

**Rural Water District #4
Wagoner County
Regular Board Meeting
August 10, 2021
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

- Call to order:** Chairman Stinnett called the meeting to order at 7:00 pm.
- Board Members present:** Mr. Charles Stinnett, Mr. Jim Self and Mr. Gary Rogers, Mr. Chad Jester
- Staff Present:** Mr. Bill Giles, Mr. Rick Lang
- Citizens Present:** No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, and Mr. Chad Jester, present.

Discussion and action on approval of the appointment of Mr. Terry Hurst as Board Member in Ward 4 as replacement of Mr. Arnold Kunze (deceased) for the remainder of the term.

Mr. Gary Rogers entered a Motion that Mr. Terry Hurst be appointed as Board Member in Ward 4 as replacement of Mr. Arnold Kunze for the remainder of the term. Mr. Chad Jester moved to Second the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes. Mr. Chad Jester, yes. The approval of the appointment of Mr. Terry Hurst as Board Member in Ward 4 as replacement of Mr. Arnold Kunze for the remainder of the term stands approved as entered.

Discussion and action on Approval of the Minutes of the 7-20-2021 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 7-20-2021 Regular Board Meeting [Tab 2]. Following Board review and with discussion, Mr. Chad Jester entered a Motion that the Minutes of 7-20-2021 Regular Board Meeting be approved pending corrections in the minutes. Mr. Jim Self was not present at the 7-20-2021 Meeting and in error we marked him present on all items. Mr. Gary Rogers moved to Second the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes; and Mr. Chad Jester, yes. The Minutes of 7-20-2021 Regular Board Meeting stand approved as entered.

Discussion and action on approval on items from citizens present.

No citizens present.

***Discussion and Review of the Manager's Report/Status Report.**

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that there had been 16,452,900 gallons of water purchased from the City of Tulsa for July. He then related that June sales records confirm seventeen (17) meters sold during the month and twenty-nine (29) meters installed.

There were a few small leaks in July. The pumpage from the water plant in June was 87,342,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [Tab 3]. Mr. Ryan Smith stated That he has added Ridgewood South to the Private Developments. The Water Treatment Plant Chloramine Conversion has a few date changes. They will be moving to the construction phase very

soon on this project. The Wastewater Treatment Plant progress had been made, the public notice has been published in the newspaper, after 30 days have elapsed from the time of advertising, if there are public comments, ODEQ will hold a public meeting to address them. If there are only a handful of comments, ODEQ will respond to them individually.

Rick then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of July.

The New Debt Service Fund has a balance of \$119,346.13.

Oneta Energy update: July bill submitted.

The Reserve Fund has a balance of \$2,096,879.98.

The Current Debt Service Reserve balance \$169,287.78.

The auditors will be doing the audit on a remote basis this year.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Pay Requisition #4 in the amount of \$143,892.26 for billing of the 101st Street Relocation project.

Mr. Giles referred the Board to [Tab 4]. Mr. Ryan Smith stated that pay request #4 is for \$126,803.71 to Cook Consulting and to POE for \$17,088.58.

Mr. Chad Jester entered a Motion that the Pay Requisition #4 in the amount of \$143,892.26 for billing of the 101st Street Relocation project for materials and Engineering from the beginning until now be approved; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes; and Mr. Chad Jester, yes.

The Motion to approve the Pay Requisition #4 in the amount of \$143,892.26 for billing of the 101st Street Relocation project, stands approved as presented.

Discussion and action on approval of changing the terms of the District's Maintenance Bond at the request of Keith Jones.

Mr. Giles referred the Board to [Tab 5].

Mr. Chad Jester entered a Motion that changing the terms of the District's Maintenance Bond at the request of Keith Jones will not be approved; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes; and Mr. Chad Jester, yes.

The Motion to change the terms of the District's Maintenance Bond at the request of Keith Jones will not be approved.

Discussion and action on approval of payback amount of \$34,988.99 for lift station upgrade in Highland Creek per exhibit.

Mr. Giles referred the Board to [the handout]. Mr. Chad Jester entered a Motion that the Discussion and action on the payback amount of \$34,988.99 for lift station upgrade in Highland Creek per exhibit be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes; and Mr. Chad Jester, yes.

The Motion that the Discussion and action on approval of payback amount of \$34,988.99 for lift station upgrade in Highland Creek per exhibit be approved, stands approved as presented.

Discussion and action on approval for a partial vacating of East 58th Street So. Per Russell Peterson letter of 4/13/2021.

Mr. Giles referred the Board to [Tab 6]. Mr. Duane Riffe stated that he spoke with Russell Peterson. They are going to proceed with vacating the easement with us owning our side and they will own their side. Mr. Duane Riffe stated that they have not heard back from Mr. Peterson since the last board meeting. Mr. Riffe stated that if the board authorizes, he can approve when he hears back from Mr. Peterson. Mr. Gary Rogers entered a Motion that the approval for a partial vacating of East 58th Street So. Per Russell Peterson letter of 4/1/2021 can be approved based on the journal entry and Mr. Riffe's approval when it comes to the water district showing that the district owns their side and Mr. & Mrs. Bailey owns their side; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, no; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes; and Mr. Chad Jester, yes.

The Motion to approve for a partial vacating of East 58th Street So. Per Russell Peterson letter of 4/13/2021 can be approved based on the journal entry and Mr. Riffe's approval when it comes to the water district showing that the district owns their side and Mr. & Mrs. Bailey owns their side, stands approved as presented.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang referred the board to [Tab 5] Mr. Lang stated that the South clearwell pump station flange broke and the cost is somewhere around \$600.00. It has been ordered. In the meantime, it was welded and became operational. The next day the fan goes out in the VFD. They were put in, in 2006 with a life expectancy of 10 years. They will have to build the fan and it takes about a week or so. We are back to 2 pumps on that clear well. The North#1 Filter: everything is welded, painted, paint is cured and all 304 nozzles are back in but 36 are put back in where they shouldn't have because they had paint on the grommet and they didn't clean it. They are coming back to clean the 36 grommets. They will do a backwash without any media to see if there is anything in the bottom to get it flushed out.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that we are low on grinder pumps and have ordered a couple. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 8]; he began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was

639,000,000 gallons as compared to the prior year figure of 1,068,000,000 gallons, reflecting a decrease of -40.2%; corresponding revenue for YTD was \$236,234.99 contrasted with \$395,446.41 for the prior year also, reflecting a percentage of decrease at -40.3%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang stated that he told the board last month that there was a lot of brass missing. Another water district was selling water meters at Wheeler Metals and notice a lot of brand new brass in a bin. He called Utility Supply and they went to Wheeler Metals and noticed it was the stuff that our district uses. Utility Supply made a deal with Wheeler Metals, who paid \$276.50 for the brass and Utility Supply bought it back for \$500.00, and we have paid Utility Supply back for it. Rick provided a list of the brass that broke down in cost to \$3,124.08. Wheeler Metal has a video of the vehicle that was there selling the brass. It is one of Tommy Helton's workers (Chris). The vehicle that was there is his, tag number, and his girlfriend who sold it to them. Her name is Amber McDonald. Adam Bindrum has a copy of the video on his phone, and it has been turned over to a investigator. The investigator contacted Tommy to see if they could come interview Chris, and that is the last time Tommy has seen him. The brass is locked up and is not to be touched until the investigation is completed. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Bill Giles nor Mr. Rick Lang have no new business. No action was taken.

There was no further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes; and Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [tab 15] to review the information. As of May 31st, the aggregate value had shown a increase in value from \$801,358.80 to \$806,020.48.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Regular Meeting; Chad Jester Second the Motion. Mr. Charles Sinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes; and Mr. Chad Jester, yes. The Motion to Adjourn at 8:03 PM stands approved.