

**Rural Water District #4
Wagoner County
Regular Board Meeting
February 11, 2025
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Jim Self, Mr. Chad Jester, Mr. Terry Hurst

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, arrived late over phone and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 1-14-2025 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 1-14-2025 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 1-14-2025 Regular Board Meeting. Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, late but will sign 2/12/2025. The Minutes of 1-14-2025 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

There were no citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 1,961,000 gallons of water was purchased from the City of Tulsa. There were 0 gallons purchased from the City of Broken Arrow. He then said that January sales records confirm thirty-three (33) meters sold during the month and set meters were thirty-three (33) meters installed.

The pumpage from the water plant in January was 81,267,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is one private developments for the month. Mountain Creek in Stonebluff with 59 lots, Water only. Oak Grove Road Widening Admiral Place to 21st Street we have received the notice to proceed for this project on January 31st. This will be paid for 100% by Wagoner County. From 71st to 101st Street we are beginning preliminary design on these 3 miles of waterline relocation and betterment. Our 60% review submittal will happen in the upcoming months. Initial cost estimates show RWD #4 will be responsible for approximately \$1.8M and Wagoner County \$2.3M. On the Water Treatment Plant Chloramine Conversion/Filter Optimization OMNI has converted the WTP from ferric chloride to aluminum chlorohydrate (ACH) which has extended the filter run times significantly. The chloramine conversion project opened bids on January 15th, and we are making a recommendation to award at this meeting.

Due to long equipment lead times, we are anticipating being online with the chloramines in Quarter 3 of this year. We have begun the process of working with ODEQ to revise the residuals management plan at the WTP which has to occur due to the chemical changes. We also met with American Waste Control regarding residuals hauling from the WTP as the new filter backwash waste will have to be taken to a landfill instead of being land applied. The Muskogee Turnpike Oak Grove Interchange/Spur to Highway 51 Relocations we attended a meeting on January 22nd, and we prepared and sent scope and fee for approval on January 29th. We anticipate submitting an agreement to design the project at next month's board meeting. The 2025 CIP we are moving forward with the waterline on Oneta and had a preconstruction meeting on February 4th. The contractor should be finished with this project around June of this year. WE are presenting an agreement to do design and construction phase services for the emergency generators for the WTP. This project will be led by our electrical engineering group out of the Dallas office.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of January.

The New Project Fund has a balance of \$1,043,581.40.

Oneta Energy update: January bill submitted for \$92,388.92.

The Reserve Fund has a balance of \$6,078,828.16.

ORWA Delegate Form

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Disbursement Request #36 for \$102,371.85 to Daris Construction and \$8,944.26 to POE Engineering.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is Disbursement Request #36 for the Wastewater Treatment Plant. The disbursement request reflects activities on the project from December 26th, 2024 through January 25th, 2025. There were 3 construction weather delay days during this time period. Mr. Jim Self entered a Motion to approve the Disbursement Request #36 for \$102,371.85 to Daris Construction and \$8,944.26 to POE Engineering; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Disbursement Request #36 for \$102,371.85 to Daris Construction and \$8,944.26 to POE Engineering, stands approved as presented.

Discussion and action on approval of Change Order #19 for WWTP project.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that the Change Order #19 for WWTP project is an additional sidewalk is required to access the UV stairs without walking on grass. In order to install telemetry at the existing 8 lift stations, electrical upgrades are required. The items that are included in the change order is UV Sidewalk \$1,470.34, 480V L.S. Telemetry \$15,951.10, & 240V L.S. Telemetry \$22,493.54. The three items in the change order totals \$39,914.98.

Mr. Jim Self entered a Motion to approve Change Order #19 for WWTP project; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Change Order #19 for WWTP project, stands approved as presented.

Discussion and action to approve Individual Project Order for #7 for standby generators at the water plant.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this is for the engineering design, bidding, and construction phase services to design and prepare a bid package for the two backup generators to serve the water treatment plant. There will be a generator that will serve the north high service pump station and the treatment plant. The other generator will power the south high service pump station. The total cost for the engineering will be \$76,600.00 for the project. The cost of the generators will have to go out to bid in the upcoming months.

Mr. Chad Jester entered a Motion to approve Individual Project Order for #7 for standby generators at the water plant; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Individual Project Order for #7 for standby generators at the water plant, stands approved as presented.

Discussion and action on award Chlorine to Chloramine Disinfection System construction project to KBC Construction, Inc. for \$1,248,000.00.

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that this is the project which bid January 15, 2025. Only one bid came in from KBC Construction, Inc in the amount of \$1,248,000.00. Ryan stated that he recommends KBC Construction for the Chlorine to Chloramine Disinfection System construction project.

Mr. Jim Self entered a Motion to award Chlorine to Chloramine Disinfection System construction project to KBC Construction, Inc. for \$1,248,000.00; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to award Chlorine to Chloramine Disinfection System construction project to KBC Construction, Inc. for \$1,248,000.00, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that things are running well at the water plant. There are a few items of equipment that we are having to replace due to upgrading. The past month we have installed a new 12 x 12 roll up garage door, as well as security gate to enter the water plant. He did not have anything else to report. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that we are excited to be moving into the new plant, no issues to report on the old system. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 89,000,000 gallons as compared to the prior year figure of 111,000,000 gallons, reflecting variance of -19.8%; corresponding revenue for YTD was \$33,036.19 contrasted with \$41,132.85 for the prior year reflecting a variance of -19.7%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business – District Contractor issues.

Mr. Rick Lang stated that our contractor is not in good health, he is needing to have a hip replacement and he can hardly walk. Most of the work that is being done is not completed in a timely manner and when it is completed it is not satisfactory work. We have been notified that his two helpers are looking for different jobs. Tommy has his two grandsons working for him now. Tommy does not communicate well with Rick, Thomas, or Adam. He instead is calling other employees which are not in management positions. Management is finding out everything thru the grapevine. When fixing leaks Tommy is wanting to fix them with band aides and not the way that they need to be fixed. We have been

told that customers are calling over the weekend with a leak and Tommy will go out and look at it but will not fix it right then. He will go back on Monday. This means he gets paid for two call outs, plus the repair. Mr. Chad Jester spoke up that he does not agree with a contractor telling us how to fix the leaks, Chad said that if we have a way we want them fixed so that the repairs last and we have fewer interruptions then that is what needs to happen. Chad also suggested that we look for another contractor to take some of the load off of Tommy while he is having his health issues. Duane Riffe spoke up and suggested to hire a temporary consultant to follow or shadow Tommy for the time being while he is down. This will need to be put on the agenda for next month. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that on 81st & Midway there is a 30-inch waterline that supplies water to the Oneta Power Plant. In 2001 we received a 25-foot easement. In 2021 ONG came in and received a 17.5 easement on top of ours. We got our easement from a prior owner and, they got theirs from the current owner. ONG is trying to put an 8-inch gas line right next to our 30-inch line and they have to go across the road. Mr. Duane Riffe has submitted a letter to them to stop their contractors until we can come to an agreement. Mr. Ryan Smith is suggesting that we ask ONG to flag the line from 289th W. to Midway, and see their right of way plans. This will have to be put on next months agenda for discussion. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 11]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 12] to review the information. As of January 31th, the aggregate value has shown a increase in value from \$930,882.19 to \$938,363.68.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Terry Hurst, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:22 PM stands approved.