

**Rural Water District #4
Wagoner County
Regular Board Meeting
November 14, 2023
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 10-10-2023 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 10-10-2023 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 10-10-2023 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 10-10-2023 Regular Board Meeting, stand approved as presented.

Discussion and action on Approval of the Minutes of the 10-05-2023 Annual Board Meeting and Special Meeting for Election of Officers.

Chairman Charles Stinnett called for review of the Minutes recorded for the 10-05-2023 Annual Board Meeting and Special Meeting for Election of Officers [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 10-05-2023 Annual Board Meeting and Special Meeting for Election of Officers. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 10-05-2023 Annual Board Meeting and Special Meeting for Election of Officers, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 3,384,200 gallons of water was purchased from the City of Tulsa. There was 0 gallons purchased from the City of Broken Arrow. He then said that October sales records confirm fifty-one (51) meters sold during the month and set meters were thirty-one (31) meters installed.

The pumpage from the water plant in October was 94,450,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is one new private development this month. 71st & 321st will have a line extension that will serve 4 lots with water service only. The 209th Waterline from 61st to 81st has the first phase completed. The second phase, will take place at an unknow time in the future when the City of BA moves on to this phase of the roadway project. We have been directed by the city to get this project ready for minor modifications due to drainage changes. This project does not have any cost to the water district. The Oak Grove Road Widening project on Admiral Place to 21st Street has been reviewed and sent to ODEQ, Ryan is waiting on the County to give him permission to proceed. On the 71st & 101st Street project, recently put together the preliminary cost estimate agreement. We have not heard back from the county to proceed on this project yet. In regards to the Water Treatment Plant Chloramine Conversion/Filter Optimization project the 9th of November a meeting with ODEQ was canceled, Ryan met with them over the phone and the engineering report is underway of getting revised. City of Broken Arrow Permanent/Temporary Connections the permanent connection, at 81st & 209th, is nearing 100% design and has been reviewed and returned to the City with final comments. An additional permanent connection is being proposed at the corner of 193rd E. Ave. & 101st Street to provide water for the Events Park Amphitheater in case of emergency.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of October.

The New Project Fund has a balance of \$525,627.86.

Oneta Energy update: October bill submitted for \$210,248.62.

The Reserve Fund has a balance of \$4,356,785.45.

Water Rate Comparison. Mr. Faulk presented a comparison of the water rates for neighboring water districts and municipalities which showed that the water rates of RWD #4 were consistently lower than other districts.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #21 for Daris Contractors for \$601,271.00 and Poe Engineering for \$21,321.55.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in September 26th, 2023 through October 25th, 2023. Pay Request #21 includes payment for Daris Contractors in the amount of \$601,271.00 and Poe Engineering for \$21,321.55. Mr. Jim Self entered a Motion to approve pay request #21 for Daris Contractors for \$601,271.00 and Poe Engineering for \$21,321.55; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #21 for Daris Contractors for \$601,271.00 and Poe Engineering for \$21,321.55, stands approved as presented.

Discussion and action on approval of pay request #2 for SH 51 & 91st Street relocation project for \$370,707.66.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this request is for work completed from September 26th, 2023 through October 25th, 2023. Mr. Ryan Smith stated that this is payment for Waterline Relocations at SH 51 & 91st Street relocation. Pay request #2 includes payment for Cook Consulting for \$356,653.37 and POE & Associates \$14,054.29. Mr. Chad Jester entered a Motion to approve Pay request #02 for \$370,707.66; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #2 for \$370,707.66, stands approved as presented.

Discussion and action on approval of change order #1 for SH-51 & 91st St. waterline relocation.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that when they were doing the work, the existing waterline was incorrectly shown on the survey. Field investigation revealed actual location and required plan revisions to make ties to existing waterline as well as lowering it in 2 places due to proposed grading. Mr. Chad Jester entered a Motion to approve change order #1 for SH-51 & 91st St. waterline relocation; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve change order #1 for SH-51 & 91st St. waterline relocation, stands approved as presented.

Discussion and action on approval of change order #2 for SH-51 & 91st St. waterline relocation.

Mr. Faulk referred the Board to [Tab 6]. Mr. Ryan Smith stated that this change order goes with change order #1. This change order #2 is to pay the contractor for the final change. Mr. Gary Rogers entered a Motion to approve change order #2 for SH-51 & 91st St. waterline relocation; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve change order #2 for SH-51 & 91st St. waterline relocation, stands approved as presented.

Discussion and action on approval of change order #11 for WWTP.

Mr. Faulk referred the Board to [Tab 7]. Mr. Ryan Smith stated this is for a required revision to the location of the B2 Lift Station grinder hatch. Because of this, the contractor is going to have to install additional support to ensure structural stability and replace the existing hatch. Mr. Gary Rogers entered a Motion to approve change order #11 for WWTP; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve change order #11 for WWTP, stands approved as presented.

Discussion and action on approval to release service to Broken Arrow at corner of Kenosha & Oneta Road.

Mr. Faulk referred the Board to [Tab 8]. Mr. Rick Lang stated that this is the Southwest corner of Kenosha & Oneta Road where we do not have any waterlines. City of Broken Arrow has served that area for many years and they are looking to put in a few businesses in this area. Mr. Gary Rogers entered a Motion to approve to release service to Broken Arrow at corner of Kenosha & Oneta Road; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve to release service to Broken Arrow at corner of Kenosha & Oneta Road, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that since all four filters have been completely redone, we are getting anywhere from 24-30 hours of run time, and better flow thru the filters. Normal daily issues have been occurring but other than that all is going well. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that the B1 & B2 are being completely replaced. B1 has been put on a rush to get completed with the contractor. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 10]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 1,427,000,000 gallons as compared to the prior year figure of 1,035,000,000 gallons, reflecting an increase of +38%; corresponding revenue for YTD was \$528,449.25 contrasted with \$379,222.23 for the prior year also, reflecting a percentage increase of +39%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang or Mr. Thomas Faulk did not have Old Business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that there is a DEQ permit for waterline construction for Hideaway Hills. The second item under new business is we are needing a new pull truck for our equipment trailer. Our current truck is a 2008 and it is getting weak. Rick is wanting to purchase a 2024 1 ton dually 4x4, with a flat bed and a gooseneck hitch on it. The purchase price is \$57,800.00 and it can be ready in 3 weeks. The funds are available in the Operations and Maintenance account to cover this operational expense. There was not further discussion and no action required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 13]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 14] to review the information.

As of October 27th, the aggregate value has shown a decrease in value from \$854,159.28 to \$851,991.33.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, absent; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:59 PM stands approved.