

**Rural Water District #4
Wagoner County
Regular Board Meeting
August 8, 2023
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: David Gionta

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 7-18-2023 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 7-18-2023 Regular Board Meeting [Tab 1]. Mr. Chad Jester entered a Motion to approve the Minutes of the 7-18-2023 Regular Board Meeting. Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 7-18-2023 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

Mr. Faulk referred the Board to [Tab 2]. Mr. Rick Lang introduced David Gionta, he owns property on 41st St between 257th & 273rd that he purchased in 2021. He is trying to get water to this address. Mr. Lang states that there is a 2-inch line on the North side of his property but he would have to pay for a road bore and the district would have to oversee it. Rick will be meeting with the customer later this week to see if he can have the road bore and get water to his property. The discussion about David Gionta is tabled to next months board meeting to give Mr. Lang time to visit with the customer on site at his property.

Mr. Rick Lang directed the board to a letter that Mr. Grant Huskey wrote. Mr. Huskey owns land to the East side of the Oneta reservoir. There is a creek that comes thru our land on 61st to the east of the plant. The beavers tend to like the area due to it staying wet all of the time. When they build their dams it causes the creek to back up on his property. Mr. Huskey is wanting us to sell him 3 to 5 acres, and he would let us lease the acreage. The board and Mr. Lang are not wanting to sell the land. They will continue to tear out the beaver dams and check with the wildlife control personnel about the beavers.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that 24,545,100 gallons of water was purchased from the City of Tulsa. There was 17,650,830 gallons purchased from the City of Broken Arrow. He then said that July sales

records confirm thirty-four (34) meters sold during the month and set meters were twenty-nine (29) meters installed.

The pumpage from the water plant in July was 95,542,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 3]. Mr. Ryan Smith stated that there are no new private developments this month. In regards to the Water Treatment Plant Chloramine Conversion/Filter Optimization project, ODEQ has completed their initial review of the Chloramine Engineering report and has provided comments. We are working to address these comments and return it to ODEQ. Comments include analyzing additional alternatives, providing a more detailed schedule and maps of the system. The district met with OMNI Water and they are wrapping up their laboratory analysis. The next steps will be analyzing the laboratory results, possibly implementing chemical changes, and eventual chloramine construction document preparation. Rick is currently working to replace the old, expended filter media in the south filters to help with production. The goal for chloramine conversion is Fall/Winter of 2024. On the City of Broken Arrow Permanent/Temporary Connections we are awaiting the 60% submittal for review.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 3,] to review account balance figures as of the end of July.

The New Project Fund has a balance of \$437,856.86.

Oneta Energy update: July bill submitted for \$190,487.91.

The Reserve Fund has a balance of \$3,819,882.46.

Additional Billing Collection service for Broken Arrow.

The City of Broken Arrow is wanting us to generate some of their billing for customers that reside in our water district. They are wanting us to bill for street lights, ambulance service, trash, sewer, storm water etc. They are requesting for us to provide the billing because we bill for the water and our district has the leverage to disconnect the water if the services do not get paid. Without them having the water they are having setbacks on getting the bills paid for the services. They are offering to pay the district a collection fee for us doing the billing. Thomas & Rick will review the details of what Broken Arrow is proposing and bring it to the board for further consideration if it is determined that our billing software and staffing can accommodate their request.

Computer Server to be replaced.

The storm a few months ago damaged our server and the initial quote indicated that it will be approximately \$20,000 to replace. We have filed a insurance claim and we are waiting on a response from the insurance. There was also some minor damage at the water plant which was included in the claim.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #18 for Daris Contractors for \$612,212.63 and Poe Engineering for \$17,976.96.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this request is for work completed in June 26th, 2023 through July 25th, 2023. Pay Request #18 includes payment for Daris Contractors in the amount of \$612,212.63 and Poe Engineering for \$17,976.96. Mr. Chad Jester entered a Motion to approve pay request #18 for Daris Contractors for \$612,212.63 and Poe Engineering for \$17,976.96; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #18 for Daris Contractors for \$612,212.63 and Poe Engineering for \$17,976.96, stands approved as presented.

Discussion and action on approval of pay request #21, 101st St. waterline relocation project for \$5,193.53 to Poe Engineering.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this is the final request of payment for the 101st St. waterline relocation project. Pay Request #21 includes payment for Poe Engineering for \$5,193.53. Mr. Jim Self entered a Motion to approve pay request #21 for \$5,193.53; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #21 Poe Engineering for \$5,193.53, stands approved as presented.

Discussion and action on approval of recommendation to award SH 51 & 91st St. project to Cook Construction for \$390,030.98.

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that this request is for the project at 51st & 91st St project to Cook Construction for \$390,030.98. There were six bids and Cook Consulting was the lowest bidder. Mr. Gary Rogers entered a Motion to approve recommendation to award SH 51 & 91st St. project to Cook Construction for \$390,030.98; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the recommendation to award SH 51 & 91st St. project to Cook Construction for \$390,030.98, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that the we shut down the filter and it is almost cleaned out. We have to take the nozzles out and put the new ones in and then we will start putting the filter media back in. By Friday morning we should be able to put the filter back online. Once this filter is completed, we will start another next week. We will continue doing one filter a week until completed. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that the Waste Water Plant is running okay at the moment. As of this time there have not been any issues.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 937,000,000 gallons as compared to the prior year figure of 637,000,000 gallons, reflecting an increase of +47%; corresponding revenue for YTD was \$347,906.83 contrasted with \$232,848.63 for the prior year also, reflecting a percentage increase of +49%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Thomas Faulk or Mr. Rick Lang did not have old business at this time. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Thomas Faulk or Mr. Rick Lang did not have any new business. There was not further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 11]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 12] to review the information. As of July 28th, the aggregate value has shown a decrease in value from \$867,887.22 to \$867,384.72.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester, Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:15 PM stands approved.