

**Rural Water District #4
Wagoner County
Regular Board Meeting
May 13, 2025
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Jim Self, absent, Mr. Chad Jester, absent, Mr. Terry Hurst

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, absent; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, absent, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 4-8-2025 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 4-8-2025 Regular Board Meeting [Tab 1]. Mr. Gary Rogers entered a Motion to approve the Minutes of the 4-8-2025 Regular Board Meeting. Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, absent, Mr. Terry Hurst, yes, Mr. Chad Jester, absent. The Minutes of 4-8-2025 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

There were no citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 28,617,900 gallons of water was purchased from the City of Tulsa. There were 4,163,325 gallons purchased from the City of Broken Arrow. He then said that April sales records confirm fifty-two (52) meters sold during the month and set meters were thirty-three (33) meters installed.

The pumpage from the water plant in March was 59,986,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is two private developments this month to mention on 41st between Oneta & Midway (McClintock Acres) will have 20 lots with water only. 91st & Midway – update to include 10 more acres (Midway East) will have 165 lots with Water & Sewer. The Oak Grove Widening project is close to the 60% review being done. On the Water Treatment Plant Chloramine Conversion/Filter Optimization is working on the submittals, and there have been 10 received and processed so far. There has not been any changes to the City of Broken Arrow Permanent/Temporary Connections. The Muskogee Turnpike Oak Grove Interchange/Spur to Highway 51 Relocations we have had a few minor updates, we are waiting on them to give us the okay to proceed. The 2025 CIP on the Oneta water line is under construction and the contractor, Ira Green construction should be finished with this project around June of this year. The

generator project has been kicked off and a site visit was held on March 3rd. We are proceeding with preliminary design in anticipation of making a submittal in June.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of April.

The New Project Fund has a balance of \$951,730.32.

Oneta Energy update: April bill submitted for \$90,664.73.

The Reserve Fund has a balance of \$6,281,162.32.

Price Increase Letter

Annual Performance Reviews & Finance Committee Meeting

Additional Notes

ORWA Annual Conference

Caselle Software staff training, office closed 6/5/2025

Mr. Charles Stinnett spoke up and said that he would attend the Finance Committee Meeting, and Mr. Thomas Faulk will contact the other board members that are absent to see if they would be interested in attending.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Disbursement Request #39 for \$149,007.86 to Daris Construction and \$12,596.39 to POE Engineering.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is Disbursement Request #39 for the Wastewater Treatment Plant. The disbursement request reflects activities on the project from March 26th, 2025 through April 25th, 2025. There were 4 construction weather delay days during this time period. Mr. Gary Rogers entered a Motion to approve the Disbursement Request #39 for \$149,007.86 to Daris Construction and \$12,596.39 to POE Engineering; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, absent; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, absent.

The Motion to approve the Disbursement Request #39 for \$149,007.86 to Daris Construction and \$12,596.39 to POE Engineering, stands approved as presented.

Discussion and action on Oneta Rd pay request #2 from Ira Green Const for \$174,316.92.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is Pay Request #2 for Ira Green Const for \$174,316.92. The disbursement request reflects activities on the project from March 26th, 2025 through April 25th, 2025. There were no construction weather delay days during this time period. Mr. Gary Rogers entered a Motion to approve the pay request from Ira Green Const for \$174,316.92, Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, absent; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, absent.

The Motion to approve the pay request from Ira Green Const for \$174,316.92, stands approved as presented.

Discussion and action on change Project order #20 - WWTP

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this change order relocates the electricity panel, dryer and air compressors from outside to inside the electrical room in order to provide increased longevity to the equipment as they won't be exposed to the elements. This includes all electrical and airlines to the equipment. The total cost for the change order will be \$24,153.54. Mr. Rick Lang is asking if any of the cost could be covered by POE Engineering due to the miscommunication/design. Mr. Riffe said that the district should approve the change order with contingency of POE Engineering covering the expense of the change order due to their engineering error. Mr. Charles Stinnett entered a Motion to approve the change order #20 – WWTP with contingency of Wagoner County RWD 4 asking POE Engineering to cover the expense of the change order due to their error. Entered a Second to the Motion.

Roll Call: Mr. Jim Self, absent; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, absent.

The Motion to approve the change order #20 – WWTP with contingency of Wagoner County RWD 4 asking POE Engineering to cover the expense of the change order due to their engineering error, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that everything was running well until 5/12/2025, we thought there was a leak but are now thinking that there was an operator error that let the North clear well get too low and the south clear well pumps were turned off. It was not caught and water was pumped out of the north clear well. We turned the Tulsa tap on which brought our flow back up and so far, we are back to normal. The filters are doing very well right now. They are putting out anywhere from 600 to 750 gallons a minute. Since we called the manufacture for the Turbidity meters and found out the correct way to calibrate them, they are running better than last reported. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

The old waste water treatment plant is running okay at the moment. Last month we had a 10-inch force main that busted at 91st it was a quarter mile East of B1 Lift station. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 7]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 386,000,000 gallons as compared to the prior year figure of 435,000,000 gallons, reflecting variance of -11.2%; corresponding revenue for YTD was \$143,775.88 contrasted with \$162,063.83 for the prior year reflecting a variance of -11.3%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business

Mr. Rick Lang and Mr. Thomas Faulk both stated that they did not have any old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang and Mr. Thomas Faulk both stated that they did not have any new business. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 10]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self and Mr. Chad Jester did not attend the board meeting their checks will need to be voided. The check numbers are 12472 (Jim Self) & 12457 (Chad Jester). Mr. Terry Hurst entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, absent; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, absent.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 11] to review the information. As of April 25th, the aggregate value has shown a increase in value from \$944,775.37 to \$945,099.41.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Terry Hurst, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, absent; Mr. Terry Hurst, yes, Mr. Chad Jester, absent. The Motion to Adjourn at 7:43 PM stands approved.