

**Rural Water District #4
Wagoner County
Regular Board Meeting
January 10, 2023
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: No citizens present

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 12-13-2022 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 12-13-2022 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 12-13-2022 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 12-13-2022 Regular Board Meeting, stands approved as presented.

Discussion and action on approval on items from citizens present.

No citizens are present. No action required.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 2,761,200 gallons of water was purchased from the City of Tulsa. He then said that December sales records confirm twenty-eight (28) meters sold during the month and set meters were nineteen (19) meters installed.

The pumpage from the water plant in December was 76,803 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is no new private developments this month. The 209th Waterline (61st to 81st) is out for advertisement the bid is open on the 24th of January. Oak Grove Road from Admiral Place to 21st Street Ryan received an email that they are starting to do fielding work soon. On the Water Treatment Plant Chloramine Conversion, we have learned that ODEQ will be issuing a Consent Order regarding disinfection byproducts violations. We will work with RWD and ODEQ to create a schedule for compliance. The ARPA Waterline Project has had a survey and they are in the middle of the preliminary plans right now. A new item is the City of Broken Arrow Permanent Connection. This project consists of a new meter vault to connect the City of Broken Arrow's distribution system to the District's system near the intersection of 81st Street and 209th E. Ave. We had a kick off meeting on January 9, 2023. The rates on this connection will not change unless the charge from City of Tulsa changes.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of December.

The New Debt Service Fund has a balance of \$169,513.05.

Oneta Energy update: December bill submitted for \$94,713.63.

The Reserve Fund has a balance of \$3,285,060.24.

The Current Debt Service Reserve balance \$192,567.45.

Status on ORWA Rate Study

ARPA Application submitted

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval to consolidate savings accounts into higher interest bearing "Project Fund" account.

Mr. Faulk referred the Board to [Tab 3]. There are three accounts that we are wanting to consolidate into one account they are the OWRB Project Debt Service Fund, Rural Development Reserve, Sewer Debt Service Fund. We would like to consolidate these funds into a Project Fund. The savings accounts bear a lower interest rate, so by moving them into a public funds checking account we can take advantage of the 1.75% interest rate. Right now, the accounts that we have are earning just a .25% rate. Mr. Faulk is requesting that the board approves to close the Rural Development Reserve account and to Consolidate the OWRB Project Debt Service Fund, and the Sewer

Debt Service Fund. Mr. Chad Jester entered a Motion to approve to consolidate savings accounts into higher interest bearing "Project Fund" account; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve to consolidate savings accounts into higher interest bearing "Project Fund" account, stands approved as presented.

Discussion and action on approval to sell 2013 Ford F-150 pickup.

Mr. Faulk referred the Board to [Tab 4]. The truck has 176,405 miles on it. The suggested Minimum Bid is \$5,100.00 with a sealed bid. Mr. Gary Rogers entered a Motion to approve the sale of the 2013 Ford F-150 pickup; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the sell 2013 Ford F-150 pickup, stands approved as presented.

Discussion and action on approval of Disbursement Request #11 for Daris Contractors for \$502,027.87 & Poe Engineering for \$14,603.78-WWTP.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this request is for work completed in November 26th, 2022 through December 25th, 2022. Pay Request #11 includes payment for Daris Contractors in the amount of \$502,027.87 and payment for Poe & Associates in the amount of

\$14,603.78 for a total of \$516,631.65. Mr. Jim Self entered a Motion to approve pay request #11 for Daris Contractors for \$502,027.87 & Poe Engineering for \$14,603.78; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #11 for Daris Contractors for \$502,027.87 & Poe Engineering for \$14,603.78, stands approved as presented.

Discussion and action on approval of pay request #19 for Cook Consulting for \$56,734.00 & POE Engineering for \$11,515.47, 101st St. relocation.

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that this request is for October 26th, 2022 through December 25th 2022. Pay request #19 includes payment for Cook Consulting in the amount of \$56,734.00 & POE Engineering for \$11,515.47. Mr. Jim Self entered a Motion to approve pay request #19 for Cook Consulting for \$56,734.00 & POE Engineering for \$11,515.47; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve payment for Cook Consulting in the amount of \$56,734.00 & POE Engineering for \$11,515.47, stands approved as presented.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,230,000,000 gallons as compared to the prior year figure of 1,147,000,000 gallons, reflecting an increase of +7.2%; corresponding revenue for YTD was \$461,338.07 contrasted with \$422,941.92 for the prior year also, reflecting a percentage of increase at +9%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Thomas Faulk or Mr. Rick Lang did not have any old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Faulk referred the Board to [Tab 10] there is a DEQ Permit for Pines Phase II.

This week we were approached by a lady that is wanting to rent the empty lot in front of the office as a place to park her food truck. She is wanting to know if we would be interested in renting the empty lot out front where the ATM once was. Thomas and Rick were thinking about renting the spot out for 3 months to just see how the traffic flow would be. She is currently paying \$400.00 a month. She would supply her own water and electric. After discussion Charles Stinnett and Terry Hurst did

not want to approve renting the empty lot out. There was not further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of December 31st, the aggregate value had shown an increase in value from \$696,241.04 to \$699,150.14.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:54 PM stands approved.

Signature Copy