

**Rural Water District #4
Wagoner County
Regular Board Meeting
March 12, 2024
7:00 PM**

Join Meeting: call 480-712-7555 ID:1151-258-2331

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang via phone

Others Present: Ryan Smith, Engineer and Duane Riffe, Attorney

Citizens Present: No citizens present.

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 2-13-2024 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 2-13-2024 Regular Board Meeting [Tab 1]. Mr. Chad Jester entered a Motion to approve the Minutes of the 2-13-2024 Regular Board Meeting. Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes, Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 2-13-2024 Regular Board Meeting, stand approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 0 gallons of water was purchased from the City of Tulsa. There was 0 gallons purchased from the City of Broken Arrow. He then said that February sales records confirm fifty-five (55) meters sold during the month and set meters were forty (40) meters installed.

The pumpage from the water plant in February was 71,329,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is one new private development this month. Antler Falls SE corner of 81st & Midway will have 150 lots with water only. An email came in today regarding the 209th Waterline from the 61st to 71st Street. The consultant for City of Broken Arrow has made some changes from where we originally planned on going with the line. They are asking for us to make some adjustments and they are planning on putting it up for bid on April 9th. In regards to the Water Treatment Plant Chloramine Conversion/Filter Optimization project the 6-week Chloramine sampling has begun to complete the ODEQ required study. Survey is complete and we have begun the preliminary design for the chloramine conversion. We are currently working on sizing the calculations and meeting with

equipment suppliers. The Oneta Road Waterline 51st to 61st Bids were opened on February 29th and we are recommending the low bidder, MSB Construction, be awarded the project.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of February.

The New Project Fund has a balance of \$661,329.86.

Oneta Energy update: February bill submitted for \$118,674.18.

The Reserve Fund has a balance of \$4,949,932.78.

Audit Engagement letter from Bledsoe, Hewett & Gullekson

New office employee, Kristina Doyle, JayLynn's retirement party 3/28 1:00 PM

Last payment on ORF-20-008-CW for \$7,413.74 on 3/15.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Disbursement Request #25 for Daris Contractors for \$274,688.15 and Poe Engineering for \$17,747.29.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this request is for work completed in January 26th, 2024 through February 25th, 2024. Pay Request #25 includes payment for

Daris Contractors in the amount of \$274,688.15 and Poe Engineering for \$17,747.29. Mr. Jim Self entered a Motion to approve pay request #25 for Daris Contractors for \$74,688.15 and Poe Engineering for \$17,747.29; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #25 for Daris Contractors for \$274,688.15 and Poe Engineering for \$17,747.29, stands approved as presented.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

Discussion and action on approval of award for Oneta waterline project from 51st to 61st to MSB Construction for \$549,412.00.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated this is for the mile of 8 inch line on Oneta from 51st to 61st. It was originally part of the 3 mile ARPA project and we abstracted this one out. There were 6 bids on this project. MSB came in as the lowest bid for \$549,412.00. Mr. Gary Rogers entered a Motion to approve the award for Oneta waterline project from 51st to 61st to MSB Construction for \$549,412.00; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The motion to approve the award for Oneta waterline project from 51st to 61st to MSB Construction for \$549,412.00, stands approved as presented.

Discussion and review of water rate comparison and proposed rate schedule for 2024-25.

Mr. Faulk referred the Board to [Tab 5]. Mr. Faulk went over the spreadsheet with the board showing them the neighboring water districts showing them that we are the lowest water district in price. He also had the current rate sheet along with a Proposed Rate sheet. Mr. Faulk is wanting the board to see the information and next month they will bring this to the board for approval. No action was required.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that our Organic Carbon machine will need to be replaced and will be in the budget this year and will be around \$80,000. Turbidity meters will be in the budget this year as well and will probably will be around \$50,000 to \$60,000. There was no further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated that two of our big grinder pumps went down this month and they are in the shop. Other than that, everything else is running well. No other issues arose and no action was required.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 7]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 203,000,000 gallons as compared to the prior year figure of 208,000,000 gallons, reflecting variance of -2.4%; corresponding revenue for YTD was \$75,576.76 contrasted with \$77,300.25 for the prior year also, -2.2%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Neither Mr. Rick Lang nor Mr. Thomas Faulk had any old business to discuss. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Thomas Faulk directed the Board's attention to [Tab 8]. Mr. Rick Lang stated that we received an OEDQ permit for the Oneta Road Waterline 61st to 51st waterline project. No action was required.

Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 10]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 11] to review the information. As of February 23rd, the aggregate value has shown a increase in value from \$892,032.11 to \$895,460.81.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester, Seconded the Motion. Roll call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:46 PM stands approved.