

**Rural Water District #4
Wagoner County
Regular Board Meeting
March 9, 2021
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Arnold Kunze, Mr. Charles Stinnett, Mr. Jim Self and Mr. Gary Rogers, on phone-present. Mr. Chad Jester, present.

Staff Present: Mr. Bill Giles, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, on phone-present; Mr. Charles Stinnett, present, and Mr. Arnold Kunze, present. Mr. Chad Jester, present.

Discussion and action on Approval of the Minutes of the 2-9-2021 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 2-9-2021 Regular Board Meeting [Tab 2]. Following Board review and without discussion, Mr. Jim Self entered a Motion that the Minutes of 2-9-2021 Regular Board Meeting be approved; Mr. Chad Jester moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes. Mr. Chad Jester, yes. The Minutes of 2-9-2021 Regular Board Meeting stand approved as entered.

Discussion and action on approval of the minutes of the 1/28/2021 Special Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 1-28-2021 Special Board Meeting [Tab 2]. Following Board review and without discussion, Mr. Chad Jester entered a Motion that the Minutes of 1-28-2021 Special Board Meeting be approved; Mr. Jim Self moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes. Mr. Chad Jester, yes. The Minutes of 1-28-2021 Regular Board Meeting stand approved as entered.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and Review of the Manager's Report/Status Report.

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that there had been 10,388,820 gallons of water purchased from the City of Tulsa for February. He then related that February sales records confirm twenty-seven (27) meters sold during the month and twenty-seven (27) meters installed.

There were a few small leaks in February. There was only one big leak 3112 S 216th E Ave in the amount of 10,000 gallons. The pumpage from the water plant in January was 65,732,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [Tab 3]. The District's Engineer, Ryan Smith stated that on the 101st St relocations awaits construction as the County works on acquiring right-of-way. On 193rd E Ave from 51st to 61st, and 61st St from 193rd E. Ave to 209th E Ave, there hasn't been any changes to these projects. The intersection of 193rd E. Ave and 41st St, they have been working with City of Tulsa to move the vault. The 193rd E. Ave. and 51st Street Intersection they have the DEQ permits and are just waiting on the notice to proceed from the county to advertise. 81st & Wright Place, there are no changes to this project. The Water Treatment Plan Chloramine Conversion, they are in the study phase of this project. The Wastewater Treatment Plant received notice that they are going to issue a second letter and hopefully turnaround will be quickly. Mark received a email from DEQ and things may be pushed back a little. They are hopeful that approval will come from DEQ by the end of April.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of February.

The New Debt Service Fund has a balance of \$96,321.25.

The Rural Development Reserve Fund currently stands at \$381,089.40.

Oneta Energy update: Feb. bill submitted.

The Reserve Fund has a balance of \$1,706,210.12.

The Current Debt Service Reserve balance \$135,252.77.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Pay Requisition #31 in the amount of \$6,724.88 for inspection work and the final close out of the project and as built plans.

Mr. Giles referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is for Inspection & Engineering for the FAP Loan Waterlines. Mr. Chad Jester made a motion to approve Pay Requisition #31 in the amount of \$6,724.88 for inspection work and the final close out of the project and as built plans.

Mr. Jim Self seconded the motion. Roll call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim self, yes; Mr. Chad Jester, yes. The motion stands approved as entered.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that the temp employee had quit and he has moved a maintenance employee to the water plant. The chemical distribution system that we are waiting to get installed at the plant is now installed. Other than normal maintenance at the water plant things are running good.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that other than normal maintenance things are going well. We are going to have to get a few loads of gravel for the road. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 6/7]; he began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 144,000,000 gallons as compared to the prior year figure of 295,000,000 gallons, reflecting a decrease of -51.2%; corresponding revenue for YTD was \$53,961.86 contrasted with \$109,451.50 for the prior year also, reflecting a percentage of decrease at -50.7%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang stated that we purchased a replacement booster pump for Blue Springs about five months ago, we had to wait for it to be built and shipped. It came in about three weeks ago, and we had to give the company 3 weeks notice before installing it. The company is coming out this week to do the start up on the new pump. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that there is a DEQ permit for E. 51st St. South and South 193rd East Roundabout Waterline Relocation.

There was no further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [Tab 13]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Charles Stinnett entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, yes; Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [tab 15] to review the information. As of December 27th, the aggregate value had shown a decrease in value from \$799,785.00 to \$792,688.77.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Chad Jester Entered a Motion to Adjourn; Mr. Jim Self Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Chad Jester, yes. The Motion to Adjourn stands approved.

The meeting stands adjourned at 7:40 p.m.