

**Rural Water District #4
Wagoner County
Regular Board Meeting
July 20, 2021
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Jim Self and Mr. Gary Rogers, Mr. Chad Jester

Staff Present: Mr. Bill Giles, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, and Mr. Arnold Kunze, not present; Mr. Chad Jester, present.

Discussion and action on Approval of the Minutes of the 6-8-2021 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 6-8-2021 Regular Board Meeting [Tab 2]. Following Board review and without discussion, Mr. Chad Jester entered a Motion that the Minutes of 6-8-2021 Regular Board Meeting be approved; Mr. Gary Rogers moved to Second the Motion. Roll Call: Mr. Arnold Kunze, not present; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes. Mr. Chad Jester, yes. The Minutes of 6-8-2021 Regular Board Meeting stand approved as entered.

Discussion and action on approval on items from citizens present.

No citizens present.

***Discussion and Review of the Manager's Report/Status Report.**

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that there had been 11,624,700 gallons of water purchased from the City of Tulsa for June. He then related that June sales records confirm forty-five (45) meters sold during the month and fifty-six (56) meters installed.

There were a few small leaks in June except for one large leak at 61st & 305th that used 90,000 gallons of water. The pumpage from the water plant in June was 81,271,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [Tab 3]. In the absence of the District Engineer, Rick Lang stated that on 61st St from 193rd to 209th that is under construction, they have started moving the water line and part of it is tied in. The Water Treatment Plan Chloramine Conversion, POE Engineering has posted a 2nd notice to the public and that is all they are waiting for to issue the permit for the district to start the bidding process.

Rick then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of June.

The New Debt Service Fund has a balance of \$115,346.13.

Oneta Energy update: June bill submitted.

The Reserve Fund has a balance of \$1,993,787.51.

The Current Debt Service Reserve balance \$169,287.78.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Pay Requisition #3 in the amount of \$232,884.56 for billing of the 101st Street Relocation project.

Mr. Giles referred the Board to [Tab 4]. Mr. Rick Lang stated that pay request #3 is for \$222,067.64 to Cook Consulting and to POE for \$10,816.92.

Mr. Chad Jester entered a Motion that the Pay Requisition #2 in the amount of \$232,884.56 for billing of the 101st Street Relocation project for materials and Engineering from the beginning until now be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, not present; Mr. Chad Jester, yes.

The Motion to approve the Pay Requisition #3 in the amount of \$232,884.56 for billing of the 101st Street Relocation project., stands approved as presented.

Discussion and action on approval of changing the terms of the District's Maintenance Bond at the request of Keith Jones.

Mr. Giles referred the Board to [Tab 5]. Mr. Keith Jones is not present. This approval is put on hold for the August Board Meeting.

Mr. Gary Rogers entered a Motion that changing the terms of the District's Maintenance Bond at the request of Keith Jones will be on the August Board Meeting; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, not present; Mr. Chad Jester, yes.

The Motion to put the request of changing the terms of the District's Maintenance Bond at the request of Keith Jones will be put on the agenda for the August Board meeting due to Mr. Jones not being present.

Discussion and action on approval of payback amount of \$34,988.99 for lift station upgrade in Highland Creek per exhibit.

Mr. Giles referred the Board to [Tab 5]. Mr. Keith Jones is not present. This approval is put on hold for the August Board Meeting.

Mr. Chad Jester entered a Motion that the Discussion and action on approval of payback amount of \$34,988.99 for lift station upgrade in Highland Creek per exhibit will be on the August Board Meeting; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, not present; Mr. Chad Jester, yes.

The Motion that the Discussion and action on approval of payback amount of \$34,988.99 for lift station upgrade in Highland Creek per exhibit will be put on the agenda for the August Board meeting due to Mr. Jones not being present.

Discussion and action on approval for a partial vacating of East 58th Street So. Per Russell Peterson letter of 4/13/2021.

Mr. Giles referred the Board to [Tab 6]. Mr. Duane Riffe stated that he spoke with Russell Peterson. They are going to proceed with vacating the easement with us owning our side and they will own their side.

Mr. Gary Rogers entered a Motion that the approval for a partial vacating of East 58th Street So. Per Russell Peterson letter of 4/1/2021 be approved the journal entry when it comes to the water district showing that the district owns their side and Mr. & Mrs. Bailey owns their side; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, not present; Mr. Chad Jester, yes.

The Motion to approve for a partial vacating of East 58th Street So. Per Russell Peterson letter of 4/12021 to be approved the journal entry when it comes to the water district showing that the district owns their side and Mr. & Mrs. Bailey owns their side, stands approved as presented.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang referred the board to [Tab 5] Mr. Lang has stated that the last two pages are the emails that were provided last month. Since last board meeting, they have the manway fabricated and have started working on the filter this morning. With in the next two weeks this filter should be back in operations. In October, November we will be doing Filter 2.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that other than normal maintenance things are going well. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 8]; he began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 536,000,000 gallons as compared to the prior year figure of 870,000,000 gallons, reflecting a decrease of -38.4%; corresponding revenue for YTD was \$198,489.94 contrasted with \$322,133.35 for the prior year also, reflecting a percentage of decrease at -38.4%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Discussion and action on approval of Annual Meeting notifications and exhibits.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to [Tab 11]; The first page is the notice of the Annual meeting. The meeting will be October 7th, 2021 at 7:30. Page 2 is showing what ward is up for re-election. This year Ward 4 and Ward 3 is up for re-election. Mr. Gary Rogers entered a Motion that the approval of Annual Meeting notifications and exhibits be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, not present; Mr. Chad Jester, yes. The Motion to approve the Annual Meeting notifications and exhibits are accepted, stands approved as presented.

Discussion and action on approval of the proposed fiscal year budget: 7/1/2021-6/30/2022.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to [Tab 12], no questions or discussion arose on the proposed fiscal year budget.

Mr. Chad Jester entered a Motion that the approval of the fiscal year budget 7/1/2021-6/30/2022 be approved; Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, not present; Mr. Chad Jester, yes. The Motion to approve the proposed fiscal year budget: 7/1/2021-6/30/2022, stands approved as presented.

Old Business.

Mr. Bill Giles and Mr. Rick Lang did not have any old business to report. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that in the recent months that we have had some brass that has come up missing. Some of the materials have been located that was sold to a scrap yard. A report has been filed with Wagoner County and is in the hands of a investigator. The investigator has not talked to the individual yet. There is video of the individual's wife/girlfriend selling the brass along with the tag number of the vehicle. Once the investigator does his investigating then action will be taken.

Mr. Duane Riffe stated that we have a petition from the City of Broken Arrow. They are wanting to vacate on of our easements 193rd & 61st street the South East corner the mile section. It is not in our area, there are not any water lines in this area. This will be put on the August board agenda for the board to approve what the district will approve.

As a matter of new business, Mr. Arnold Kunze's passing was discussed with regard to his replacement on the Board and the Annual Meeting election for his ward. During discussion, it was suggested that Mr. Terry Hurst may be interested in an appointment by the Board for the duration of the term and an election at the Annual Meeting. He was contacted by phone, and agreed to be present for the discussion. After agreeing to be considered, it was determined that the matter should be an agenda item at the August Board Meeting. No action was taken.

There was no further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [Tab 13]. Mr. Giles stated that there are two checks that needs to be voided for Arnold Kunze, and Jim Self for not being present. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Gary Rogers entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, not present; Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [tab 15] to review the information.

As of May 31st, the aggregate value had shown a increase in value from \$800,564.95 to \$801,358.80.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Chad Jester Entered a Motion to Adjourn the Regular Meeting; Gary Rogers Second the Motion. Roll Call: Mr. Arnold Kunze, not present; Mr. Charles Sinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Chad Jester, yes. The Motion to Adjourn at 7:54 PM stands approved.

