

**Rural Water District #4
Wagoner County
Regular Board Meeting
January 09, 2024
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 12-12-2023 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 12-12-2023 Regular Board Meeting [Tab 1]. Mr. Chad Jester entered a Motion to approve the Minutes of the 12-12-2023 Regular Board Meeting. Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 12-12-2023 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 260 gallons of water was purchased from the City of Tulsa. There was 0 gallons purchased from the City of Broken Arrow. He then said that December sales records confirm thirty-nine (39) meters sold during the month and set meters were twenty-five (25) meters installed.

The pumpage from the water plant in December was 74,987,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is no new private development this month. In regards to the Water Treatment Plant Chloramine Conversion/Filter Optimization project ODEQ has approved the engineering report recommending conversion to chloramines and we are preparing the engineering agreement to be presented at the February meeting. City of Broken Arrow Permanent Connections the permanent connection @ 81st & 209th, is nearing 100% design and has been reviewed and returned to the City with final comments. The permanent connection at 193rd E. Ave. & 101st street is in the preliminary design on this new connection will begin in the upcoming months.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of December.

The New Project Fund has a balance of \$578,322.27.

Oneta Energy update: December bill submitted for \$79,160.71.

The Reserve Fund has a balance of \$4,704,579.20.

Mid-year budget report.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #23 for Daris Contractors for \$537,483.59 and Poe Engineering for \$20,672.96.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in November 26th, 2023 through December 25th, 2023. Pay Request #23 includes payment for Daris Contractors in the amount of \$537,483.59 and Poe Engineering for \$20,672.96. Mr. Jim Self entered a Motion to approve pay request #23 for Daris Contractors for \$537,483.59 and Poe Engineering for \$20,672.96; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #23 for Daris Contractors for \$537,483.59 and Poe Engineering for \$20,672.96, stands approved as presented.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

Discussion and action on approval of change order #13 for WWTP.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated this is for additional cost during construction of lift station B1, it was found that the gravity sewer line feeding the lift station was leaking and in disrepair. This change order is the result of the contractors' efforts to repair this line. This change order is in the amount of \$10,751.92 and a 20-day extension. Mr. Gary Rogers entered a Motion to approve change order #13 for WWTP; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve change order #13 for WWTP, stands approved as presented.

Discussion and action on approval of Chloramine Conversion project order #2.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated this is a engineering agreement for Kimley Horn as follows:

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| 1. Chloramine System Design | \$98,000 |
| 2. Six-Week Chloramine Conversion Study and Report | \$25,000 |

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|---|-----------|
| 3. Bidding Services & Construction Phase Services | \$37,000 |
| 4. Construction Observation | \$103,000 |

Kimley Horn will perform the services in Tasks 1 through 4 for the total lump sum fee of \$263,000.00. All permitting, application, and similar project fees will be paid directly by the Client. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Reimbursable expenses will be invoiced based upon expenses incurred. Water District attorney, Duane Riffe expressed some concern with the wording of the liability release in Task 4.

After much discussion, Tasks 1, 2 and 3 were approved but the wording of task 4 will be changed based on further discussions between Ryan Smith & Duane Riffe.

Mr. Gary Rogers entered a Motion to approve item 1,2, and 3. Task 4 is subject to a provision to be added that we will enter into an inspection/observation agreement at a later date on the Chloramine Conversion project order #2; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve the Chloramine Conversion project order #2 for tasks 1, 2 and 3 and amended wording to come at a later date for Task #4, stands approved as presented.

Discussion and action on approval of water line replacement on Oneta Rd from 51st to 61st.

Mr. Faulk referred the Board to [Tab 6]. This is for a 3.5-inch line that runs North on Oneta Road from 61st to 51st. We have had numerous leaks on this line and it needs to be replaced. We have a loan that has \$41,000.00 left on it and we would like to use that and the rest to be paid out of our funds. We have not put the item out to bid yet.

Mr. Jim Self entered a Motion to approve water line replacement on Oneta Rd from 51st to 61st; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve the water line replacement on Oneta Rd from 51st to 61st, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that everything at the water plant is running smoothly. There are two overhead heaters in the plant. One of those went out last night and will have to be repaired. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that one grinder pump went out this month, we had parts to repair it on hand. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,663,000,000 gallons as compared to the prior year figure of 1,230,000,000 gallons, reflecting an increase of +35%; corresponding revenue for YTD was \$615,618.07 contrasted with \$451,188.07 for the prior year also, reflecting a percentage increase of +36%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang or Mr. Thomas Faulk did not have Old Business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang or Mr. Thomas Faulk referred the Board to a DEQ Permit, [tab 09]. The permit is for 71st and 321st for construction of 1,627 feet of six-inch PVC potable water line.

The City of Broken Arrow is wanting to trade land. They are wanting to acquire the events park area that includes the new amphitheater, ball fields, and the elementary school. They want to trade us the Southwest corner of 71st & 209th, there is 160 acres, phase 1 is 154 houses and 60 town homes that will need 120 meters. At this time the City of Broken Arrow is still thinking about this idea. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 11]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 12] to review the information. As of December 31st, the aggregate value has shown a increase in value from \$871,989.18 to \$894,524.40.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:00 PM stands approved.

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