

**Rural Water District #4
Wagoner County
Regular Board Meeting
March 8, 2022
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Bill Giles, Mr. Rick Lang

Citizens Present:

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, Present.

Discussion and action on Approval of the Minutes of the 2-8-2022 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 2-8-2022 Regular Board Meeting [Tab 2]. Mr. Jim Self entered a Motion to approve the Minutes of the 2-8-2022 Regular Board Meeting. Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 2-8-2022 Regular Board Meeting, stands approved as presented.

Discussion and action on approval on items from citizens present.

- a. **Alex Poyner: to dispute account balance due brought forward from previous owner.**

No citizens present. No action required.

Discussion and review of the Managers Report

Mr. Giles referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that 19,406,800 gallons of water was purchased from the City of Tulsa for February. He then said that February sales records confirm twenty-three (23) meters sold during the month and forty-five (45) meters installed, the meters set were by Tommy, and Maintenance.

The pumpage from the water plant in February was 67,608,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Giles referred the Board to the Engineering report [Tab 3]. Mr. Ryan Smith stated that the 209th Waterline project from 61st to 81st is working with the City of Broken Arrow to make changes to move the waterline alignment to the east side of the road near 81st to reduce the number of road crossings required. They have found out that the City of Broken Arrow is relocating their 24-inch water line, however, we will not be able to move the 12-inch on that side. Concerning the 193rd E. Ave. & 51st Street Intersection, the relocation agreement has been approved and this project is currently out for advertisement. The bids will open March 22nd and we will make an award recommendation at the April meeting. The Water Treatment Plant

Chloramine Conversion Project; Mark Mulder indicated that he should finalize his report by March 21st. The Wastewater Treatment Plant is underway.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Giles referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of February.

The New Debt Service Fund has a balance of \$149,377.99.

Oneta Energy update: February bill submitted.

The Reserve Fund has a balance of \$2,301,116.25.

The Current Debt Service Reserve balance \$169,330.20.

Update on search for job candidate. The scheduled interview was cancelled at the candidate's request. The plan is to use a talent recruiter to increase the possibilities.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Pay Requisition #11 in the amount of \$67,885.84 for billing of the 101st Street Relocation project.

Mr. Giles referred the Board to [Tab 5 pg. 1]. Mr. Ryan Smith stated that pay request #11 is for \$58,934.20 to Cook Consulting and \$8,951.64 for POE & Associates.

After discussion, Mr. Gary Rogers entered a Motion that the Pay Requisition #11 in the amount of \$67,885.84 for billing of the 101st Street Relocation project for materials and Engineering be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Pay Requisition #11 in the amount of \$67,885.84 for billing of the 101st Street Relocation project, stands approved as presented.

Discussion and action on approval to convert our existing mapping system to GIS Format (digital mapping) per estimated fee from POE Engineering.

Mr. Rick Lang referred the Board to [Tab 6 pg. 1]. The last time we had paper maps done was in 2001 for the cost of \$10,000. To do that again it would cost just as much as the digital mapping due to us only having 6,000 meters and now we are at 13,000. We are requesting to go to the digital mapping in the amount of \$25,420. There is a yearly fee as well. After discussion, Chad Jester entered a Motion to approve to convert our existing mapping system to GIS Format (digital mapping) per estimated fee from POE Engineering; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve to convert our existing mapping system to GIS Format (digital mapping) per estimated fee from POE Engineering, stands approved as presented.

Discussion and action on approval of Extension of Time Request #3 for 60 days of the 101st Street Relocation project due to delays of right of way procurement and uncooperative land owners.

Mr. Ryan Smith stated that Cook Consulting, LLC is asking for the extension due to right-of-way procurement delays and uncooperative land owners. Mr. Rick Lang also stated that he has asked Cook Construction several times to help on other projects and they were willing to help when ever needed and as of today they have not charged the district a penny. Mr. Lang states that they deserve the extension.

After discussion, Chad Jester entered a Motion on approval of Extension of Time Request #3 for 60 days of the 101st Street Relocation project due to delays of right of way procurement and uncooperative land owners; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Extension of Time Request #3 for 60 days of the 101st Street Relocation project due to delays of right of way procurement and uncooperative land owners, stands approved as presented.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that the North Clearwell is only delivering about 300 gallons a minute. He thinks that the issue is coming from the 16-inch valve out front. It is uncovered, and the valve is covered in concrete. Cook Construction is going to start breaking the concrete around it tomorrow and we have a 16-inch valve in stock and hopefully that will solve the issue. If it doesn't, we will have to go west to the next one. The valves are 30 years old.

Filter 2A was completed last week, the media was put in Thursday afternoon and started backwashing it Friday morning. 2A is cleaning up well, 2B that has to run with 2A has now blown out a gasket. 1B and 2B is going to cost \$87,000 a piece to repair. Haynes Equipment is going to help as much as they can, money wise, for the repairs. West Tech has not heard back from the filter company. A notice of violation on THMS came back from the site at 121st and County Line it was .086. We are going to have to send out a letter to our customers.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that the big issue we are going to have ,is the availability of grinder pumps at customers houses. We currently have about 12 on the shelf but we were just told by the company that it may be 5 or 6 months before we can get a new ones. We try to purchase 12 a year. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Bill Giles directed the Board's attention to variances [Tab 9]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 100,000,000 gallons as compared to the prior year figure of 144,000,000 gallons, reflecting a decrease of -30.6%; corresponding revenue for YTD was \$37,132.95 contrasted with \$53,961.86 for the prior year also, reflecting a percentage of decrease at -31.2%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Neither Mr. Rick Lang or Mr. Bill Giles has old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Neither Mr. Rick Lang or Mr. Bill Giles has old business. No action was required.

Discussion and action of the Claims Lists.

Mr. Giles directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Gary Rogers entered a Motion that the Claims List be approved; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Giles referred the Board to the Investment Statement, [tab 15] to review the information. As of February 25th, the aggregate value had shown an decrease in value from \$783,380.93 to \$770,225.37.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:54 PM stands approved.