

**Rural Water District #4
Wagoner County
Regular Board Meeting
December 9, 2025
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Chad Jester called the meeting to order at 7:00 pm.

Board Members present: Mr. Chad Jester, Mr. Gary Rogers, Mr. Jim Self, Mr. Terry Hurst & Mr. Bart Morris

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present

The first order of the evening was the Call to Order by Mr. Chad Jester, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes; Mr. Chad Jester, yes; Mr. Bart Morris, yes.

Discussion and action on Approval of the Minutes of the 11-11-2025 Regular Board Meeting

Chad Jester called for review of the Minutes for the 11-11-2025 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 11-11-2025 Regular Board Meeting. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes. The Minutes of 11-11-2025 Regular Board Meeting, stand approved as presented.

Discussion and action on items from citizens / visitors present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 2,509,000 gallons of water was purchased from the City of Tulsa. There were 0 gallons purchased from the City of Broken Arrow. He then said that November sales records confirm twenty-six (26) meters sold during the month and set meters were nineteen (19) meters installed.

The pumpage from the water plant in October was 82,968,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there are no private developments this month. Oak Grove Widening project there is a reimbursement order on the agenda for engineering fees. On the Muskogee Turnpike Oak Grove Interchange, Ryan stated that he has quality controlled the preliminary plans and they look good there are just a few minor changes. A meeting will hopefully be set up later in December. The 2025 CIP the waterline is active and in service and the final pay request is on the agenda. Regarding the generator project is out for bid, the bid opening is scheduled for December 18th. US-64 Relocation we are awaiting ODOT approval prior to beginning any work on this project

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of October.

The New Project Fund has a balance of \$1,355,156.87.

Oneta Energy update: November bill submitted for \$109,305.15.

The Reserve Fund has a balance of \$6,805,250.91.

Agreement with Cook Construction.

OWRB Authorized Representative Certificate

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Pay Request #4 for \$51,749.27 for 273rd E Ave project.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is Pay Request #4 for the 273rd E Ave project. The pay request reflects engineering activities on the project from April 30th, 2025 through October 31st, 2025. Kimley Horn will receive \$51,749.27. Mr. Bart Morris entered a Motion to approve the Pay Request #4 for \$51,749.27 to Kimley Horn; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the Pay Request #4 for \$51,749.27 to Kimely Horn, stands approved as presented.

Discussion and action on Pay Request #4 for \$85,031.55 to KBC Construction for WTP conversion from Chlorine to Chloramine.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is Pay Request #4 for WTP conversion from Chlorine to Chloramine for \$85,031.55 to be paid to KBC Construction. The pay request reflects activities on the project from October 26th, 2025 through November 25th, 2025. There were 0 construction weather delay days during this time period. Mr. Jim Self entered a Motion to approve the pay request #4 for WTP conversion from Chlorine to Chloramine for \$85,031.55, Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the pay request #4 for WTP conversion from Chlorine to Chloramine for \$85,031.55, stands approved as presented.

Discussion and action regarding Pay Request #6 to Ira Green Construction for Oneta Road waterline improvements for \$62,703.92.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this is Pay Request #6 for Oneta Road Waterline 91st to SH-51 for \$62,702.92 to be paid to Ira Green Construction. The pay request reflects activities on the project from August 26th, 2025 through final completion. There were 0 construction weather delay days during this time period. Mr. Bart Morris entered a Motion to approve the pay request #6 to Ira Green Construction for Oneta Road waterline improvements for \$62,703.92, Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the pay request #6 to Ira Green Construction for Oneta Road waterline improvements for \$62,703.92, stands approved as presented.

Discussion and action regarding Disbursement Request # 46 for \$277,347.18.

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that this is Disbursement Request #46 for WTP for \$277,347.18 to be paid to Daris Construction, and \$1,800.00 to be paid to Poe Engineering. The disbursement request reflects activities on the project from October 26th, 2025 through November 25th, 2025. There were 0 construction weather delay days during this time period. Mr. Chad Jester entered a Motion to approve the disbursement request #46 for \$277,347.18, Mr. Bart Morris Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the disbursement request #46 for WTP for \$277,347.18, stands approved as presented.

Discussion and action regarding change order #21 to Daris Construction for \$77,920.21 for WWTP.

Mr. Faulk referred the Board to [Tab 7]. Mr. Ryan Smith stated that this is Change Order #21 for WWTP for \$77,920.21 to be paid to Daris Construction. The reason for the change order is because the existing pipeline between the primary lagoon and secondary lagoon (being converted to flow equalization basins as a part of this project) was corroded and inoperable. This change order installs new piping and valve so FEB 2 and FEB 3 can successfully flow between each other. Mr. Bart Morris entered a Motion to approve the change order #21 to Daris Construction for \$77,920.21, Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the change order #21 to Daris Construction for \$77,920.21, stands approved as presented.

Discussion and action regarding change order #1 for Chloramine conversion project for \$51,240.84.

Mr. Faulk referred the Board to [Tab 8]. Mr. Ryan Smith stated that this is Change Order #1 for Chloramine conversion project for \$51,240.84 to be paid to KBC Construction. The change order is for the plumbing of chemical tanks, installation of additional conduit and wiring for future SCADA upgrades, and for the addition of a sampling line to provide more accurate chloramine sampling. Mr. Jim Self

entered a Motion to approve the change order #1 for Chloramine conversion project for \$51,240.84, Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the change order #1 for Chloramine conversion project for \$51,240.84, stands approved as presented.

Discussion and action regarding change order #1 for Oneta Road waterline improvement project for \$3,745.00.

Mr. Faulk referred the Board to [Tab 9]. Mr. Ryan Smith stated that this is Change Order #1 for Oneta Road waterline improvement project for \$3,745.00. The reason for the change order is to reconcile for actual installed quantities. Mr. Jim Self entered a Motion to approve the change order #1 for Oneta Road waterline improvement project for \$3,745.00. Mr. Bart Morris Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the change order #1 for Oneta Road waterline improvement project for \$3,745.00, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that we had a power outage yesterday at the water plant, once we have the generators they will turn on and keep the plant up and running. Everything else at the plant is running well. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

In regards to the Waste Water Treatment plant (WWTP) we had 6 DEQ waste water employees come to the plant. All of the samples, reports and everything is running well. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 11]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,349,000,000 gallons as compared to the prior year figure of 1,563,000,000 gallons, reflecting variance of -13.7%; corresponding revenue for YTD was \$497,238.67 contrasted with \$577,771.25 for the prior year reflecting a variance of -13.9%.

Chad Jester inquired whether there were any questions; none arose and no action was required.

Old Business

Mr. Rick Lang stated that Tommy Helton called him and asked if he could become an employee of the district, but he only wanted to work as an operator on the machinery. He did not want to be on call, in the ditches. Rick explained that all maintenance employees are on call in a rotation. Tommy also has requested no more work be given to him after December 31, 2025. Per Mr. Riffe the district needs to compose a letter of Agreement and have Mr. Helton sign it confirming his request and the District's willingness to cancel his contract as of December 31, 2025.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

There was no New Business. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 14]. Following the Board's review of the Claims List, Chad Jester inquired as to any questions or discussion. Mr. Bart Morris entered a Motion that the Claims List be approved; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 15] to review the information. As of November 28th, the aggregate value has shown an increase in value from \$1,332,342.99 to \$1,338,792.94.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Terry Hurst, Seconded the Motion. Roll call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes, Mr. Bart Morris, yes. The Motion to Adjourn at 7:49 PM stands approved.

Signature Copy