

**Rural Water District #4
Wagoner County
Regular Board Meeting
June 10, 2025
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Jim Self, Mr. Chad Jester, Mr. Terry Hurst, absent

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

Discussion and action on Approval of the Minutes of the 5-13-2025 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 5-13-2025 Regular Board Meeting [Tab 1]. Mr. Gary Rogers entered a Motion to approve the Minutes of the 5-13-2025 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The Minutes of 5-13-2025 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

There were no citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 13,583,100 gallons of water was purchased from the City of Tulsa. There were 77,468 gallons purchased from the City of Broken Arrow. He then said that May sales records confirm thirty-eight (38) meters sold during the month and set meters were fifty-two (52) meters installed.

The pumpage from the water plant in May was 78,272,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there are no private developments this month. The Oak Grove Widening project began construction on May 5th and is set to conclude by July 4th. On the 71st & 101st The 60% review submittal will happen in the upcoming months. The 2025 CIP on the Oneta water line is under construction. The generator project has been kicked off and Ryan received the 60% plans on 6/9/2025.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of May.

The New Project Fund has a balance of \$1,008,668.33.

Oneta Energy update: May bill submitted for \$124,422.10.

The Reserve Fund has a balance of \$6,249,745.92.

Performance Reviews & Finance Committee Meeting Completed

Caselle Software Staff training, completed

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Disbursement Request #40 for \$36,791.84 to Daris Construction and \$4,548.76 to POE Engineering.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is Disbursement Request #40 for the Wastewater Treatment Plant. The disbursement request reflects activities on the project from April 26th, 2025 through May 25th, 2025. There were 8 construction weather delay days during this time period. Mr. Chad Jester entered a Motion to approve the Disbursement Request #40 for \$36,791.84 to Daris Construction and \$4,548.76 to POE Engineering; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve the Disbursement Request #40 for \$36,791.84 to Daris Construction and \$4,548.76 to POE Engineering, stands approved as presented.

Discussion and action on Oneta Rd pay request #3 from Ira Green Const for \$22,833.25.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is Pay Request #3 for Ira Green Const for \$22,833.25. The disbursement request reflects activities on the project from April 26th, 2025 through May 25th, 2025. There were no construction weather delay days during this time period. Mr. Jim Self entered a Motion to approve the pay request from Ira Green Const for \$22,833.25, Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve the pay request from Ira Green Const for \$22,833.25, stands approved as presented.

Discussion and action on Pay Request 1 for 273rd Road Widening Project for \$75,434.55.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this is Pay Request #1 for 273rd Road Widening Project for \$75,434.55 to be paid to Stronghand, LLC. The disbursement request reflects activities on the project from the first month of construction ending May 25th, 2025. There were 4 construction weather delay days during this time period. Mr. Jim Self entered a Motion to approve the pay request 1 for 273rd Road Widening Project for \$75,434.55, Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve the pay request 1 for 273rd Road Widening Project for \$75,434.55, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that we got the turbidity issues straightened out. Haynes Equipment tested the auger which feeds polymer in to the plant because it had stopped for an unknown reason. The operators had been feeding polymer manually until Haynes Equipment checked out the auger. It is working fine now. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

The old waste water treatment plant is running okay at the moment. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 7]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 529,000,000 gallons as compared to the prior year figure of 601,000,000 gallons, reflecting variance of -11.9%; corresponding revenue for YTD was \$196,250.86 contrasted with \$223,485.43 for the prior year reflecting a variance of -12.1%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business

Mr. Rick Lang and Mr. Thomas Faulk both stated that they did not have any old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang and Mr. Thomas Faulk both stated that they did not have any new business. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 10]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 11] to review the information. As of May 30th, the aggregate value has shown a increase in value from \$945,099.41 to \$1,099,491.95.

There was no further discussion and no action required.

Executive Session – Performance Evaluations, Wages & Benefits.

Mr. Gary Rogers Entered a Motion to enter executive Session at 7:34 PM; Gary Rogers, Seconded the Motion. Roll call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The Motion to enter executive session at 7:34 PM stands approved.

Mr. Gary Rogers Entered a Motion to exit executive Session at 8:51 PM; Jim Self, Seconded the Motion. Roll call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The Motion to exit executive session at 8:51 PM stands approved.

The board approved the following in Executive Session:

- 1) A CPI wage increase of 2.3% for each employee.
- 2) An annual performance evaluation increase for each employee which varies by employee.
- 3) An increase in the employer match (\$50/month) from \$500.00 to \$550.00 for employee retirement plan.
- 4) An increase to the longevity bonus by \$50.00 from \$250.00 per year to \$300.00 per year of service.
- 5) An increase in the district contractor monthly on call rate from \$1950.00 to \$2050.00.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, absent, Mr. Chad Jester, yes. The Motion to Adjourn at 9:00 PM stands approved.

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