

Board Meeting
Rural Water District #4
Wagoner County
By Telephone Conference
April 14, 2020
7:00 PM

Call to order: Vice Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Arnold Kunze arrived late, Mr. Charles Stinnett, Mr. Jim Self, Mr. Chad Jester, and Mr. Gary Rogers, present.

Staff Present: Mr. Bill Giles, Mr. Rick Lang.

Citizens Present: No citizens, present.

The first order of the evening was the Call to Order by Vice Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Chad Jester, present; Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, and Mr. Arnold Kunze, arrived late.

Discussion and action on Approval of the Minutes of the 3-16-2020 Regular Board Meeting.

Vice Chairman Charles Stinnett called for review of the Minutes recorded for the 3-16-2020 Regular Board Meeting [Tab 2]. Following Board review and without discussion, Mr. Chad Jester entered a Motion that the Minutes of 3-16-2020 Regular Board Meeting be approved; Mr. Jim Self Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, absent; Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Chad Jester, yes; and Mr. Jim Self, yes. The Minutes of 3-16-2020 Regular Board Meeting stand approved as entered.

Discussion and action on approval on items from citizens present.

Vice Chairman Charles Stinnett acknowledged for the record that no citizens were present. No action taken.

Discussion and Review of the Manager's Report/Status Report.

Mr. Giles referred the Board to the Manager's Report [page 11]. Mr. Rick Lang's first order of business was to relate that there had been 2,977,608 gallons of water purchased from the City of Tulsa for March. He then related that March sales records confirm thirty-five (35) meters sold during the month and forty-two (42) meters installed. To this date in April, nineteen (19) meters have been sold.

There were a few small leaks in March. He reported that the pumpage report recorded 59,460,000 gallons of water pumped from the District's water plant for an average flow of approximately 1,982,000 gallons per day. The water loss is at 12% year to date. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [pg. 16]. The District's Engineer, Ryan Smith has added Spring Creek V to the list but that is going thru some engineering right now to see if that can fit in the existing Spring Creek lift station. There has not been any changes on the 209th water line. There has been work done on the 101st relocations project. They received the field meeting reports, that goes over all those relocations required item by item. POE went over the relocations and have returned them to Guy Engineering with their suggested changes. There have not been changes on the 193rd project from 51st to 61st. Ryan stated that on the Waste Water treatment plant plans there is still a chance that it will be completed at the end of April 2020 per Mark Mulder.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report

Mr. Giles referred the Board to The Business Manager's Report [page 18] to review account balance figures as of the end of February.

The New Debt Service Fund has a balance of \$50,294.94.

The Rural Development Reserve Fund currently stands at \$359,394.41.

Oneta Energy update: Mar bill submitted.

The Reserve Fund has a balance of \$1,010,304.60.

Monthly Billing Recap update.

The Current Debt Service Reserve balance \$50,227.41.

Caselle Update.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Pay Requisition #21 in the amount of \$106,193.36 for work performed in March 2020 and engineering and inspection during this time period.

Mr. Giles referred the Board to the pay request [page 19] for the exhibits/requests for payment. Ryan stated that this is for Cook Consulting for pay request #21 for the work they did in March in the amount of \$95,174.92, and Engineering costs for the same time period in the amount of \$11,018.44.

The recommendation for payment of Pay Requisition #21 was made by both Ryan and Rick as the work has been performed by Cook and POE.

Mr. Chad Jester entered a Motion that the Board approve Pay Requisition #21 in the amount of \$106,193.36 for work performed in March 2020. Mr. Charles Stinnett moved to second the motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Chad Jester, yes; and Mr. Arnold Kunze, yes. The Motion that the Board approve Requisition #21 in the amount of \$106,193.36 for work performed in March and engineering and Inspection during this time period stands approved.

Discussion and action to determine costs associated with Crossland Heavy's project failures and status of retainage.

Mr. Ryan Smith referred the board to (page 31). This is for the water treatment plant to revamp the old filters in the North building. The ones that have had issues and failures. The retainage is the only thing that is being held on this project in the amount of \$65,919.05. It will be a year in August since they have had a filter failure. They lost media at that time. The cost associated with POE's time to help fix their failures is about \$27,111.09. That is money that the district should not pay out of their pocket because it is POE's time associated to fixing Crossland's problems. Additionally, to bring the carbon to the level it is supposed to be a quote from Haynes to deliver the carbon is \$9,932.00. Crossland is wanting to get paid for their retainage and it should not be the full amount, at the very maximum it should be the \$65,919.05 minus our \$27,111.09 and possibly the carbon in the amount of \$9,932.00. Rick stated that he would recommend on the carbon is that we request ½ of the cost for that charge (\$4966.00).

Mr. Chad Jester entered a Motion that the Board approve a final payment in the amount of \$33,841.96 accompanied by a letter approved by Duane Riffe, due to Crossland heavy's project failures and status of retainage. Mr. Gary Rogers moved to second the motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Chad Jester, yes; and Mr. Arnold Kunze, yes. The Motion that the Board approves the discussion and action on Crossland heavy's project failures and status of retainage stands approved.

Discussion and Review of Water Plant and distribution issues.

Mr. Rick Lang said that the south clear well, out that is a 1.5-million-gallon tank, was cleaned out. They have pressure washed the walls, cleaned the floors and it is 100% back online. Also, one of the acti flow systems that we are having problems with has been drained and cleaned, put it back online and still isn't running right. Haynes equipment is coming in to give guidance on the problem. The 6-ton air conditioner has gone out in the North clear well and we have it patched and running, a new compressor is on order.

Rick stated that he had no other information to report. No discussion arose and no action was required.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated he had asked Keith for a list of anything that needed passed on. A few loads of rock has been bought to put on their road. A few grinder pumps have gone out but nothing out of the ordinary has gone wrong, just regular maintenance.

After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to the fact that the Caselle system had incomplete information for variance calculation. That will be corrected for next month's reporting. The raw water usage for YTD was 153,000,000. We are about 72% ahead of 2019 YTD.

Chairman Kunze inquired whether there were any questions; none arose and no action was required.

Review of the Budget Report.

Mr. Giles stated that the budget information is not reliable on Caselle at this time, therefore he does not have a report this month. It will be brought up on next month's board meeting.

Mr. Giles stated that unless there were any questions, he had no additional information concerning the budget. Chairman Kunze inquired if there were any questions or discussion; none arose, and no action was required.

Old Business.

Neither Mr. Bill Giles nor Mr. Rick Lang have any old business to report.

There was no further discussion and no action required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Neither Mr. Rick Lang nor Mr. Bill Giles have any new Business to report.

There was no further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [page 46]. Following the Board's review of the Claims Lists, Chairman Kunze inquired as to any questions or discussion. Mr. Gary Rogers Entered a Motion that the Claims List be approved; Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Chad Jester, yes; and Mr. Arnold Kunze, yes. The Motion to approve the claims list, stands approved as entered.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [page 55] to review the information. As of March 31st, the aggregate value had shown a decrease in value from \$774,214.55 to \$750,995.90.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Chad Jester Entered a Motion to Adjourn; Mr. Jim Self Moved to Second the Motion. Roll Call: Mr. Arnold Kunze, yes; Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; Mr. Chad Jester, yes; and Mr. Jim Self, yes. The Motion to Adjourn stands approved.

The meeting stands adjourned at 7:55 p.m.