

**Rural Water District #4
Wagoner County
Regular Board Meeting
June 21, 2023
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present: No citizens present

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 5-9-2023 Regular Board Meeting

Chairman Charles Stinnett called for review of the Minutes recorded for the 5-9-2023 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 5-9-2023 Regular Board Meeting. Mr. Chad Jester Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 5-9-2023 Regular Board Meeting, stands approved as presented.

Discussion and action on approval on items from citizens present.

No citizens are present, no action was required.

Discussion and review of the Operations Manager's Report.

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 5,079,500 gallons of water was purchased from the City of Tulsa. He then said that May sales records confirm thirty-one (31) meters sold during the month and set meters were twenty-six (26) meters installed.

The pumpage from the water plant in April was 91,298,000 gals. He had no additional information; no discussion or questions arose no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there are two new private developments this month Hideaway Hills on 111th between 209th & 225th (10 lots) and 29 Acres on 91st (Between Evans & Oneta) 20 lots. Oak Grove Road Widening the next step is to mobilize Sidewinder to locate the existing 6" line throughout the project extents.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 2,] to review account balance figures as of the end of May.

The New Project Fund has a balance of \$407,115.21.

Oneta Energy update: May bill submitted for \$127,845.00.

The Reserve Fund has a balance of \$3,687,836.79.

Annual Budget and Audit

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and review of developer's complaint regarding meter boxes.

Mr. Faulk referred the Board to [Tab 3]. Drew with Rausch Coleman, is a project manager with Oneta Farms. Drew is complaining about the meter boxes that they are having to raise. They are having several houses that have low meter boxes and they would like to get the issue resolved. Mr. Rick Lang stated that meters generally settle same after they are set. Rick indicated that the meters would not settle near as much if Tommy's workers would simply pack the dirt in around the meter rather than just push loose dirt back in to the hole. Rick stated that he is making work orders for Tommy to go back and redo his work but Tommy is refusing to go back and raise the meter boxes. Rick stated that he has had maintenance doing it but he does not have enough employees to follow the contractor around to reset the meter boxes. Mr. Lang said that we are working on the situation and that he will discuss it with the board more.

Discussion and action on agreement with Kimley-Horn regarding Oak Grove waterline relocation project.

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that this is an agreement to move a water line from 21st Street to 7th Street paralleling Oak Grove Road for relocation design and is paid by the county 100%. Mr. Chad Jester entered a Motion to approve the agreement with Kimley-Horn regarding Oak Grove waterline relocation project. Mr. Gary Rogers entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve agreement with Kimley-Horn regarding Oak Grove waterline relocation project, stands approved as presented.

Discussion and action on approval of Disbursement Request #16 for Daris Contractors for \$418,803.57 and Poe Engineering for \$45,156.22.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that this request is for work completed in April 26th, 2023 through May 25th, 2023. Pay Request #16 includes payment for Daris Contractors in the amount of \$418,803.57 and Poe Engineering for \$45,156.22. Mr. Chad Jester entered a Motion to approve pay request #16 for Daris Contractors for \$418,803.57 and Poe Engineering for \$45,156.22; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #16 for Daris Contractors for \$418,803.57 and Poe Engineering for \$45,156.22, stands approved as presented.

Discussion and action on approval of Change Order #9 of \$10,297.98 for WWTP.

Mr. Thomas Faulk directed the Board's attention to [Tab 6]. Mr. Ryan Smith stated that this change order is for reinforcing steel for the slabs for the odor control buildings at both B1 and B2 and the equipment pads was not included in the original bid. The odor control building doors were not included in the original bid. Mr. Jim Self entered a Motion to approve the Change Order #9 of \$10,298.97 for WWTP. Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Change Order #9 of \$10,297.98 for WWTP, stands approved as presented.

Discussion and action on approval of Chloramine Conversion Engineering Report.

Mr. Thomas Faulk directed the Board's attention to [Tab 7]. Mr. Ryan Smith stated that the attached report is the Proposed Chloramine Disinfection System. There is a July 1st deadline and by approving this report the district will meet that deadline. Mr. Gary Rogers entered a Motion to approve the Chloramine Conversion Engineering Report. Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Chloramine Conversion Engineering Report, stands approved as presented.

Discussion and review of Water Plant and distribution issues.

Mr. Lang stated that the water plant, Oneta, Sewer Plant and the river, all lost power due to the storms. Due to fuses and a lot of other issues the plant was finally up and 80% running by 6:30 a.m. Sunday morning. Once the electric came back the computer was damaged in the storm as well. There was not further discussion and no action required.

Discussion and review of Waste Water Plant and collection issues.

Mr. Lang stated we have 130 grinder pumps that run off of electric. In the past when they are off for a few days and we start turning them back on the control switches go out. As of this time there have not been any issues.

Discussion and review of Oneta Power Activity & Variances.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 9]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 538,000,000 gallons as compared to the prior year figure of 344,000,000 gallons, reflecting an increase of +56%; corresponding revenue for YTD was \$199,936.95 contrasted with \$125,552.28 for the prior year also, reflecting a percentage increase of +59%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Thomas Faulk or Mr. Rick Lang stated that the claim that was in Copper Fox for the sewer back up was turned over to our insurance company, and the customer has already settled with them. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Thomas Faulk or Mr. Rick Lang did not have any new business. There was not further discussion and no action required.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Due to the power outage the Claims list was not able to be presented at the board meeting. The board made a motion to reconvene June 22, 2023 at 3:30 P.M. to approve the Claims List. Mr. Chad Jester entered a Motion to reconvene June 22, 2023 at 3:30; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to reconvene June 22, 2023 at 3:30, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 13] to review the information. As of May 26th, the aggregate value had shown a decrease in value from \$870,583.21 to \$863,211.53.

There was no further discussion and no action required.

Executive Session: Finance Committee – wage and rate increase info.

Mr. Chad Jester Entered a Motion to enter Executive Session; Mr. Gary Rogers Seconded the motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to enter executive session at 8:08 PM stands approved.

The board enters executive session at 8:08 p.m.

The board comes out of executive session at 9:30 p.m.

Mr. Chad Jester states that they are approving a CPI increase of 4% for all employees plus the performance increase % that was presented by management. In regards to “Benefit Options to consider” they want to increase the annual bonus that was \$200.00 to \$500.00. They would like to add the 13th holiday as a floating day off. They would like to increase the retirement plan employer match from \$350.00 a month to \$500.00 a month. And they would like to add a Roth option to the retirement plan.

The board has approved a 8% raise for Rick Lang and Thomas Faulk. They also wanted to give Thomas Faulk a one time \$5,000.00 increase.

Recess Meeting

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Recess the Meeting; Jim Self, Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Recess meeting at 9:37 PM stands approved.

Reconvened meeting held on June 22,2023 at 3:30 pm.

The first order of business was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, not present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Along with Thomas Faulk and Rick Lang both present.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, not present; Mr. Gary Rogers, not present; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Adjournment

With no further business to conduct, Mr. Chad Jester Entered a Motion to Adjourn the Meeting; Terry Hurst, Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, not present; and Mr. Jim Self, not present; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 3:40 PM stands approved.