

**Rural Water District #4
Wagoner County
Regular Board Meeting
April 8, 2025
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Jim Self, Mr. Chad Jester, Mr. Terry Hurst

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney.

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 3-11-2025 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes for the 3-11-2025 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 3-11-2025 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 3-11-2025 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

There were no citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 10,218,400 gallons of water was purchased from the City of Tulsa. There were 3,545,158 gallons purchased from the City of Broken Arrow. He then said that March sales records confirm twenty-eight (28) meters sold during the month and set meters were sixty-eight (68) meters installed.

The pumpage from the water plant in March was 67,265,000 gals. He had no additional information; no discussion or questions arose; no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is one private development this month to mention on 96th & Oneta where there will be 5 lots developed. The owner is Steve Vollmer. The Oak Grove Widening project is recommended to be awarded to Stronghand, LLC. From 71st to 101st Street we are beginning preliminary design on these 3 miles of waterline relocation; our 60% review submittal will happen in the upcoming months. On the Water Treatment Plant Chloramine Conversion/Filter Optimization has recently run into some difficulties as the filter run times have decreased substantially and the turbidities have increased. We are looking at solutions. The chloramine conversion project is currently working on submittals, and there have been 6 received so far. There has not been any changes to the City of Broken Arrow Permanent/Temporary Connections. The Muskogee Turnpike Oak Grove Interchange/Spur to Highway 51 Relocations we have

the agreement on the agenda tonight to begin working on the project. The 2025 CIP on the Oneta water line is under construction and the contractor, Ira Green construction should be finished with this project around June of this year. The generator project has been kicked off and a site visit was held on March 3rd. We are proceeding with preliminary design in anticipation of making a submittal in June.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of March.

The New Project Fund has a balance of \$894,172.50.

Oneta Energy update: March bill submitted for \$113,783.44.

The Reserve Fund has a balance of \$6,199,582.82.

Investment Policy

ORWA Annual Conference

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on Disbursement Request #38 for \$31,970.35 to Daris Construction and \$11,324.46 to POE Engineering.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is Disbursement Request #38 for the Wastewater Treatment Plant. The disbursement request reflects activities on the project from February 26th, 2025 through March 25th, 2025. There were 2 construction weather delay days

during this time period. Mr. Chad Jester entered a Motion to approve the Disbursement Request #38 for \$31,970.35 to Daris Construction and \$11,324.46 to POE Engineering; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Disbursement Request #38 for \$31,970.35 to Daris Construction and \$11,324.46 to POE Engineering, stands approved as presented.

Discussion and action on recommendation to award 273rd E. Ave. waterline relocation project to Stronghand LLC in the amount of \$191,384.52.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this project is all funded by Wagoner County they will be improving the area by adding in ditches and installing a 6-inch water line. Mr. Jim Self entered a Motion to award 273rd E. Ave. waterline relocation project to Stronghand LLC in the amount of \$191,384.52; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the authority to award 273rd E. Ave. waterline relocation project to Stronghand LLC in the amount of \$191,384.52, stands approved as presented.

Discussion and action on Oneta Rd pay request from Ira Green Const for \$225,067.83.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this is the first Pay Request for Ira Green Const for \$225,067.83. The disbursement request reflects activities on the project from March 1st, 2025 through March 25th, 2025. There were no construction weather delay days during this time period. Mr. Chad Jester entered a Motion to approve the pay request from Ira Green Const for \$225,067.83, Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the pay request from Ira Green Const for \$225,067.83, stands approved as presented.

Discussion and action on Individual Project order #8 – Kimley Horn.

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that this is the project for the Muskogee Turnpike Relocations. The project will include relocating water infrastructure in the vicinity for the Muskogee Turnpike and Oak Grove Road including State Highway 51 in order to accommodate a new Turnpike interchange and spur connection between the Muskogee Turnpike and State Highway 51. This project will result in a 12-inch waterline connection from the north end of the project to Oak Grove Road, some smaller diameter relocations and the relocation of a booster pump station. Payment for all construction, engineering and construction services is split between RWD 4 and the State as shown in the Utility Relocation Agreement due to betterments to RWD 4 infrastructure. Mr. Jim Self entered a Motion to approve the Individual Project order #8 – Kimley Horn, Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Individual Project Order #8 – Kimley Horn, stands approved as presented.

Discussion and action on approval of proposed water and sewer rates for 2025-26.

Mr. Faulk referred the Board to [Tab 7]. Mr. Thomas Faulk is recommending an increase for the FY 2025-26, which will begin July 1, 2025. Mr. Faulk believes the recommended increases are not only in line with historical rate increases but are also necessary to meet the rising operational cost of the district. Management is recommending a 3% increase in water rates and a 5% increase in sewer rates. There will be an increase for the sewer taps in new neighborhoods. They will go from \$1400.00 to \$1450.00. There is no increase for water taps this year. Mr. Chad Jester entered a Motion to approve the proposed water and sewer rates for 2025-26, Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the proposed water and sewer rates for 2025-26, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that we switched over to the new chemicals and everything was great. Now we are having issues with the filters slowing down, the turbidity meters are not working. Haynes came out and recalibrated the turbidity meters and are still having issues with them. We are having Brenntag, and

Omni doing jar testing giving their recommendations on what chemicals to use. We are in the process of washing the filters again, three are complete and are running better but still not 100%. We are using Tulsa and Broken Arrow water to help supplement our flow right now. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

In regards to the WWTP construction project, Mr. Lang stated that the baseboards are down at the new plant and we are going to be moving the desks in soon. Everything else seems to be running okay. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to Oneta activity variances [Tab 9]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 267,000,000 gallons as compared to the prior year figure of 302,000,000 gallons, reflecting variance of -11.6%; corresponding revenue for YTD was \$99,813.17 contrasted with \$112,401.48 for the prior year reflecting a variance of -11.2%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business

Mr. Lang states that attorney Duane Riffe read up on the contract and said that the wording could be understood to mean that the contract with Tommy Helton renews for a one-year period at a time on January 19th. Duane noted that in order to terminate the contract a letter probably should be sent to Tommy at least 30 days in advance of that date. Duane believes it will be better to terminate the contract at the end of the year. He believes that the only way that the district could terminate the contract is if it was for a breach of contract by Tommy. The performance of the district's contractor will be monitored between now and the end of the year.

Mr. Rick Lang stated that he did not have any old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that in tab [10] there is a DEQ permit for Waterline for the Pines Subdivision. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of March 28th, the aggregate value has shown a decrease in value from \$946,160.49 to \$944,775.37.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:24 PM stands approved.