

**Rural Water District #4
Wagoner County
Regular Board Meeting
July 15, 2025
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Gary Rogers called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, resigned, Mr. Gary Rogers, Mr. Jim Self, Mr. Chad Jester, over phone, Mr. Terry Hurst

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Gary Rogers, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett, resigned; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

Discussion and action on Approval of the Minutes of the 6-10-2025 Regular Board Meeting

Gary Rogers called for review of the Minutes for the 6-10-2025 Regular Board Meeting [Tab 1].

Mr. Jim Self entered a Motion to approve the Minutes of the

6-10-2025 Regular Board Meeting. Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, resigned; Mr. Gary Rogers, yes, Mr. Jim Self, Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Minutes of 6-10-2025 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

There were no citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 20,477,600 gallons of water was purchased from the City of Tulsa. There were 687,831 gallons purchased from the City of Broken Arrow. He then said that June sales records confirm fifty-three (53) meters sold during the month and set meters were forty-three (43) meters installed.

The pumpage from the water plant in June was 70,015,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there are no private developments this month. The Muskogee Turnpike Oak Grove Interchange/Spur to Highway 51 Relocations we received the go ahead on this project and we will have the plan reviews soon. The 2025 CIP on the Oneta water line is under construction. They were late on getting the pay request in this month. The final tie in is scheduled for next week and there will be clean out after that. The sizing of the generator is being completed and has gone up pretty substantially. The sizing has been determined at 1,000 kW for the north and 450 kW for the south with an estimated construction cost at \$1.1 M. Final plan submittal will occur on August 21st.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of June.

The New Project Fund has a balance of \$1,065,452.95.

Oneta Energy update: June bill submitted for \$136,221.43.

The Reserve Fund has a balance of \$6,425,739.12.

Annual Budget completed, Annual audit scheduled 8/19

Thomas provided the board a flyer for Oklahoma Class (Oklahoma Cooperative Liquid Assets Securities System. Thomas is going to see if the representative will come talk to the board in next months meeting.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Disbursement Request #41 for \$3,685.12 for POE Engineering.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is Disbursement Request #41 for the Wastewater Treatment Plant. The disbursement request reflects activities on the project from May 26th, 2025 through June 25th, 2025. There were 0 construction weather delay days during this

time period. Mr. Jim Self entered a Motion to approve the Disbursement Request #41 for \$3,685.12 to POE Engineering; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett, resigned; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Disbursement Request #41 for \$3,685.12 to POE Engineering, stands approved as presented.

Discussion and action on Pay Request #2 from Stronghand LLC in the amount of \$54,227.30 for 273rd E. Ave waterline relocations.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is Pay Request #2 for 273rd waterline relocations Project for \$54,227.30 to be paid to Stronghand, LLC. The disbursement request reflects activities on the project from May 26th, 2025 to June 25th, 2025. There were 8 construction weather delay days during this time period. Mr. Gary Rogers entered a Motion to approve the pay request 2 for 273rd water Relocations Project for \$54,227.30, Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett resigned; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the pay request #2 for 273rd Waterline Relocations Project for \$54,227.30, stands approved as presented.

Discussion and action on approval of 2025-26 Annual Budget.

Mr. Faulk referred the Board to [Tab 5]. Mr. Faulk provided the board with the current year Actual & Future Year Budget. Mr. Jim Self entered a Motion to approve the 2025-26 Annual Budget, Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett resigned; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the 2025-26 Annual Budget, stands approved as presented.

Discussion and action on approval of annual meeting notices.

Mr. Faulk referred the Board to [Tab 6]. Mr. Faulk provided the board with the current annual meeting notices. Ward 1 (Gary Rogers) and Ward 2 (Jim Self) will be up for re election this year. The rest of the notices will be the Notice of Annual Meeting, and the agenda. The annual meeting is scheduled for October 2, 2025.

Discussion and action on approval & acceptance of At Large Board member resignation.

Mr. Faulk referred the Board to [Tab 7]. Mr. Faulk provided the board with a letter from Charles Stinnett stating that he was resigning July 10, 2025. Mr. Duane Riffe said that if the board is going to re-elect officers we would need to put it in the agenda next month and if the board is going to appoint a new director that will need to go on the agenda next month as well. Mr. Terry Hurst entered a Motion to approve and accept the At Large Board member resignation, Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett resigned; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve and accept the At Large Board member resignation, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that we are still using some Tulsa and Broken Arrow water. Right now, we are setting pretty good. We are processing 3.5 million gallons of water a day. The chemical tanks are scheduled next week to be changed out, the caustic and ferric are going out. We are pulling most of our water straight out of the river instead of from the Oneta pond. We are using that as a backup now. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

The old waste water treatment plant is running okay at the moment. We are hoping within the next month we will have the new plant up and running. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 9]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 677,000,000 gallons as compared to the prior year figure of 773,000,000 gallons, reflecting

variance of -12.4%; corresponding revenue for YTD was \$250,575.16 contrasted with \$287,053.56 for the prior year reflecting a variance of -12.7%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business

Mr. Rick Lang and Mr. Thomas Faulk both stated that they did not have any old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that this afternoon we received a call from a customer about not having water. Tommy had a leak yesterday and our maintenance employee went out and flagged all of the valves that would need to be turned back on after completion of the leak with blue flags. This afternoon a customer called stating that they did not have water on. Come to find out Tommy did not turn a valve back on that was marked with a flag and we had customers that did not have water on all night or morning. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Gary Rogers inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett, resigned; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of June 27th, the aggregate value has shown a increase in value from \$1,099,491.95 to \$1,105,228.48.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett resigned; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:52 PM stands approved.