

**Rural Water District #4
Wagoner County
Regular Board Meeting
July 19, 2022
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present:

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 6-14-2022 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 6-14-2022 Regular Board Meeting [Tab 1]. Mr. Jim Self entered a Motion to approve the Minutes of the 6-14-2022 Regular Board Meeting. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 6-14-2022 Regular Board Meeting, stands approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present. No action required.

Discussion and review of the Operations Manager's Report

Mr. Faulk referred the Board to the Operations Manager's Report [Tab 2]. Mr. Rick Lang's first order of business was to relate that 21,779,200 gallons of water was purchased from the City of Tulsa, 9,211,100 gallons of water was purchased from the City of Broken Arrow for June, and 4,548,000 was purchased from Wagoner County Rural Water District #5. He then said that June sales records confirm thirty-seven (37) meters sold during the month and thirty-four (34) meters installed.

The pumpage from the water plant in June was 89,622,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 2]. Mr. Ryan Smith stated that there is another new development Stone Bluff Development 35 lots. We are proposing a meeting on July 22, with Srini Sundaramoorthy about the chloramine Conversion project. 193rd & 51st Street Intersection is about 45 days in the project and it will complete on or around July 27th.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager’s Report [Tab 2, final page] to review account balance figures as of the end of June.

The New Debt Service Fund has a balance of \$166,415.80.

Oneta Energy update: June bill submitted.

The Reserve Fund has a balance of \$2,568,282.85.

The Current Debt Service Reserve balance \$169,372.19.

Presentation & recommendation from Edward Jones Investment Advisor, Leland Nissley.

No further action required.

No questions or discussion arose on the Business Manager’s Report and no action was required at this time.

Discussion and action on approval to authorize Business manager to work with Edward Jones Investments to rebalance and optimize performance of investment portfolio.

Mr. Faulk and Mr. Lang referred the board to (Tab 15). Mr. Chad Jester entered a Motion to authorize Business manager to work with Edward Jones Investments to rebalance and optimize performance of investment portfolio. Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The authorization of the Business manager to work with Edward Jones Investments to rebalance and optimize performance of investment portfolio, stands approved as presented.

Discussion and action on approval of ODOT agreement and cost estimate for SH51 91st Relocation project.

Mr. Faulk referred the Board to [Tab 3]. Mr. Ryan Smith stated that this is for the relocation of the waterlines at SH-51 and 91st. The waterline crossing the highway from 4” to 12” the district will

have financial responsibility for this relocation. The districts responsibility being \$384,190.79. Mr. Jim Self entered a Motion to approve of ODOT agreement and cost estimate for SH51 91st Relocation project; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve of ODOT agreement and cost estimate for SH51 91st Relocation project stands approved as presented.

Discussion and action on approval of pay request #15 for 101st Street relocation project for the amount of \$39,541.90

Mr. Faulk referred the Board to [Tab 4]. Mr. Ryan Smith stated that part of this request is for work done from May 26th to June 25th. Pay Request 15 includes payment for Cook Consulting in the amount of \$24,681.00 and to the engineer for POE \$14,860.90. Mr. Chad Jester entered a Motion to approve pay request #15 for 101st Street relocation project for the amount of \$39,541.90 to be approved; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve pay request #15 for 101st Street relocation project for the amount of \$39,541.90, stands approved as presented.

Discussion and action on approval of Disbursement Request #5 in the amount of \$1,303,941.09 for billing of the WWTP project to Daris Contractors and Poe Engineering.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that pay request #5 is for \$1,279,211.83 to Daris Contractors and \$24,729.26 for POE & Associates.

After discussion, Mr. Chad Jester entered a Motion that Pay Requisition #5 in the amount of \$1,303,941.09 for billing of the WWTP project to Daris Contractors and Poe Engineering be approved; Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Pay Requisition #5 in the amount of \$1,279,211.83 for billing of the WWTP project to Daris Contractors and Poe Engineering, stands approved as presented.

Discussion and action on approval of Annual meeting notifications & exhibits.

Mr. Thomas Faulk referred the Board to [Tab 6]. Mr. Faulk stated that the Notice of Annual Meeting is due to be posted and the notice of Candidacy is to be posted for any tap holder to respond if they would like to run. After discussion, Gary Rogers entered a Motion on approval of Annual meeting notifications & exhibits; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Annual meeting notifications & exhibits, stands approved as presented.

Discussion and action on approval of fiscal year budget for 7/1/2022 – 6/30/2023.

Mr. Thomas Faulk referred the Board to [Tab 7]. After discussion, Jim Self entered a Motion on approval of fiscal year budget for 7/1/2022 – 6/30/2023; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the fiscal year budget for 7/1/2022 – 6/30/2023, stands approved as presented.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that we normally keep about 16 feet in the clearwells. We are not keeping over 15 feet in them. In the mornings we are pumping 3,500 gallons a minute.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that there has not been any issues this month. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Thomas Faulk directed the Board's attention to variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 469,000,000 gallons as compared to the prior year figure of 536,000,000 gallons, reflecting a decrease of -12.5%; corresponding revenue for YTD was \$171,459.14 contrasted with \$198,489.88 for the prior year also, reflecting a percentage of decrease at -13.6%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Update on Chloramine conversion study.

Mr. Rick Lang stated that there is no old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Faulk stated that he called Randy Clark with the Oklahoma Rural Water Association. Mr. Clark told Mr. Faulk that if we were purchasing water from multiple places that we would be on the verge of a water crisis. It would not be abnormal for a district to call an emergency meeting with the board members and put in place a conservation rate. You would put in a high

conservation rate for customers that uses high volume of water. After discussion we will put the conservation rate on the agenda for the August meeting unless an emergency meeting is called. No action was required.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 13]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Chad Jester entered a Motion that the Claims List be approved; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 15] to review the information. As of June 24th, the aggregate value had shown a decrease in value from \$723,466.02 to \$709,379.30.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 9:08 PM stands approved.

