

**Rural Water District #4
Wagoner County
Regular Board Meeting
January 12, 2021
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Arnold Kunze, Mr. Charles Stinnett, Mr. Jim Self and Mr. Gary Rogers, on phone-present. Mr. Chad Jester, present.

Staff Present: Mr. Bill Giles, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, on phone-present; Mr. Charles Stinnett, present, and Mr. Arnold Kunze, present. Mr. Chad Jester, present.

Discussion and action on Approval of the Minutes of the 12-15-2020 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 12-15-2020 Regular Board Meeting [Tab 2]. Following Board review and without discussion, Mr. Chad Jester entered a Motion that the Minutes of 12-15-2020 Regular Board Meeting be approved; Mr. Jim Self Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes. Mr. Chad Jester, yes. The Minutes of 12-15-2020 Regular Board Meeting stand approved as entered.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and Review of the Manager's Report/Status Report.

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that there had been 0 gallons of water purchased from the City of Tulsa for December. He then related that December sales records confirm fifty-eight (58) meters sold during the month and forty-two (42) meters installed.

There were a few small leaks in December. The pumpage from the water plant in December was 66,925,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [Tab 3]. The District's Engineer, Ryan Smith stated that the 209th water line project, have are no changes from last month. On the 101st St relocations there was a bid opening on December 23rd. Cook Consulting was the lowest bid on this project. The bid tab and recommendation letter can be found in the board meeting documents. On 193rd E Ave from 51st to 61st there hasn't been many changes. The 61st St from 193rd E. Ave to 209th E Ave, there hasn't been any changes to this project.

The 193rd E. Ave. & 41st Street Intersection, they are working with the City of Tulsa to determine the location of the new meter vault. The district had a new 10 inch meter vault connection at 41st & 193rd. They are working with the city to relocate it. The 193rd e Ave & 51st St Intersection

plans are currently at DEQ. The 81st & Wright Place, have not had any changes on this project. The Water Treatment Plant Chloramine Conversion has submitted a scope, fee and contract to begin working on the report phase of this project. After the report has been completed, an amendment to the contract will be submitted including a new scope to complete the improvements at the water treatment plant. The Wastewater Treatment Plant have revised documents and drawings submitted to ODEQ and are waiting on their review and approval. As soon as the construction permit is received, they will advertise for bids. We are hoping to have ODEQ approval in January 2021 and begin the bid process at the end of February. Construction is looking at late spring 2021.

Mr. Rick Lang stated that Highland Park is the last phase of Spring Creek. It is across the creek away from the sewer lift station. They are wanting to know if they can use our water and send the sewer to Broken Arrow. There are issues getting the gravity flow sewer across the creek into the lift station. Mr. Lang stated that if there are no objections, we can let them send the sewer to Broken Arrow for their 54 lots and RWD4 collect on the water. This item will be added to next month's agenda item.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of December.

The New Debt Service Fund has a balance of \$89,321.25.

The Rural Development Reserve Fund currently stands at \$378,934.40.

Oneta Energy update: Dec. bill submitted.

The Reserve Fund has a balance of \$1,543,671.29.

Monthly Billing Recap update.

The Current Debt Service Reserve balance \$118,252.77.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of the liquidated damages to be assessed on the final payment to Cook Consulting LLC at the February Board Meeting for the FAP Waterlines project.

Mr. Giles referred the Board to [Tab 4]. Mr. Ryan Smith stated that for the purposes of discussion, the actual damages the RWD has incurred between inspection and engineering was originally set at \$142,489.77. By looking at the invoices and taking off the additional 40 days of weather delays, Ryan states that their numbers come down to about \$122,000. Ryan's best estimate right now that the District to pay \$122,000 in inspection, fees, mileage, and engineering fees that resulted in additional time on the contract. The alternative would be \$500 per day which yields a damage amount of approximately \$190,000 (\$500 per day times about 380 days). After discussion Cook has helped the district out on other projects during this time that also took them away from the scheduled work. Ryan stated that if they gave them 8 weeks of credit for additional time it would bring it down to \$95,000. Mr. Chad Jester made a motion to approve of the liquidated damages of \$95,000 to be credited on the final payment to Cook Consulting LLC at the February Board Meeting for the FAP Waterlines project. Mr. Jim Self seconded the motion. Roll call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim self, yes; Mr. Chad Jester, yes. The motion stands approved as entered.

Discussion and action on approval of Bid Results on the 101st Street Relocation project and the recommendation for the lowest and most favorable bid from Cook Consulting in the amount of \$2,338,446.00.

Mr. Giles referred the Board to [Tab 5]. Ryan Smith stated that this project is for widening 101st from the BA Events Park of 209th to the East to Oneta and they are widening Oneta North to Highway 51. This is all paid for by the county. POE opened up bids on December 23, 2020 they had five bids and Cook Consulting was the lowest & best bid at \$2,338,556.00. Mr. Chad Jester made a motion to approve the Bid Results on the 101st Street Relocation project and the recommendation for the lowest and most favorable bid from Cook Consulting in the amount of \$2,338,446.00. Mr. Jim Self seconded the motion. Roll call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim self, yes; Mr. Chad Jester, yes. The motion stands approved as entered.

Discussion and action of approval of POE Engineering Agreement and contract for the engineering report phase of the chloramine conversion project at the Water Plant.

Mr. Giles referred the Board to [Tab 6]. Mr. Ryan Smith stated that this is a engineering agreement to get started on the first phase of converting the district to chloramines. The first phase of the conversion is preparing the engineering report as part of DEQ's stipulations, it goes over everything that has to be completed. Mr. Jim Self made a motion to approve the POE Engineering Agreement and contract for the engineering report phase of the chloramine conversion project at the Water Plant. Mr. Chad Jester seconded the motion. Roll call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim self, yes; Mr. Chad Jester, yes. The motion stands approved as entered.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that we are fully staffed along with the one temp. The temp employee has 375 hours with us so far and once he reaches 520, Rick can pull him from the temp agency and hire him full time. Rick stated other than minor issues, we have a new pump that is going into the north clear well where we are upgrading the 400 to a 1,000 gallon a minute pump.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that everything is running pretty good at the waste water plant. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 8]; he began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was \$1,699,000,000 gallons as compared to the prior year figure of \$1,471,000,000 gallons, reflecting a increase of +15.5%; corresponding revenue for YTD was \$627,419.17 contrasted with \$544,567.84 for the prior year also, reflecting a percentage of increase at +15.2%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang stated that the booster pump that we ordered a few months ago for the Blue Springs Addition was delivered this morning. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that he has one DEQ permit for Winstone Phase II. Mr. Bill Giles stated that Alan Brooks, his group has a proposal to the district that they would save the district \$900,000 in interest on the Rural Development Loan. Rural Development loan is currently at a fixed rate of 4.125 percent interest right now. Mr. Giles and Mr. Lang have meeting with him on Thursday. There was no further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [Tab 13]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self Entered a Motion that the Claims List be approved; Mr. Arnold Kunze Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, yes; Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [tab 15] to review the information.

As of December 27th, the aggregate value had shown a increase in value from \$796,481.95 to \$799,474.57.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Chad Jester Entered a Motion to Adjourn; Mr. Jim Self Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Chad Jester, yes. The Motion to Adjourn stands approved.

The meeting stands adjourned at 8:05 p.m.