

**Rural Water District #4
Wagoner County
Regular Board Meeting
June 14, 2022
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst
Absent, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present:

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, Absent.

Discussion and action on Approval of the Minutes of the 5-10-2022 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 5-10-2022 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 5-10-2022 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The Minutes of 5-10-2022 Regular Board Meeting, stands approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present. No action required.

Discussion and review of the Managers Report

Mr. Faulk referred the Board to the Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 0 gallons of water was purchased from the City of Tulsa for May. He then said that May sales records confirm twenty-six (26) meters sold during the month and thirty (30) meters installed, the meters set were by Tommy, and Maintenance & Dan.

The pumpage from the water plant in May was 85,341,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is another new development BA Landing will be on water and sewer 203 lots. 193rd and 51st St Intersection the pre-work meeting was held on June 1st and the project will begin on June 13th. There are 45 days in the project and it will complete on or around July 27th. This project is paid 100% by the county. The GIS mapping is close to be completed. On the 21st of June Ryan is meeting with someone out of Texas that is looking at 400 acres in Stone Bluff that is looking to put in 35 to 40 meters on 10-acre tracts.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2, final page] to review account balance figures as of the end of May.

The New Debt Service Fund has a balance of \$161,395.99.

Oneta Energy update: May bill submitted.

The Reserve Fund has a balance of \$2,502,198.97.

The Current Debt Service Reserve balance \$169,351.08.

Met with Finance Committee on May 18th. Discussion to follow in Executive Session.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval to change the July 2022 Regular Board meeting from July 12, 2022 to July 19, 2022.

Mr. Rick Lang stated that his vacation is during the scheduled board meeting. He is asking for the Date to be changed so that he can attend the meeting. Mr. Chad Jester entered a Motion to change the Regular Board meeting from July 12, 2022 to July 19, 2022. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The change of the Regular Board meeting from July 12, 2022 to July 19,2022, stands approved as presented.

Discussion and action on approval to change order #2 on WWTP for entrance expansion in the amount of \$18,950.91.

Mr. Faulk referred the Board to [Tab 3]. Mr. Rick Lang stated that this relates to the Mr. & Mrs. Hulseley property. They met with Rick and accepted the offer of \$4,000, the fence has been moved, corner post and fence is what this change order is for. Mr. Chad Jester entered a Motion that change

order #2 on WWTP for entrance expansion in the amount of \$18,950.91 be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve change order #2 on WWTP for entrance expansion in the amount of \$18,950.91 stands approved as presented.

Discussion and action on approval of change order #3 on WWTP to replace leaking discharge pipe for the amount of \$17,912.82.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that part of this request is to take sewer from the new plant and discharge it to the creek. The plans called for them to tie into the existing line that runs from the creek from the chlorine contact basin. They got over there to dig it up to make their connection into the pipe that goes out to the creek to find that it was leaking. This change order is to replace the line. Mr. Gary Rogers entered a Motion that change order #3 on WWTP to replace leaking discharge pipe for the amount of \$17,912.82 be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve change order #3 on WWTP to replace leaking discharge pipe for the amount of \$17,912.82, stands approved as presented.

Discussion and action on approval of Pay Requisition #4 in the amount of \$317,958.01 for billing of the WWTP project to Daris Contractors and Poe Engineering.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that pay request #4 is for \$282,731.34 to Daris Contractors and \$35,226.67 for POE & Associates.

After discussion, Mr. Jim Self entered a Motion that Pay Requisition #4 in the amount of \$317,958.01 for Pay Requisition #4 in the amount of \$317,958.01 for billing of the WWTP project to Daris Contractors and Poe Engineering be approved; Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve Pay Requisition #4 in the amount of \$317,958.01 for billing of the WWTP project to Daris Contractors and Poe Engineering, stands approved as presented.

Discussion and action on approval of Pay request #14 for 101st St relocation project in the amount of \$20,673.69.

Mr. Thomas Faulk referred the Board to [Tab 6]. After discussion, Gary Rogers entered a Motion on approval of Pay request #14 for 101st St relocation project in the amount of \$20,673.69; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve the Pay #14 for 101st St relocation project in the amount of \$20,673.69, stands approved as presented.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that Saturday he received calls from Oneta that their D-Man system got contaminated and that they needed to buy fresh water so that they could run. They are taking about 200 gallons a minute. Sunday, calls came in that the water plant is running out of water. The Tulsa tap is turned on and we were still dropping. We have been looking for a leak since Monday morning. We know of 4-5 small leaks that does not amount to much. We are not aware if there is a large leak, but Tuesday was better. At this time no leak has been discovered. All filters are online except 2A and 2B we are getting it backwashed and cleaned up to put back online.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that there's an issue with grinder pumps. The we have about 5 on the shelf and we like to keep 12. We have pumps ordered and we are repairing what we can but the turn around on getting any is very slow. We like to order 2 pumps every other month, we are considering ordering 4-6 to go ahead and get them on the way. We have put in the budget to order two Myers pumps that costs \$8,000 to \$10,000 each. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 7]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 344,000,000 gallons as compared to the prior year figure of 418,000,000 gallons, reflecting a decrease of -17.7%; corresponding revenue for YTD was \$125,552.28 contrasted with \$155,151.83 for the prior year also, reflecting a percentage of decrease at -19.1%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Discussion and review of budget worksheet-Actual to Budget comparison.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to [Tab 9]. Chairman Stinnett inquired whether there were any questions; There were some questions about a few line items which Mr. Rick Lang and Mr. Thomas Faulk addressed and no action was required.

Executive Session: Discussion and action on approval of annual review of employee's salaries, wages, benefits, contractor rates, and water and sewer rates.

Mr. Rick Lang and Mr. Thomas Faulk requested to move this agenda item to the end of the board meeting.

Old Business.

Mr. Rick Lang stated that there is no old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Faulk directed the Board to [Tab 11 last page]. Mr. Lang stated that there is a DEQ permit for the District to serve the Highland Ridge Phase 1 Sanitary sewer. Another item that we need to discuss is Rick and Thomas met with Wagoner County Rural Water District #5 about the East Village developed by Rausch Coleman. It is in their water district but our sewer district. The only safe way for us to do this is for us to treat it the way we do Green Country Sewer. We have asked Rural Water District #5 to bill the customers and collect the fees from them. They will then in return send the money to us and we pay them a percentage of 6%. We put this item on the July board meeting to be approved. No action was required.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 13]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 14] to review the information. As of May 27th, the aggregate value had shown a increase in value from \$720,309.43 to

\$723,466.03. Mr. Faulk and Mr. Lang met with Leland Nissley, they talked about rebalancing the funds. Currently it is primarily municipal bonds, CDs, and mutual bond funds. They typically do not do well in an inflation/recession economy. Mr. Nissley stated that there is some room for us to rebalance and move into some equity funds that will even the highs and lows out. Mr. Nissley will be at the July board meeting to discuss this further with the board.

There was no further discussion and no action required.

Executive Session: Discussion and action on approval of annual review of employee's salaries, wages, benefits, contractor rates, and water and sewer rates.

Mr. Jim Self Entered a Motion to enter Executive Session; Chad Jester Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The Motion to enter executive session at 8:08 PM stands approved.

The board enters executive session at 8:08 p.m.

The board comes out of executive session at 9:47 p.m.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The Motion to Adjourn at 9:54 PM stands approved.

