

**Rural Water District #4
Wagoner County
Regular Board Meeting
December 12, 2023
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 11-14-2023 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 11-14-2023 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 11-14-2023 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 11-14-2023 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 1,180,900 gallons of water was purchased from the City of Tulsa. There was 958,538 gallons purchased from the City of Broken Arrow. He then said that November sales records confirm twenty-six (26) meters sold during the month and set meters were thirty-eight (38) meters installed.

The pumpage from the water plant in November was 89,929,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is no new private development this month. The Oak Grove Road Widening project on Admiral Place to 21st Street the Final design is complete and at ODEQ for permitting. We have submitted to Wagoner County and await notice to proceed with bidding. On the 71st & 101st Street project, at this time the funding is not in place and the relocation will be delayed for an unforeseen amount of time. Initial estimates show RWD #4 will be responsible for approximately \$1.8M and Wagoner County \$2.3M. In regards to the Water Treatment Plant Chloramine Conversion/Filter Optimization project we await approval of the engineering report. As soon as the report is approved, we will begin the chloramine design to be constructed in late summer early fall of 2024. City of Broken Arrow Permanent Connections the permanent connection @ 81st & 209th awaits construction. The permanent connection

at 193rd E. Ave. & 101st street is in the preliminary design, stage. This new connection will begin in the upcoming months.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of November.

The New Project Fund has a balance of \$552,401.96.

Oneta Energy update: November bill submitted for \$125,664.31.

The Reserve Fund has a balance of \$4,498,404.04.

PSN (Payment Services Network) Outages

Mr. Thomas Faulk also brought to the boards attention that there is a BOK trust account that has a remaining balance of about \$40,000.00. Mr. Faulk and Mr. Lang have submitted a request to OWRB to allocate these funds towards replacing 1 mile of 8- inch line going North on Oneta Road. An estimated price to replace the line is \$450,000.00 to \$500,000.00 to replace the waterlines. There is money in the reserve account to cover the cost of the replacement. Mr. Lang stated that we can take the \$40,000.00 out of the trust account to pay towards the replacement of the lines. This will be placed on an upcoming agenda for boards approval.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #22 for Daris Contractors for \$499,093.70 and Poe Engineering for \$20,671.11.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in October 26th, 2023 through November 25th, 2023. Pay Request #22 includes payment for Daris Contractors in the amount of \$499,093.70 and Poe Engineering for \$20,671.11. Mr. Gary Rogers entered a Motion to approve pay request #22 for Daris Contractors for \$499,093.70 and Poe Engineering for \$20,671.11; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #22 for Daris Contractors for \$499,093.70 and Poe Engineering for \$20,671.11, stands approved as presented.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

Discussion and action on approval of change order #12 for WWTP.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated this is for additional cost required to construct the top lid at the headworks flow equalization basin. This change order is in the amount of \$215,035.15 and a 20-day extension. Mr. Chad Jester entered a Motion to approve change order #12 for WWTP; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve change order #12 for WWTP, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that everything at the water plant is running smoothly. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that DEQ came out to update the timeframe for the Sewer plant. B1 lift station had two pipes blow out. Brent Baty came out to do the work and as he was completing the repair of the first two pipes a third one blew out which he then repaired. The lift station will only be in service for a couple more months and we had to spend over \$41,000.00 to get the lift station reworked so we can get by until the new one comes online. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 10]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was

1,554,000,000 gallons as compared to the prior year figure of 1,130,000,000 gallons, reflecting an increase of +38%; corresponding revenue for YTD was \$575,217.92 contrasted with \$414,253.21 for the prior year also, reflecting a percentage increase of +39%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang or Mr. Thomas Faulk did not have Old Business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang or Mr. Thomas Faulk did not have New Business. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 9]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 10] to review the information. As of November 24th, the aggregate value has shown a increase in value from \$851,991.33 to \$871,989.18.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:46 PM stands approved.