

**Rural Water District #4
Wagoner County
Regular Board Meeting
March 11, 2025
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Jim Self, Mr. Chad Jester, Mr. Terry Hurst

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 2-11-2025 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 2-11-2025 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 2-11-2025 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 2-11-2025 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

There were no citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 0 gallons of water was purchased from the City of Tulsa. There were 708,513 gallons purchased from the City of Broken Arrow. He then said that February sales records confirm seventy-one (71) meters sold during the month and set meters were fifty-two (52) meters installed.

The pumpage from the water plant in February was 75,452,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Ms. Olivia Bunch is filling in for Mr. Ryan Smith while he is on vacation. Olivia stated that there are no private developments for the month. On the 193rd E. Ave (51st to 61st) there is not change from last month. On the Oak Grove Widening project bids were opened for the project on March 5th and anticipate making an award recommendation at the April board meeting. From 71st to 101st Street we are beginning preliminary design on these 3 miles of waterline relocation and betterment. Our 60% review submittal will happen in late spring or early summer. On the Water Treatment Plant Chloramine Conversion/Filter Optimization the only change is that the contractor is working on the submittals on the project. There has not been any changes to the City of Broken Arrow Permanent/Temporary Connections. The Muskogee Turnpike Oak Grove Interchange/Spur to Highway 51 Relocations the scope fees were approved on February 27th and we

anticipate submitting an engineering agreement to the District at the April meeting. The 2025 CIP the Oneta water line is under construction and should be finished with this project around June of this year. The generator project has been kicked off and a site visit was held on March 3rd. We are proceeding with preliminary design in anticipation of making a submittal in June.

Olivia then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of February.

The New Project Fund has a balance of \$837,878.17.

Oneta Energy update: February bill submitted for \$95,835.87.

The Reserve Fund has a balance of \$6,045,125.42.

ORWA Annual Conference

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Disbursement Request #37 for \$45,516.75 to Daris Construction and \$8,147.92 to POE Engineering.

Mr. Faulk referred the Board to [Tab 3]. Ms. Olivia Bunch stated that this is Disbursement Request #37 for the Wastewater Treatment Plant. The disbursement request reflects activities on the project from January 26th, 2025 through February 25th, 2025. There were 4 construction weather delay days during this time period. Mr. Chad Jester entered a Motion to approve the Disbursement Request #37 for

\$45,516.75 to Daris Construction and \$8,147.92 to POE Engineering; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Disbursement Request #37 for \$45,516.75 to Daris Construction and \$8,147.92 to POE Engineering, stands approved as presented.

Discussion and action if needed regarding on-going contractor performance issues.

Mr. Faulk referred the Board to [Tab 4]. In tab 4 there is a maintenance agreement that went in affect January 13th 1999. In the contract it states that the contract shall extend for a period of one year from the date first above written and shall be automatically renewed for one year periods unless cancelled upon thirty days written notice by either party. After discussion a motion was made to terminate the district's contract with Tommy Helton Construction. The timing of the contract termination and re-alignment of work responsibilities is being coordinated by district management. Mr. Chad Jester entered a Motion to give authority to District management to terminate the contract with Tommy Helton Construction, once the district feels comfortable with their replacement; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the authority to terminate the District's contract with Tommy Helton Construction, once the district feels comfortable with their replacement, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that we are having some issues at the water plant with Turbidity readings. We put all new turbidity meters in about 4 months ago. The turbidity coming out of the meters are good but the turbidity coming out of the clear wells are high. Haynes Equipment is working to find out what the issues are. Every time that this happens it is a call to DEQ, which will mean that we have to put out violations each month. Mr. Lang stated that he is working with DEQ to see if something could be done differently on the violations. Mr. Lang also noted that it appears we will have to purchase a new computer system in the near future. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that the old lagoon system is working fairly well and we will keep it in service until we start pushing liquid into the new plant. Once the new plant is up and running well for a month, we will then start shutting down the old plant, getting the ponds cleaned out and dredged. We will get then get the finishing pond turned into an extra holding pond in case we have any overflows. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 6]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 174,000,000 gallons as compared to the prior year figure of 203,000,000 gallons, reflecting

variance of -14.3%; corresponding revenue for YTD was \$64,817.63 contrasted with \$75,576.76 for the prior year reflecting a variance of -14.24%.

Mr. Lang noted that we discovered that ONG was attempting to lay a gas line within an Oneta Power waterline easement. We are still in contact with ONG and Oneta Power trying to come up with a solution for them to get their line laid.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business

Mr. Rick Lang stated that he did not have any old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that he did not have any new business. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 9]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 10] to review the information. As of February 28th, the aggregate value has shown an increase in value from \$938,363.68 to \$946,160.49.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:12 PM stands approved.