

**Rural Water District #4
Wagoner County
Regular Board Meeting
February 9, 2021
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Arnold Kunze, Mr. Charles Stinnett, Mr. Jim Self and Mr. Gary Rogers, on phone-present. Mr. Chad Jester, on phone-present.

Staff Present: Mr. Bill Giles, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, on phone-present; Mr. Charles Stinnett, present, and Mr. Arnold Kunze, present. Mr. Chad Jester, on phone-present.

Discussion and action on Approval of the Minutes of the 1-12-2021 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 1-12-2021 Regular Board Meeting [Tab 2]. Following Board review and without discussion, Mr. Jim Self entered a Motion that the Minutes of 1-12-2021 Regular Board Meeting be approved; Mr. Arnold Kunze. Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes. Mr. Chad Jester, yes. The Minutes of 1-12-2021 Regular Board Meeting stand approved as entered.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and Review of the Manager's Report/Status Report.

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that there had been 0 gallons of water purchased from the City of Tulsa for January. He then related that January sales records confirm sixty-nine (69) meters sold during the month and forty (40) meters installed.

There were a few small leaks in January. There was only one big leak east of Adams Creek on 61st in the amount of 10,000 gallons. The pumpage from the water plant in January was 69,897,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [Tab 3]. The District's Engineer, Ryan Smith stated that Highland Creek South is a development South of the existing Highland Creek and is looking to have an additional 225 houses with water and Wagoner County Sewer. The 209th water line project has no changes from last month. On the 101st St relocations awarded to Cook Consulting, it awaits construction as the County works on acquiring right-of-way. We are working with the County and ODOT to see if we can let Cook proceed on the project where right-of-way is already acquired and pay them for material on hand. On 193rd E Ave from 51st to 61st , and 61st St from 193rd E. Ave to 209th E Ave, there hasn't been any changes to these projects.

Progress on other projects include: 193rd E. Ave. & 41st Street intersection; working with the City of Tulsa to determine the location of the new meter vault. It will likely be on the So. East side back to the east of the existing county line. Also, the 193rd E. Ave. & 51st Street intersection; DEQ will release the permit as soon as the check arrives, and Ryan stated that he is not going to advertise until they have the right of way, and the 81st & Wright Place project has not had any changes. Finally, there has not been any progress on the Wastewater treatment Plant because Mark Mulder has been out of the office the entire month of January with health issues. The Wastewater treatment Plant is still in DEQ's court and have not released the permit.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of January.

The New Debt Service Fund has a balance of \$93,321.25.

The Rural Development Reserve Fund currently stands at \$381,089.40.

Oneta Energy update: Jan. bill submitted.

The Reserve Fund has a balance of \$1,635,795.76.

The Current Debt Service Reserve balance \$135,252.77.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Change Order #7 for final quantity rectification to reflect actual installed quantities.

Mr. Giles referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is a final change order with Cook Consulting, LLC. The project is finally complete. The change order is for \$226,129.00. Mr. Jim Self made a motion to approve the Change Order #7 for final quantity rectification to reflect actual installed quantities. Mr. Arnold Kunze seconded the motion. Roll call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim self, yes; Mr. Chad Jester, yes. The motion stands approved as entered.

Discussion and action on approval of Pay Requisition #30 in the amount of \$286,677.30 for work performed in December 2020, January 2021, final settlement payment to Crossland Heavy Contractors for work performed on the WTP filter rehab project, and engineering and inspection during this time period.

Mr. Giles referred the Board to [Tab 5]. Ryan Smith stated that this will close out the entire FAP loan, this will include the two final payments. The first one is for Cook Consulting for \$274,913.25 and the second payment is for Crossland Heavy for \$3,039.03. In addition payment to POE for the amount of \$8,725.02. Mr. Chad Jester made a motion to approve the Pay Requisition #30 in the amount of \$286,677.30 for work performed in December 2020, January 2021, final settlement payment to Crossland Heavy Contractors for work performed on the WTP filter rehab project, and engineering and inspection during this time period. Mr. Charles Stinnett seconded the motion. Roll call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim self, yes; Mr. Chad Jester, yes. The motion stands approved as entered.

Discussion and action of approval to release sewer from the 54 lots in the Highland Park development to the City of Broken Arrow due to difficulties routing the sewer across the creek to the lift station.

Mr. Rick Lang stated that this was brought up last month. Because of the creek crossing, the request is to release the sewer Broken Arrow. Mr. Jim Self made a motion to approve to release sewer from the 54 lots in the Highland Park development to the City of Broken Arrow due to difficulties routing the sewer across the creek to the lift station. Mr. Arnold Kunze seconded the motion. Roll call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes; Mr. Chad Jester, yes. The motion stands approved as entered.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that he had told the Board that we were getting ready to up-grade the 400 gallon freshwater pump in the north clear well to a 1,000 gallon pump. Due to a mis-understanding between E1 Pumps and himself, the pump ordered and shipped was a back wash pump which needed replacement as the existing one had been there since 1992. The other pump (freshwater) is being looked at to determine if there is adequate power in the building for the increased size. Also, the new chemical feed system is being installed. This had to wait until the winter months as the plant can only run on stored plus Tulsa water. Finally, the temp employee at the water plant quit unexpectedly after 10 weeks.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that a few dialers, and grinder pumps have had to be replaced this past month. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 8]; he began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was \$76,000,000 gallons as compared to the prior year figure of \$150,000,000 gallons, reflecting a decrease of -49.3%; corresponding revenue for YTD was \$27,904.60 contrasted with \$55,780.54 for the prior year also, reflecting a percentage of decrease at -49.9%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang stated that there was no Old Business to report. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that he has two DEQ permits for E. 101st Street S. Sanitary Sewer Relocations and E 101st Street S. Waterline Relocations. Also, Fair Oaks Road has a 2 inch line that runs about ½ a mile and loops around and dead ends. Since the end of December the line has broke five times. A customer called asking if we can do anything about the line. Mr. Lang is thinking that it would cost the district \$150,000 to \$200,000 to replace the line. Mr. Lang also suggested that maybe each household could provide \$2,000 to help get the line replaced. Mr. Lang will talk to the board members again next month.

There was no further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [Tab 13]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Charles Stinnett Entered a Motion that the Claims List be approved; Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; and Mr. Arnold Kunze, yes; Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [tab 15] to review the information.

As of December 27th, the aggregate value had shown a increase in value from \$799,474.57 to \$799,785.00.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Jim Self Entered a Motion to Adjourn; Mr. Arnold Kunze Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Chad Jester, yes. The Motion to Adjourn stands approved.

The meeting stands adjourned at 7:42 p.m.