

**Rural Water District #4  
Wagoner County  
Regular Board Meeting  
August 9, 2022  
7:00 PM  
Join Meeting: call 480-712-7555 ID:1151-258-2331**

**Call to order:** Chairman Stinnett called the meeting to order at 7:00 pm.

**Board Members present:** Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

**Staff Present:** Mr. Thomas Faulk, Mr. Rick Lang

**Citizens Present:** Steve Conner & Jim Hargrove

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

**Discussion and action on Approval of the Minutes of the 7-19-2022 Regular Board Meeting.**

Chairman Charles Stinnett called for review of the Minutes recorded for the 7-19-2022 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 7-19-2022 Regular Board Meeting. Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 7-19-2022 Regular Board Meeting, stands approved as presented.

### **Discussion and action on approval on items from citizens present.**

Mr. Steve Conner & Mr. Jim Hargrove attended the meeting unannounced. They are both residents of the Stone Bluff area. They were inquiring why there was a water outage. Mr. Lang explained that our booster pump fell over and that repairs have been made. No action required.

### **Discussion and review of the Operations Manager's Report**

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 53,065,700 gallons of water was purchased from the City of Tulsa, 23,317,800 gallons of water was purchased from the City of Broken Arrow for July, and 4,953,750 was purchased from Wagoner County Rural Water District #5. He then said that July sales records confirm forty-four (44) meters sold during the month and nineteen (19) meters installed.

The pumpage from the water plant in July was 96,119,000 gals. There were a few large leaks during the month of July. He had no additional information; no discussion or questions arose --- no action was required.

### **Discussion and Review on the Engineering Report.**

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that he has not heard any more information on the Stone Bluff Development 35 lots. On the Water Treatment Plant Chloramine Conversion, Ryan, Rick, & Thomas met with Srinu Sundaramoorthy on July 22<sup>nd</sup>. They went over the current operations and chemicals and a memo was prepared outlining immediate steps to begin optimizing the District WTP operations including evaluating new chemicals by Brenntag and hiring a filtration specialist to examine the existing filters and media. The next step is to continue to collect information and then make a decision regarding chemicals and chloramine conversion. The

193<sup>rd</sup> E. Ave. & 51<sup>st</sup> Street intersection is under construction. The GIS mapping will be able to be reviewed by maintenance in the next month.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

### **Discussion and review of the Business Managers Report.**

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2, final page] to review account balance figures as of the end of July.

The New Debt Service Fund has a balance of \$170,415.80.

Oneta Energy update: July bill submitted.

The Reserve Fund has a balance of \$2,666,679.71.

The Current Debt Service Reserve balance \$169,372.19.

Research of funding for infrastructure improvements. ARPA, BIL & OWRB.

Discussion regarding need for water conservation rates.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

**Discussion and action on approval of water conservation rates study.**

Mr. Thomas Faulk referred the board to tab [3]. Mr. Faulk stated that he had talked to Randy Clark with Oklahoma Rural Water. Mr. Clark is stating that he can do a rate study for the district and provide a recommendation on what the district could do to add a conservation rate to the district. Advantages to the pricing structure encourages conservation of water, helps avoid water shortages during high demand months, Higher volume users pay higher prices, and Lower volume users pay lower prices. Mr. Chad Jester Entered a Motion to approve the study of water conservation rates. Mr. Terry Hurst Entered a Second to the motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The approval of the study of water conservation rates, stands approved as presented.

**Discussion and action on approval of pay request #16 for 101<sup>st</sup> Street relocation project for the amount of \$153,923.75**

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that part of this request is for work done from June 26<sup>th</sup> to July 25<sup>th</sup>. Pay Request 16 includes payment for Cook Consulting in the amount of \$153,923.75. Mr. Gary Rogers entered a Motion to approve pay request #16 for 101<sup>st</sup> Street relocation project for the amount of \$153,923.75 to be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #16 for 101<sup>st</sup> Street relocation project for the amount of \$153,923.75, stands approved as presented.

**Discussion and action on approval of Disbursement Request #6 for WWTP, Daris Contractors for \$418,945.35.**

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that pay request #6 is for \$418,945.35 to Daris Contractors.

After discussion, Mr. Chad Jester entered a Motion that Pay Requisition #6 in the amount of \$418,945.35 for billing of the WWTP project to Daris Contractorsto be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Pay Requisition #6 in the amount of \$418,945.35 for billing of the WWTP project to Daris Contractors, stands approved as presented.

**Discussion and review on Water plant and distribution issues.**

Mr. Rick Lang stated that we are trying to work out a plan on the chemicals. The one thing that we have not looked at is the sand in the new filters. The sand has not been changed out since the new plant was built in 2006. The carbon has been changed out but it is probably needing changed out as well. The district will not change out the filter media until the winter months. There are two air

conditioners in the pump rooms where the VFD's that are not working. The repair is estimated to approximately be around \$13,000.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

#### **Discussion and Review on Waste Water Plant and collection issues.**

Mr. Rick Lang stated that things are running well right now. We will be accepting the East Village Sewer Pump lift station in a few weeks. Wagoner County Rural Water 5 will be collecting the payments for the sewer with a 6% collection fee. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

#### **Discussion and review on Oneta power activity.**

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 6]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 637,000,000 gallons as compared to the prior year figure of 639,000,000 gallons, reflecting a decrease of -3.1%; corresponding revenue for YTD was \$239,848.63 contrasted with \$236,234.93 for the prior year also, reflecting a percentage of increase at +1.5%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

## **Old Business.**

Mr. Rick Lang stated that there is no old business. No action was required.

## **New Business.**

**Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.**

Mr. Faulk stated that he has been in contact with Arvest and has been told that he is not a authorized user. Mr. Faulk has been made aware that himself and Rick Lang both need to be authorized users on the Purchasing Card Account (ending in 1613), Managers Account (ending in 8354), and Payroll Account (ending in 4063). Arvest is stating that Mr. Thomas Faulk and Mr. Rick Lang need to update their signature cards on the above accounts and they need to verify that this is what the Board would recommend. Only board members are on all other Arvest bank accounts. Following the Board's review of the issue of authorizing Mr. Lang and Mr. Faulk to be added on the three accounts mentioned above, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion to add Mr. Faulk & Mr. Lang to the Purchasing Card Account (ending in 1613), Managers Account (ending in 8354), and Payroll Account (ending in 4063). Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve adding Mr. Faulk & Mr. Lang to the Purchasing Card Account (ending in 1613), Managers Account (ending in 8354), and Payroll Account (ending in 4063), stands approved as presented.

### **Discussion and action of the Claims Lists.**

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

### **Review of Investment Statement.**

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of July 29th, the aggregate value had shown an increase in value from \$709,379.30 to \$724,816.21.

There was no further discussion and no action required.

### **Adjournment**

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Terry Hurst Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:10 PM stands approved.



