

**Rural Water District #4  
Wagoner County  
Regular Board Meeting  
July 16, 2024  
7:00 PM  
Join Meeting: call 480-712-7555 ID:1151-258-2331**

**Call to order:** Chairman Stinnett called the meeting to order at 7:00 pm.

**Board Members present:** Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

**Staff Present:** Mr. Thomas Faulk, Mr. Rick Lang

**Others Present:** Ryan Smith, Engineer and Duane Riffe, Attorney.

**Citizens Present:** No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

**Discussion and action on Approval of the Minutes of the 6-18-2024 Regular Board Meeting**

Chairman Charles Stinnett called for review of the Minutes for the 6-18-2024 Regular Board Meeting [Tab 1]. There were two changes to the minutes that need to be corrected. Mr. Jim Self was marked as present for the roll call and there after he was marked absent. Mr. Self was not present for the 6-18-2024 board meeting. With the correction of Mr. Jim self, Mr. Chad Jester entered a Motion to approve the Minutes of the

6-18-2024 Regular Board Meeting. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 6-18-2024 Regular Board Meeting, stand approved as presented.

**Discussion and action on approval on items from citizens present.**

No citizens present.

**Discussion and review of the Operations Manager's Report.**

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 49,846,600 gallons of water was purchased from the City of Tulsa. There were 6,237,700 gallons purchased from the City of Broken Arrow. He then said that June sales records confirm forty-four (44) meters sold during the month and set meters were fifty-four (54) meters installed.

The pumpage from the water plant in June was 81,708,000 gals. He had no additional information; no discussion or questions arose, no action was required.

**Discussion and Review on the Engineering Report.**

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is no private development for the month. The 209<sup>th</sup> Waterline (61<sup>st</sup> to 81<sup>st</sup>) the second phase, we had a preconstruction meeting on June 26<sup>th</sup> and construction is underway. The Water Treatment Plant Chloramine Conversion had the 6-week Chloramine study that has been approved by ODEQ. The 60% review is very close to being completed. The City of Broken Arrow Permanent/Temporary Connections

at 193<sup>rd</sup> & 101<sup>st</sup> is under construction, they have run into an issue with finding the Broken Arrow line to tie into. They are working to find the line at this time.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

### **Discussion and review of the Business Managers Report.**

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of June.

The New Project Fund has a balance of \$888,627.96.

Oneta Energy update: June bill submitted for \$165,594.15.

The Reserve Fund has a balance of \$5,237,428.00.

Annual Budget, Annual Audit & Annual Rate Increase.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

### **Discussion and action on approval of Disbursement Request #29 for Daris Contractors for \$147,261.98 and Poe Engineering for \$15,202.35.**

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in May 26<sup>th</sup>, 2024 through June 25<sup>th</sup>, 2024. Ryan spoke up that these are all expenses related to the ongoing WWTP and there is a lot of progress being made but they had 2 construction weather delays during this time period. Pay Request #29 includes payment for Daris Contractors in the amount of \$147,261.98 and Poe Engineering for \$15,202.35. Mr. Jim Self entered a Motion to approve pay

request #29 for Daris Contractors for \$147,261.98 and Poe Engineering for \$15,202.35; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #29 for Daris Contractors for \$147,261.98 and Poe Engineering for \$15,202.35, stands approved as presented.

**Discussion and action on approval of Change Order #16 for \$81,114.83.**

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that change order #16 was for \$81,114.83. As a result of a design change for the access road and parking lot, shown in RFI #61, the grading plan required additional contractor effort including additional aggregate base and storm pipe. Change order #16 for \$81,114.83 for the WWTP includes payment for Daris Construction in the amount of \$81,114.83. Mr. Chad Jester entered a Motion to approve change order #16 for Daris Construction for \$81,114.83; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve change order #16 for Daris Construction for \$81,114.83, stands approved as presented.

**Discussion and action on approval of Change Order #17 for \$17,871.77.**

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that change order #17 was for \$17,871.77. The entrance to the WWTP off 91<sup>st</sup> Street needs additional concrete in order to prevent stormwater erosion and washout. This change order adds additional base rock, concrete and 18" storm pipe. Change order #17 for \$17,871.77 for WWTP includes payment for Daris Construction in the amount of \$17,871.77. Mr. Chad Jester entered a Motion to approve change order #17 for Daris Construction for \$17,871.77; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve change order #17 for Daris Construction for \$17,871.77, stands approved as presented.

**Discussion and action on approval of pay request #3 for Oneta Rd. waterline project, 51<sup>st</sup> to 61<sup>st</sup>, for \$172,893.70.**

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that this is Pay request #3 reflects activities on this project from May 26, 2024 to June 25<sup>th</sup>, 2024. There were no construction weather delays requested during this period. Pay Request #3 includes payment for MSB Construction in the amount of \$172,893.70. Mr. Gary Rogers entered a Motion to approve pay request #3 for MSB Construction for \$172,893.70; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #3 for MSB Construction for \$172,893.70, stands approved as presented.

**Discussion and action on approval of Annual Budget.**

Mr. Faulk referred the Board to [Tab 8]. After discussion and review of the budget Mr. Jim Self entered a Motion to approve the Annual Budget; Mr. Gary Rogers entered a Second to the Motion. The Motion to approve the Annual Budget, stands approved as presented.

**Discussion and review of Water Plant and distribution issues.**

Mr. Lang stated that the reservoir is back to full capacity from last month with a rebuilt motor. We are still waiting on the new pumps to come in. We are in the process of talking to Omni for purchasing our chemicals. They have benefits that Brenntag cannot offer the district as in no delivery fees, lower cost of chemicals etc. He did not have anything else to report. There was no further discussion and no action required.

**Discussion and review of Waste Water Plant and collection issues.**

Mr. Lang stated that B1 lift station is doing well. We are taking the old pumps out of the old B1 & B2, they will be cleaned up and put into storage in the warehouse to re-use in other lift stations. The generators will be moved to the warehouse until we can decide if they can be re-used in other locations or if they will be put out for surplus bid. No other issues arose and no action was required.

### **Discussion and review of Oneta Power Activity & Variances.**

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 9]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 773,000,000 gallons as compared to the prior year figure of 742,000,000 gallons, reflecting variance of +4.5%; corresponding revenue for YTD was \$287,053.56 contrasted with \$275,504.64 for the prior year reflecting a variance of +4.2%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

### **Old Business.**

Mr. Rick Lang & Mr. Thomas Faulk did not have old business to discuss. No action was required.

### **New Business.**

**Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.**

Mr. Thomas Faulk referred the Board to [tab 10]. Mr. Ryan Smith stated that a few weeks ago he was contacted by Wagoner County. On 101<sup>st</sup> Street there was a sewer line and manhole identified that no one was aware that it was there. Mr. Rick Lang identified that it is a sewer line that services about 5 houses along the South side of 101<sup>st</sup> and it goes South down to the lift station. It was not surveyed in

roadway survey and did not exist in the plans. That being said with some discussion the county has come up with some ideas as regarding where to move the sewer lines. The cost will be covered by the county to move the lines at 100%. The district has to draw up a set of plans and submit them to DEQ. The county has asked Ryan Smith to discuss this with the board and get approval, so that they can go forward with their project. The board will approve the sewer lines to be moved at the counties expense, and will put it on the August board meeting to be officially approved.

### **Claims Lists.**

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

### **Review of Investment Statement.**

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of June 28<sup>th</sup>, the aggregate value has shown an increase in value from \$900,000.72 to \$910,064.36.

There was no further discussion and no action required.

## **Adjournment**

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:14 PM stands approved.