

**Rural Water District #4
Wagoner County
Regular Board Meeting
August 13, 2024
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self, not present

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 7-16-2024 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 7-16-2024 Regular Board Meeting [Tab 1]. Mr. Chad Jester entered a Motion to approve the Minutes of the 7-16-2024 Regular Board Meeting. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, not present, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 7-16-2024 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 50,919,400 gallons of water was purchased from the City of Tulsa. There were 3,980,443 gallons purchased from the City of Broken Arrow. He then said that July sales records confirm thirty-eight (38) meters sold during the month and set meters were fifty-four (54) meters installed.

The pumpage from the water plant in July was 85,479,000 gals. He had no additional information; no discussion or questions arose, no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is no private development for the month. The Water Treatment Plant Chloramine Conversion meeting is set with OMNI Water on August 15th to begin the process of converting the WTP from ferric chloride to aluminum chlorohydrate. The 60% review of the chloramine conversion plans took place on August 5th and we have submitted to ODEQ for review. We anticipate moving to construction in winter of this year with completion in quarter 2 of 2025. The City of Broken Arrow Permanent/Temporary Connections at 193rd & 101st is under construction, there has not been much movement this month.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of July.

The New Project Fund has a balance of \$946,742.85.

Oneta Energy update: July bill submitted for \$234,976.71.

The Reserve Fund has a balance of \$5,370,987.85.

Annual Audit & Annual Rate Increase/Update, & Annual Meeting.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #30 for Daris Contractors for \$158,463.20 and Poe Engineering for \$14,003.90.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in June 26th, 2024 through July 25th, 2024. Ryan spoke up that these are all expenses related to the ongoing WWTP and progress is being made but they had 6 construction weather delays during this time period. Pay Request #30 includes payment for Daris Contractors in the amount of \$158,463.20 and Poe Engineering for \$14,003.90. Mr. Chad Jester entered a Motion to approve pay request #29 for Daris Contractors for \$147,261.98 and Poe Engineering for \$15,202.35; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, no present; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #30 for Daris Contractors for \$158,463.20 and Poe Engineering for \$14,003.90, stands approved as presented.

Discussion and action on approval of pay request #4 for Oneta Rd. waterline project, 51st to 61st, for \$9,211.38.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that is Pay request #4 reflects Engineering & Inspection activities on this project from June 26, 2024 to July 25th, 2024. There were no construction weather delays requested during this period. Pay Request #4 includes payment for POE Engineering in the amount of \$9,211.38. Mr. Chad Jester entered a Motion to approve pay request #4 for POE Engineering for \$9,211.38; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #4 for POE Engineering for \$9,211.38, stands approved as presented.

Discussion and action to approve the utility relocation agreement with Wagoner County for relocation of 8" sewer line on 101st Street for a total of \$58,802.84 of which 100% will be paid by Wagoner County.

Mr. Faulk referred the Board to [Tab 5]. For the Board's review there was the utility relocation agreement signed by all of the county commissioners stating that the project is 100% funded by the county. Mr. Chad Jester entered a Motion to approve the utility relocation agreement with Wagoner County for relocation of 8" sewer line on 101st Street for a total of \$58,802.84 of which 100% will be paid by Wagoner County. Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the utility relocation agreement with Wagoner County for relocation of 8" sewer line on 101st Street for a total of \$58,802.84 of which 100% will be paid by Wagoner County, stands approved as presented.

Discussion and action on approval of IPO #4 with Kimley Horn for \$7,000.00 for design and permitting of 101st Street sewer relocation.

Mr. Faulk referred the Board to [Tab 6]. For the Boards review there was an agreement between Kimley-Horn and Associates, Inc and Wagoner County Rural Water District #4 and this will be paid 100% by Wagoner County. Mr. Gary Rogers entered a Motion to approve IPO #4 with Kimley Horn for \$7,000.00 for design and permitting of 101st Street sewer relocation. Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve IPO #4 with Kimley Horn for \$7,000.00 for design and permitting of 101st Street sewer relocation, stands approved as presented.

Discussion and action on approval of surplus equipment.

Mr. Faulk referred the Board to [Tab 7]. The listed items are surplus equipment.

1. 2006 Bobcat 331G Mini-Excavator, 2,542 hours
2. 25' (20' deck + 5' dovetail) gooseneck deck-over trailer, 7,000 lb. axels.
3. Generac 35 KW Natural Gas-powered generator, 480, 3 phase
4. Generac 7 KW Propane powered generator, 120/240, single phase
5. 250-gallon propane tank

Mr. Gary Rogers entered a Motion to approve to sell the surplus equipment on open bids. Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve to sell the surplus equipment on open bids, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that all of the turbidity meters have been installed and are in service. The water plant has been under stress with the heat index. We have been buying water from Broken Arrow and Tulsa. He did not have anything else to report. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that the old sewer plant is running pretty smooth this month. We have had a few grinder pumps go out. At this time, we are looking for a new company to work on our grinder pumps. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 9]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 982,000,000 gallons as compared to the prior year figure of 937,000,000 gallons, reflecting variance of +4.8%; corresponding revenue for YTD was \$364,065.41 contrasted with \$347,906.83 for the prior year reflecting a variance of +4.7%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang & Mr. Thomas Faulk did not have old business to discuss. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang & Mr. Thomas Faulk did not have new business to discuss. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of July 26th, the aggregate value has shown an increase in value from \$910,064.36 to \$919,454.10.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Terry Hurst, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, not present; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:58 PM stands approved.