

**Rural Water District #4 Wagoner
County**

Regular Board Meeting

April 9, 2024

7:00 PM

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester by phone, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney by phone.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present by phone, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 3-12-2024 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 3-12-2024 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 3-12-2024 Regular Board Meeting. Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes by phone. The Minutes of 3-12-2024 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 882 gallons of water was purchased from the City of Tulsa. There was 0 gallons purchased from the City of Broken Arrow. He then said that March sales records confirm twenty (20) meters sold during the month and set meters were sixty-eight (68) meters installed.

The pumpage from the water plant in March was 79,402,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there are no new private developments this month. He briefly summarized the projects listed in his report and stated that each project is making progress.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of March.

The New Project Fund has a balance of \$717,650.37.

Oneta Energy update: February bill submitted for \$84,116.32.

The Reserve Fund has a balance of \$5,035,594.54.

Mr. Thomas Faulk discussed the Loan payoff confirmation letter from OWRB regarding loan #ORF-20-0008CW, originally for \$14,835,000. Mr. Faulk made a point to note that with the payoff of this loan the monthly notes payable amount will be reduced. He also noted that as the construction phase of the WWTP project draws to a close, the monthly payment amount on the \$21,500,000 WWPT loan will increase.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #26 for Daris Contractors for \$167,910.53 and Poe Engineering for \$15,155.74.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in February 26th, 2024 through March 25th, 2024. Ryan spoke up that these are all expenses related to the ongoing WWTP and there is a lot of progress being made. He recommended the board members go see the progress. Pay Request #26 includes payment for Daris Contractors in the amount of \$167,910.53 and Poe Engineering for \$15,155.74. Mr. Gary Rogers entered a Motion to approve pay request #26 for Daris Contractors for \$167,910.53 and Poe Engineering for \$15,155.74; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes by phone.

The Motion to approve pay request #26 for Daris Contractors for \$167,910.53 and Poe Engineering for \$15,155.74, stands approved as presented.

Discussion and action on approval of water and sewer rate comparison and proposed rate schedule, for 2024-25.

Mr. Faulk referred the Board to [Tab 4]. Mr. Faulk explained that the spreadsheets showed a comparison of water and sewer rates from neighboring water districts & municipalities. These spreadsheets showed that our rates are consistently lower than neighboring districts. After much discussion the board approved the water rates as presented (see "Proposed Rates" after page 7) of these board minutes. The sewer rates were approved with at least a 6% increase (rather than the 4% proposed). The board further noted that they may choose to approve a sewer rate increase larger than 6% at a later date if the operational cost data (to be provided by Ryan Smith) shows that a larger increase is warranted.

The motion to approve the water and sewer rates as detailed above was made by Mr. Chad Jester and Mr. Jim Self entered a second to the motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes by phone.

The Motion to approve the water and sewer rates, for 2024-25, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that other than normal maintenance he did not have anything else to report. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that other than normal maintenance he did not have anything else to report. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 6]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 302,000,000 gallons as compared to the prior year figure of 314,000,000 gallons, reflecting variance of -3.8%; corresponding revenue for YTD was \$112,402.48 contrasted with \$116,566.77 for the prior year also, -3.6%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang & Mr. Thomas Faulk discussed performance of District contractor. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Thomas Faulk stated that there was no new business. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 9]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes by phone.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 10] to review the information.

As of March 28th, the aggregate value has shown a increase in value from \$895,460.81 to \$903,408.71.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Terry Hurst, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes by phone. The Motion to Adjourn at 8:20 PM stands approved.

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