

**Rural Water District #4
Wagoner County
Regular Board Meeting
December 10, 2024
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Jim Self, Mr. Chad Jester, Mr. Terry Hurst

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens Present

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 11-12-2024 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 11-12-2024 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 11-12-2024 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 11-12-2024 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

There were no citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 6,808,300 gallons of water was purchased from the City of Tulsa. There were 376,709 gallons purchased from the City of Broken Arrow. He then said that November sales records confirm thirty-five (35) meters sold during the month and set meters were forty-five (45) meters installed.

The pumpage from the water plant in October was 73,516,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is no private development for the month. The chemical transition has begun at the water plant. Bids will be opened on January 15th and we are hopeful to have the choramine conversion online mid-2025. Ryan stated that he has received correspondence on 11/21 that the design for the highway has changed and a new meeting will need to be held in the future. The 2025 CIP, is currently out for bid and there is a Prebid on 12/11/2024. The bids will be opened by the County commissioners on December 23rd as we are hopeful to be awarded leftover ARPA grant money. We are preparing cost estimates for the backup generators and possible solar power at the WTP and will soon begin looking at the pump station project.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of November.

The New Project Fund has a balance of \$927,441.47.

Oneta Energy update: November bill submitted for \$90,557.85.

The Reserve Fund has a balance of \$5,929,481.80.

Attending Wagoner County Commissioners Meeting 12/23/2024.

Thomas spoke more about the Wagoner County Commissioners meeting. Mr. James Hanning reached out to Mr. Lang about extra ARPA money that they need to spend. Mr. Lang said that the district has submitted totals for several projects. They are as follows:

- 1) Upgrade of Oneta Rd waterline from Hwy 51 to Muskogee Turnpike.
- 2) Generators for the water plant.
- 3) Automatic gates at the water plant.
- 4) River pumps that were ordered back in February
- 5) New overhead door for the water plant.

Each of these projects have been presented to the Wagoner County Commissioners for consideration of ARPA funding.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #34 for Daris Contractors for \$66,267.25 and Poe Engineering for \$13,139.31.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in October 26th, 2024 through November 25th, 2024. Ryan spoke up that these are all expenses related to the ongoing WWTP and progress is being made. Pay Request #34 includes payment for Daris Contractors in the amount of 66,267.25 and Poe Engineering for \$13,139.31. Mr. Chad Jester entered a Motion to approve pay request #34 for Daris Contractors for \$66,267.25 and Poe Engineering for \$13,139.31; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #34 for Daris Contractors for \$66,267.25 and Poe Engineering for \$13,139.31, stands approved as presented.

Discussion and action on approval of change order #18 for WWTP.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this change order for the operations building requires a cove base installation and the maintenance building was decided to be kept instead of demolishing as previously approved in change order 5. To make this change it will be a total of \$1,753.70. There is also a credit of 25,049.16 for the demolition of the existing maintenance building that will instead be used for storage. The net credit change order is for \$23,295.46

Mr. Chad Jester entered a Motion to approve of change order #18 for WWTP; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve of change order #18 for WWTP, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that normal maintenance issues are going on, we did have a sand pump that went out and is being repaired. The good news is that the Ferric chloride and the caustic soda are offline and we have changed over to ACH with a temporary tank and are feeding the filter booster. The turbidity is running great. The filter run times on the new plant were normally about 24 hours. Last week we ran a filter for 82 hours and it did not even need to be backwashed then, but we didn't want to run it too long and cause other issues. We have decided that we will not run the new filters more than 72 hours at a time. With the construction that will be going on, the old chemical tanks will have to be removed. They are 35 years old. The current door is not big enough to get the tank out. The other option was to remove the roof but you have beams in there and that would not work. Mr. Lang stated that he has opted to

expand the overhead door area to accommodate a 12 x 12 door. It will cost around \$18,000 to put the new door in. This is one of the items that we are asking Wagoner County to consider for the ARPA funds at the Commissioner meeting. He did not have anything else to report. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that we have had a few lift station issues. Other than that everything else is going well at the sewer plant. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 6]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,563,000,000 gallons as compared to the prior year figure of 1,554,000,000 gallons, reflecting variance of +.06%; corresponding revenue for YTD was \$577,771.25 contrasted with \$575,214.92 for the prior year reflecting a variance of +.4%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang & Mr. Thomas Faulk did not have old business to discuss. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang & Mr. Thomas Faulk did not have new business to discuss. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 9]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 10] to review the information. As of November 29th, the aggregate value has shown a increase in value from \$930,769.43 to \$939,702.89.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:37 PM stands approved.

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