs done at this time. There was not further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated a few grinder pumps have gone out but other than that no major issues.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 374,000,000 gallons as compared to the prior year figure of 245,000,000 gallons, reflecting an increase of +53%; corresponding revenue for YTD was \$138,795.07 contrasted with \$90,666.12 for the prior year also, reflecting a percentage increase of +53%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Thomas Faulk or Mr. Rick Lang did not have any old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Thomas Faulk or Mr. Rick Lang did not have any new business. There was not further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 11]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 10] to review the information. As of April 28th, the aggregate value had shown an increase in value from \$885,088.26 to \$870,583.21.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:04 PM stands approved.

