

**Rural Water District #4  
Wagoner County  
Regular Board Meeting  
October 11, 2022  
7:00 PM**

**Join Meeting: call 480-712-7555 ID:1151-258-2331**

**Call to order:** Chairman Stinnett called the meeting to order at 7:00 pm.

**Board Members present:** Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

**Staff Present:** Mr. Thomas Faulk, Mr. Rick Lang

**Citizens Present:** No citizens present

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

**Discussion and action on Approval of the Minutes of the 9-13-2022 Regular Board Meeting, Annual Board meeting, & Election of Officers Meeting.**

Chairman Charles Stinnett called for review of the Minutes recorded for the 9-13-2022 Regular Board Meeting [Tab 1]. Mr. Gary Rogers entered a Motion to approve the Minutes of the 9-13-2022 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 9-13-2022 Regular Board Meeting, stands approved as presented.

Chairman Charles Stinnett called for review of the Annual Board Minutes recorded for the 9-8-2022 Annual Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the

9-8-2022 Annual Board Meeting. Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 9-8-2022 Annual Board Meeting, stands approved as presented.

Chairman Charles Stinnett called for review of the Minutes recorded for the 9-8-2022 Election of Officers Meeting [Tab 1]. Mr. Chad Jester entered a Motion to approve the Minutes of the 9-8-2022 Election of Officers Meeting. Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 9-8-2022 Election of Officers Meeting, stands approved as presented.

**Discussion and action on opening of sealed bid for 2013 Ford pickup.**

Tommy Mcgail submitted a sealed bid for \$4500.00, Gib Taylor submitted a sealed bid for \$5250.00. Gib Taylor was the highest bid and will be notified. Chairman Charles Stinnett called for a motion to the highest sealed bid for the 2013 Ford pickup. Mr. Jim Self entered a Motion to approve the highest sealed bid of \$5250.00 for the 2013 Ford pickup. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The opening of sealed bid for 2013 Ford pickup in the amount of \$5250.00 to Gib Taylor, stands approved as presented.

**Discussion and action on approval on items from citizens present.**

No citizens are present. No action required.

A customer called about a dishwasher that was plugged up with sand after a leak. Mr. Lang talked to Duane about first having a repair man checking to see if the dishwasher can be repaired. If it cannot be repaired, he suggested to find out the age of the dishwasher and to give the customer a check for the fair market value based on the age. This item was tabled to the November board meeting depending on the outcome of repair.

**Discussion and action on approval of time limit for comments from citizens present.**

Mr. Faulk referred the Board to [Tab 2]. This item was tabled from the October meeting. Mr. Faulk & Mr. Lang have come up with the following items to be approved by the board.

- 1) Citizens Present do not need to be on the agenda prior to the meeting. There is an agenda item in each meeting that allows for comments from Citizens Present at the Board meeting.
- 2) Whether or not the Citizens Present wish to address the Board, they must sign in on the Sign-In sheet that is provided at each meeting.
- 3) Citizens Present are allowed to address the board for up to 5 minutes. Additional time may be allowed at the sole discretion of the Board.
- 4) Addressing the Board should be done professionally and respectfully. The Board will thoughtfully consider each and every issue brought before them, but may or may not render an immediate decision or comment.

Mr. Jim Self entered a Motion to approve the Guidelines for Citizens Present at Board meetings. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The approval of time limit for comments from citizens present, stands approved as presented.

**Discussion and review of the Operations Manager's Report/Status Report.**

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that 31,378,900 gallons of water was purchased from the City of Tulsa, 962,400 gallons of water was purchased from the City of Broken Arrow for September, and 0 was purchased from Wagoner County Rural Water District #5. He then said that September sales records confirm twenty-five (25) meters sold during the month and a correction of set meters was made to twenty-five (25) meters installed.

The pumpage from the water plant in July was 96,526,000 gals. There were a few large leaks during the month of September. He had no additional information; no discussion or questions arose no action was required.

### **Discussion and Review on the Engineering Report.**

Mr. Faulk referred the Board to the Engineering report [Tab 3]. Mr. Ryan Smith stated that there is a request for 9 lots at 111<sup>th</sup> West of Timber Creek. On the Water Treatment Plant Chloramine Conversion, Ron Malcom came out last week and the district is waiting on a report from him to move forward. The 193<sup>rd</sup> E. Ave & 51<sup>st</sup> Street Intersection is complete. The GIS Mapping maps on the district's tablets and computers POE is currently working on adding additional features to the maps after feedback from the district personnel.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

### **Discussion and review of the Business Managers Report.**

Mr. Faulk referred the Board to The Business Manager's Report [Tab 3,] to review account balance figures as of the end of September.

The New Debt Service Fund has a balance of \$169,406.30.

Oneta Energy update: September bill submitted.

The Reserve Fund has a balance of \$3,031,063.93.

The Current Debt Service Reserve balance \$182,450.73.

Bill statement revisions update. The 1<sup>st</sup> billing with check digit will go out in November billing.

Bancfirst Wagoner CD Update \$50,000 withdrawal from the bank and was deposited into O&M bank and our intention is to put that into the investment account.

Workers Comp premium Savings check for \$3,638.88 came in due to low claims history.

Arvest Bank Account revisions. Our current bank account does not have interest. Mr. Faulk has talked to Kurt Price and they have agreed to reduce their monthly fees and offer the district interest on our accounts.

Reviewed new Office Equipment Lease Agreement. No discussion arose.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

**Discussion and action on approval of pay request #8 for Daris Contractors for \$1,176,611.44. Poe and Associated Invoice for \$36,074.02.**

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this request is for work completed in August 26<sup>th</sup>, 2022 through September 25<sup>th</sup>, 2022. Pay Request #8 includes payment for Daris Contractors in the amount of \$1,176,611.44 and payment for Poe & Associates in the amount of \$36,074.02 for a total of \$1,212,685.46. Mr. Chad Jester entered a Motion to approve pay request #8 for Daris Contractors for \$1,176,611.44; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #8 for Daris Contractors for \$1,176,611.44, stands approved as presented.

**Discussion and action on approval of employee Continuing Education Policy.**

Mr. Faulk referred the board to [Tab 5]. This is the item that was tabled last month and after conversation it will be tabled to the November meeting.

**Discussion and review on Water plant and distribution issues.**

Mr. Rick Lang stated that we are still having filter issues, Ron Malcom with Filter Technologies came out to test the filter media. The report is not complete yet. If it comes back that the sand is out of the filters Mr. Rick Lang would like to start the repairs this winter. That way we can shut two filters down and still have the other two running then shut those down and repair. Mr. Lang also stated that the old pump station on the river is the original pumps from 1991 with rebuilt motors. Two of the pumps went out about two weeks ago and were sent off to be repaired but have found out that the pumps are just about completely gone. It would be cheaper to buy two new pumps rather than repair the old ones.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

**Discussion and Review on Waste Water Plant and collection issues.**

Mr. Rick Lang stated that everything is running well at the moment other than normal maintenance. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

**Discussion and review on Oneta power activity.**

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 6]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 930,000,000 gallons as compared to the prior year figure of 897,000,000 gallons, reflecting a increase of +3.68%; corresponding revenue for YTD was \$340,360.40 contrasted with \$330,852.54 for the prior year also, reflecting a percentage of increase at +2.9%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

**Old Business.**

Mr. Thomas Faulk or Mr. Rick Lang did not have any old business. No action was required.

**New Business.**

**Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.**

Mr. Faulk stated that there is no new business. There was not further discussion and no action required.

### **Discussion and action of the Claims Lists.**

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

### **Review of Investment Statement.**

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of September 30th, the aggregate value had shown an decrease in value from \$715,722.28 to \$686,300.77.

There was no further discussion and no action required.

### **Adjournment**

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 8:22 PM stands approved.



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