

**Rural Water District #4  
Wagoner County  
Special Board Meeting  
May 15, 2020  
2:00 PM  
Join Meeting: call 1-866-213-1863 ID:9235364#**

**Call to order:** Chairman Kunze called the meeting to order at 7:00 pm.

**Board Members present:** Mr. Arnold Kunze, Mr. Charles Stinnett, Mr. Jim Self and Mr. Gary Rogers, present. Mr. Chad Jester, absent.

**Staff Present:** Mr. Bill Giles, Mr. Rick Lang

**Citizens Present:** No citizens, present.

The first order of the evening was the Call to Order by Board Chairman, Arnold Kunze, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, and Mr. Arnold Kunze, present. Mr. Chad Jester, absent.

**Discussion and action on Approval of the Minutes of the 4-14-2020 Regular Board Meeting.**

Chairman Arnold Kunze called for review of the Minutes recorded for the 4-14-2020 Regular Board Meeting [Tab 2]. Following Board review and without discussion, Mr. Charles Stinnett entered a Motion that the Minutes of 4-14-2020 Regular Board Meeting be approved; Mr. Jim Self Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes. Mr. Chad Jester, absent. The Minutes of 4-14-2020 Regular Board Meeting stand approved as entered.

**Discussion and action on approval on items from citizens present.**

Chairman Kunze acknowledged for the record that no citizens were present.

No action taken.

**Discussion and Review of the Manager's Report/Status Report.**

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that there had been 5,879,000 gallons of water purchased from the City of Tulsa for April. He then related that April sales records confirm forty-three (43) meters sold during the month and thirty-one (31) meters installed. To this date in May, twenty (20) meters have been sold.

There were a few small leaks in April. He reported that the pumpage report recorded 67,055,000 gallons of water pumped from the District's water plant. The year to date water loss is at 14%. He had no additional information; no discussion or questions arose --- no action was required.

**Discussion and Review on the Engineering Report.**

Mr. Giles referred the Board to the Engineering report [Tab 3, next to the last page]. The District's Engineer, Ryan Smith stated that there has not been much changes on the 209<sup>th</sup> water line, they have not heard from Broken Arrow if they were going to go ahead with it. On the 101<sup>st</sup> St relocations there has been some movement forward on it. Ryan had a conference call on Monday with ODOT where they discussed keeping the water and sewer relocations as one package which is good for the district. On the wastewater treatment plan they are still aiming on having 100% plans completed by the end of May.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

### **Discussion and review of the Business Managers Report**

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of April.

The New Debt Service Fund has a balance of \$50,294.94.

The Rural Development Reserve Fund currently stands at \$361,549.41.

Oneta Energy update: April bill submitted.

The Reserve Fund has a balance of \$908,810.93.

Monthly Billing Recap update. Report still not available.

The Current Debt Service Reserve balance \$50,227.41.

Caselle Update. Progress is slow.

Bill also brought up that he and Rick are doing the employee evaluations on May 22<sup>nd</sup>, he is estimating that the 28<sup>th</sup> or 29<sup>th</sup> of May that a Finance Committee needs to be done. Mr. Arnold Kunze and Mr. Gary Rogers both agreed to have the Finance Committee meeting at 2 p.m. on Thursday May 28<sup>th</sup>.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

### **Discussion and action on approval of Pay Requisition #22 in the amount of \$114,335.79 for work performed in April 2020 and engineering and Inspection during this time period.**

Mr. Giles referred the Board to [Tab 4]. This is for the work that Cook did from March 26 thru April 25, and also the inspection and engineering during this time. They are still making progress and are still out performing time. After discussion, Mr. Gary Rogers made a motion to approve Pay Requisition #22 in the amount of \$114,335.79 and Mr. Jim Self seconded the motion. Roll

call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim self, yes; Mr. Chad Jester, absent. The motion stands approved as entered.

**Discussion and action resulting from refusal of offer to purchase approximately 0.28 acres of property and a temporary construction easement for the B2 lift station expansion in the amount of \$7,500.00 from Elena Mercado Yanez, Jose Sacramento Yanez, Jose Yanez Hernandez, and Estela a. Yanez.**

Mr. Rick Lang stated that this is for the easement for the B2 lift station we had made an offer to the Yanez family of \$7,500.00 for the easement. Mr. Lang has spoke to several family members and they are not wanting to sell the easement to Wagoner County Rural Water #4. Mr. Duane Riffe is suggesting the next step would to be either offer them more money or to do Condemnation. Mr. Riffe has sent the Yanez family a letter on April 22, 2020. Mr. Rick Lang stated that he could call the Yanez family and offer them additional amount to purchase the easement of the property. The board has agreed to offer them up to \$15,000. The approval is to offer the Yanez family up to \$15,000.00 and to not exceed. Mr. Jim Self entered a Motion that the Board approve the offer up to \$15,000.00 and to not exceed. Mr. Charles Stinnett moved to second the motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, yes; Mr. Chad Jester, absent. The Motion that the Board approve the offer not to exceed \$15,000.00 stands approved.

**Discussion and action on approval of a 25% pay back on contract cost agreement between Paradigm Development Co. and Wagoner County R W D #4 on new 12" line on 111<sup>th</sup> St. and 225<sup>th</sup> E. Ave.**

Mr. Rick Lang said that this is the waterline on 111<sup>th</sup> St between 225<sup>th</sup> & 209<sup>th</sup>, and is a 3" waterline. The thought was they brought the 12" from the west down to the church. Paradigm is wanting to develop land there but is going to have to increase the 3" line to a 12" line. The contract says 3480 lineal foot of 12" waterline, and they are requesting the board to pay 25% of contract cost.

The approval will be a 25% pay back on contract cost agreement between Paradigm Development Co. and Wagoner County R W D #4 on new 12" line on 111<sup>th</sup> St. and 225<sup>th</sup> E. Ave. Mr. Charles Stinnett entered a motion that the board approve the 25% pay back on contract cost agreement between Paradigm Development Co. and Wagoner County R W D #4 on new 12" line on 111<sup>th</sup> St. and 225<sup>th</sup> E Ave. Mr. Gary Rogers seconded the motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, yes; Mr. Chad Jester, absent. The Motion that the Board approve the 25% pay back on contract cost agreement between Paradigm Development Co. and Wagoner County R W D #4 on new 12" line on 111<sup>th</sup> St. and 225<sup>th</sup> E. Ave. stands approved.

**Discussion and review on Water plant and distribution issues.**

Mr. Rick Lang stated that overall things are running pretty good at the water plant. The filters are running fair. We are back to a full staff.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

**Discussion and Review on Waste Water Plant and collection issues.**

Mr. Rick Lang stated we have had a couple larger pumps go out this past month, we have pulled and repaired them already. Approximately four grinder pumps have gone out and have been replaced. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

**Discussion and review on Oneta power activity.**

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 7, pg. 1]; he began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 562,000,000 gallons as compared to the prior year figure of 371,000,000 gallons, reflecting a increase of +51.5%; corresponding revenue for April was \$137,580.79 contrasted with \$208,800.12 for the YTD 2020 also, reflecting a percentage of increase at +51.8%.

Chairman Kunze inquired whether there were any questions; none arose and no action was required.

**Review of the Budget Report.**

Mr. Giles stated that he does not have a report information for the Budget.

Mr. Giles stated that unless there were any questions, he had no additional information concerning the budget. Chairman Kunze inquired if there were any questions or discussion; none arose, and no action was required.

**Old Business.**

Neither Mr. Rick Lang nor Mr. Bill Giles have any old Business to report.

There was no further discussion and no action required.

**New Business.**

**Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.**

Neither Mr. Rick Lang nor Mr. Bill Giles have any new Business to report.

There was no further discussion and no action required.

**Discussion and action of the Claims Lists.**

Mr. Giles directed the Board to the Claims Lists [Tab 9]. Following the Board's review of the Claims Lists, Chairman Kunze inquired as to any questions or discussion. Mr. Bill Giles said that check 8155 needs to be voided due to Mr. Chad Jester's absence. Mr. Jim Self Entered a Motion that the Claims List be approved; Mr. Charles Stinnett Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, yes; Mr. Chad Jester, absent.

The Motion to approve the claims list, stands approved as revised.

**Review of Investment Statement.**

Mr. Giles referred the Board to the Investment Statement, [Tab 15, final page] to review the information. As of April 30th, the aggregate value had shown a increase in value from \$750,995.90 to \$767,798.96.

There was no further discussion and no action required.

**Adjournment**

With no further business to conduct, Mr. Charles Stinnett Entered a Motion to Adjourn; Mr. Jim Self Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Chad Jester, absent. The Motion to Adjourn stands approved.

**The meeting stands adjourned at 3:00 p.m.**